



MINUTES
BOARD OF SUPERVISORS MEETING
April 16, 2019 7:00 PM

Location: Town Hall 33155 Hemingway Ave., Stacy, MN 55079

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:02 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Sinna, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, Town Engineer J. Pelawa, J. Pearson with Farner, 7 people (signed in).

REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. Second by T. Nelson.

R. Keller added 1a. which included: Falcon Ridge Liquor License (Resolution 2019-9), Road Groomer, Broadband Report, Donation to the Lions for fireworks at Stacy Daze, the trucks are needed for the water ball competition and they are in need of help with misc. work for Stacy Daze.

C. Cagle showed them the "talking ball" E. Maass introduced at the Planning Commission meeting. You are only supposed to talk if you have the ball in your hand. **All in favor, motion carried.**

APPROVE BOARD MEETING MINUTES FROM MARCH 19, 2019

T. Nelson made a motion to approve the Board meeting minutes from March 19, 2019. Second by C. Cagle. All in favor, motion carried.

REVIEW & APPROVE CONSENT AGENDA

T. Nelson made a motion to approve the consent agenda. Second by B. Seekon. All in favor, motion carried.

TREASURER COMMENTS



S. Aker said the insurance company went through everything and issued a \$1205.00 refund for the items no longer insured.

COMMITTEE REPORTS

Planning & Zoning

B. Seekon said the solar ordinance and issues on properties were discussed. He asked if they need to bring the fines to the Board. He said he feels that they should just have E. Maass send out the letters. C. Cagle said she would like the letters to come through the office and not through the Zoning Administrator. B. Seekon said there is an issue being taken care of by P. Tiede and E. Maass. C. Cagle asked if they are giving Planning and Zoning the right to tell either K. Wood or E. Maass to do the letters. She did not receive an answer. T. Nelson said as a Board we should set precedence after so many letters then we get them involved. B. Seekon said after so many letters they receive a fine. L. Sinna said sometimes we can use a template letter. No Board action or direction was taken regarding the letters.

Roads

Road Project Update

Hard Surfacing Bids

J. Pelawa said the Board needs to award the bid.

T. Nelson made a motion to award the bid to Valley Paving for \$793,734.71. R. Keller seconds. All in favor, motion carried.

Change Order Approval

There are some fixed costs of \$4186 for additional charges which include traffic control, etc. With the decrease of the change order, it brings the final total to \$614,729.52.

J. Pelawa said it may change.

B. Seekon made a motion to approve change order number 1. T. Nelson seconds. T. Nelson asked what happens if they add more cul-de-sacs or have a change order. J. Pelawa said the proper procedure would be to have a discussion and negotiate a price beforehand. A change order would be approved at a Board meeting. T. Nelson said more than one person needs to be on the piece of paper. J. Pelawa said the Board can set a certain amount. **All in favor, motion carried.**

T. Nelson said there should be two people making the decision and suggested himself, R. Keller and M. Fehrman.



T. Nelson said there has been some push back from citizens regarding millings in cul-de-sacs. He would like to take a look at some of them and get the change orders going now because he does not want to make decisions *on the fly*.

B. Seekon said if it was decided they were not doing the hammer handle, then they are not going to do them. L. Sinna said they should explain that the reason they are not doing them is because there are no houses on them.

L. Sinna made a motion for R. Keller, M. Fehrman and T. Nelson to spend up to \$10k to make decisions on what needs to be done in regards to the roads. B. Seekon seconds. J. Pelawa said there may be driveway issues because there is a gap there and they need to just do it. There may not be a need for a change order. Road shaping may be another issue that comes up. B. Seekon asked if \$10k will be enough. R. Keller said yes. **All in favor, motion carried.**

J. Pelawa said he would like to start as soon as the roads are ready. M. Fehrman said he does not have culverts or gravel bids. The weather has not been very good either. There is frost and soft spots on the roads. R. Keller said the May date should be fine. An excavator will need to be rented. M. Fehrman said everything is at 2 percent and he has been cutting crowns down.

Set Pre-Con Meeting Date

J. Pelawa said they are looking at the 7th or 8th of May. He will send out a notice.

Crack Seal Quotes

The crack sealer has a router issue and T. Nelson said Maintenance does not have time. B. Seekon said it would be nice to have a contractor show up and do it. J. Pelawa said you should ask surrounding communities if they are doing it.

T. Nelson said Seal Tech is \$1.50 per pound and Fahrner \$2.50 per pound. He said it would make more sense to hire it out. B. Seekon said Maintenance can do the other items while we are paying the contractors. T. Nelson said they do not have time to crack fill 20 some miles of roads.

T. Nelson made a motion to go with Seal Tech for crack sealing the roads. B. Seekon seconds. All in favor, motion carried.

Gravel Quotes

R. Keller asked Dressel, Knife River and Bjorklund for gravel quotes. He did not receive one from Bjorklund.



Dressel was \$13,090 and Knife River was \$10k. It is class 5 gravel.

R. Keller made a motion to purchase the class 5 gravel from Knife River. Second by B. Seekon. All in favor, motion carried.

Seal Coat Bid

B. Seekon made a motion to accept the bid from Fahrner for \$139,149.35 to double chip the seven roads. T. Nelson seconds. All in favor, motion carried.

J. Pearson said he is getting spray patching and it should be completed by mid-May. He will start as soon as the road restrictions come off. June 1 may be a rough start date. It may be July or August too. He is going to send J. Pelawa an update.

Parking Lot Bid

Preferred is \$5420.25. They do not have the striping included in the quote. It would be around \$2k additional for striping. Fahrner also provided a quote for just under \$7k.

B. Seekon made a motion to go with Fahrner for the parking lot. T. Nelson seconds. J. Pearson said he is not going to seal pickle ball because it would be slippery. B. Seekon said he would rather have it sealed than have a pickle ball court. There was discussion regarding sealing vs a pickle ball court. He said it would be \$200-300 to seal it. They want it sealed. **All in favor, motion carried.**

Parking Lot Striping

Previously discussed

Road Maintenance

M. Fehrman noted that J. Pearson put together a list of things that need to be done for preventative maintenance. It will help preserve the crack sealing.

City of North Branch Invoice

R. Keller said they charged the Township for grading. He is going to talk to North Branch. They are charging for blading 360th Street.

Oxford – Elmcrest

R. Keller met with Oxford and they are going to pave it with the Township in 2020. T. Nelson asked if we can go ahead, pave it, pay for it and have them pay us back. R. Keller said we do not have the money



without borrowing right now. T. Nelson said we borrowed the money for Chisago Lake Township and North Branch. He asked if it is worthwhile to borrow it now. R. Keller said he is going to bring this to their next meeting. M. Fehrman said it needs 8” of gravel. T. Nelson said we need to core it because he disagrees. R. Keller said it needs gravel prior to being paved. B. Seekon said it is one road and it should wait. T. Nelson said it is going to cost a lot to do the one road next year. B. Seekon said we would be paying interest on a loan for it. T. Nelson said we have to be proactive to the public. We have a larger budget. L. Sinna added that there are Township residents on that road. T. Nelson suggested bringing the conversation to Oxford.

Brush Quote-RDO Equipment

R. Keller said they are fine for this year and said we are not doing it. M. Fehrman said it is only going to make it through another month. B. Seekon and T. Nelson agreed that the brush needs to be purchased.

L. Sinna made a motion to purchase the brush from RDO Equipment. Second by B. Seekon. Motion carried 4-1. R. Keller nay.

340th Street Update

R. Keller said the contractor is wrecking the road. R. Keller said he asked the contractor to build it up to a nine-ton road. There is a verbal agreement. He is not going to pave it this year. The Contractor is going to put 8” of millings on it which gives it a good base. It is straight millings. He is going to muck it out and widen it. T. Nelson said he wants it in writing.

T. Nelson made a motion that until we get a contract in writing, they are done hauling. B. Seekon seconds. R. Keller said we were never supposed to pave that road. T. Nelson said to give them two weeks. J. Pelawa said he recommends not going with straight millings because it will rut and stay there. R. Keller said he told him recycled. **All in favor, motion carried.**

Mailbox Post Policy

R. Keller said he is frustrated with the mailbox issue. He talked to the new postmaster. If the mailboxes are not moved, she is not going to deliver mail. The reason they can do that is because they are not meeting criteria. C. Cagle asked if the post office is in agreement. C. Cagle asked if this is so, if this is coming from the postmaster and they are the ones who have to notice this. R. Keller said they are. L. Sinna said she made some edits to E. Maass’ policy. She said if it gets hit, then we are not fixing them. R. Keller likes L. Sinna proposal.

R. Keller made a motion to accept L. Sinna’s revisions to the mailbox post policy. B. Seekon seconds. B. Seekon said we need to revise this and have this before fall. R. Keller said we should have



this done sooner and C. Cagle agreed. C. Cagle said she is concerned that someone is going to misinterpret the policy. L. Sinna said there should be definitions at the beginning of the document.

L. Sinna is going to send K. Wood the revisions. **All in favor, motion carried.**

Radio Discussion

C. DuBose said they are meeting tomorrow. B. Seekon said they had a long conversation at CCATO. L. Sinna said she thought the meeting was helpful to understand the radio conversation. T. Nelson said he feels the County is *jamming it down our throats* and he does not want them. C. Cagle said the City's already decided they are going to be the deciders and did not include the Townships. She feels left out. T. Nelson said he is going to continue to fight against them. C. DuBose said he sees where the Township is coming from. T. Nelson said the County is trying to make the Township pay the \$2 million before asking us. C. DuBose said everyone was given the option. The interim agreement is so we can all move forward. B. Seekon said the County agreed to go with Motorola and we did not have a choice. C. Cagle said we were given paperwork. C. DuBose said the interim agreement only says that we are going to use the radios we have. There was further discussion regarding the radios. R. Keller said he would like to sign the interim agreement.

B. Seekon made a motion to sign the interim agreement with current radios. R. Keller seconds. T. Nelson said we should not have to sign anything because they (the County) are not going to let the service go down. R. Keller said the County is giving us the radios and we can now go forward and replace a few radios per year as our radios die. This gives us time. T. Nelson said the service is going to be different. L. Sinna said if we did the interim, financially nothing is going to change. She said we should negotiate it. Motion carried 4-1. T. Nelson nay.

R. Keller called a recess at 8:42 pm. R. Keller called the meeting back to order at 8:45 pm

Falcon Ridge Liquor License

B. Seekon made a motion to approve the liquor license for Falcon Ridge Golf Course – Resolution 2019-9. Second by L. Sinna. All in favor, motion carried.

Road Groomer

There was discussion on turning in the road groomer for a shouldering machine. R. Keller is going to see if they will give the Township more money on the trade-in. T. Nelson would really like the Township to have a shouldering machine.



Broadband Report

L. Sinna has a couple responses and Monday nights work best. Monday, May 6th at 7:00 pm is going to be the first meeting. L. Sinna has a draft of the survey and Nancy Hoffman will be in attendance.

Falcon Avenue Lot

R. Keller said that we have DNR approval to purchase the lot for purposes of a park for \$295.65. **R. Keller made a motion to purchase the parcel for \$295.65. B. Seekon seconds.** C. Cagle said she would like to purchase it because the house next door is for sale, approach the homeowner and sell it to them. R. Keller said he does not want to sell it. L. Sinna said she would like to put bat houses on it. R. Keller thought that was a great idea. **Motion passed 4-1. B. Seekon nay.**

Letter from Sue Sinna regarding Park Funds

B. Seekon made a motion to accept S. Sinna's letter to restructure the Park funds. R. Keller seconds. All in favor, motion carried. L. Sinna abstained.

Stacy Daze

B. Seekon made a motion to donate \$1,000.00 to the Stacy Daze fireworks. R. Keller seconds. All in favor, motion carried.

T. Nelson said the SLFD needs the Township trucks for water ball.

T. Nelson made a motion to drop trucks off for Stacy Daze for water ball. R. Keller seconds. It may be Thursday or Friday. **All in favor, motion carried.**

T. Nelson said they need Maintenance to help set up, empty garbage, etc.

C. Cagle said we should let our maintenance guys help for the two days and show good faith. She feels it would be easier to have the Daze at the Hall. **B. Seekon made a motion that this summer the Township Maintenance Staff can help with the set up if it doesn't interfere with the daily duties. C. Cagle seconds.** T. Nelson said there may be some Saturday work. The motion is for Friday only. Setup is Friday only. **B. Seekon amended his motion to add that there will be no overtime. C. Cagle seconds. All in favor, motion carried.**

C. Cagle said she talked to S. Aker about the Reiger Park issue and it looks like they paid \$10k for the lights and \$5k for the original lights. They have only paid \$5k so far. She text Larry Granberg and he is going to follow up. T. Nelson said L. Granberg said they have been paid for. S. Aker said she wants to see where that money is. She said they asked for the money in 2017. She said the prior money does not



count. C. Cagle said we just need to find the paper trail. S. Aker said if it was supposed to go to the lights, it should have been denoted for lights.

Parks

R. Keller said they will have a Parks meeting the 30th. They do not have anything new to report on except that M. Fehrman will put the conveyor belt down and get the screening from T. Nelson.

Building

Expansion Quote

C. Cagle said she received two quotes on plans. One for the plans on just bumping out the bathroom and one for the office too. It will be the same amount of work. He went ahead with the large plan. They are K and J. She gave them a \$500 retainer fee.

She talked to M. Fehrman and B. Novack and gave them a list. She wants the fence to go up.

No one showed up to her meeting.

The striping will be amazing because the Easter Festival parking was bad.

S. Aker ran some numbers from 1-11 – 4-16 and \$8170 is the profit. We are going to pay bills from there. The money market has been moved into the account.

The kitchen will not be bumped out. D. Stiers asked about the roof line. C. Cagle said it will look like a dormer and will get all of the snow off of the end.

OLD BUSINESS

None

NEW BUSINESS

Lions LG555 - \$500 – Parks & Rec (Resolution 2019-4)

T. Nelson made a motion to accept resolution 2019-4 from Lions LG555 for \$500 for Parks and Rec. B. Seekon seconds. All in favor, motion carried.

SLFD Relief Association LG555 - \$15,000 – Fire Equipment Fund (Resolution 2019-5)

B. Seekon made a motion to accept resolution 2019-5 for \$15,000 from the SLFD Relief Association. T. Nelson seconds. All in favor, motion carried.



Stacy-Lent Tesoro Liquor License (Resolution 2019-6)

B. Seekon made a motion to approve the Stacy-Lent Tesoro liquor license. T. Nelson seconds. All in favor, motion carried.

Pheasants Forever LG220 Gambling Application (Resolution 2019-7)

B. Seekon made a motion to approve the Pheasants Forever LG220 gambling application – resolution 2019-7. L. Sinna seconds. All in favor, motion carried.

Stacy Lions Liquor License (Resolution 2019-8)

B. Seekon made a motion to approve Stacy Lions liquor license – resolution 2019-8. Second by T. Nelson. All in favor, motion carried.

An ordinance repealing and replacing in its entirety Chapter 2, Section 4.18, of the Township ordinance regarding Zoning Solar Energy Systems (Ordinance 2019-01)

B. Seekon made a motion to approve ordinance 2019-01. T. Nelson seconds. All in favor, motion carried.

An ordinance amending Chapter 2 of the Zoning Ordinance Section 3.0 Definitions – (Ordinance 2019-02)

T. Nelson made a motion to approve ordinance 2019-02. B. Seekon seconds. All in favor, motion carried.

Text Amendment to Chapter 2 Section 5.10 Dimensional Standards Regarding Residential District Densities (Ordinance 2019-03)

B. Seekon made a motion to approve ordinance 2019-03. T. Nelson seconds. All in favor, motion carried.

Motion to move money - It's an excess

C. Cagle said she learned this at the MAT meeting and she already talked to S. Aker about this.

Over \$250k in an account –Bank to insure it

This topic was resolved.

Compost Bin

C. Cagle would like to order one for \$64 from the County. She will put it outside of the kitchen.



B. Seekon made a motion for C. Cagle to purchase the compost bin from the County. T. Nelson seconds. B. Seekon asked who is going to manage it. C. Cagle said she is going to and she will use the contents for her garden by the fence. All in favor, motion carried.

Set Annual Road Tour Date

B. Seekon made a motion to get rid of the annual road tour because monthly road tours are done. T. Nelson seconds. R. Keller said L. Sinna should do a ride along with him to learn the roads. All in favor, motion carried.

Service Maintenance Garage Doors

The Board gave the go ahead if they need to be serviced.

ARMER Radio Interim Agreement

Previously discussed

Clerk Cell Phone Compensation

B. Seekon made a motion to include the Clerk in the \$30 per month cell phone compensation. T. Nelson seconds. All in favor, motion carried.

The Board asked if S. Aker uses her personal cell phone and she said yes.

T. Nelson made a motion to compensate the Treasurer \$30.00 per month for the use of her personal cell phone. L. Sinna seconds. All in favor, motion carried.

Xcel Energy: 340th Street & 335th Street – Replacing 6 utility poles

Xcel Energy: 320th Street – Replacing 2 existing poles

Xcel Energy: 320th Street, Foxhill Ave, 315th Street – Replacing 3 existing poles

B. Seekon made a motion to approve all of the utility poles Xcel plans on putting in. R. Keller seconds. All in favor, motion carried.

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

None

CLERK COMMENTS

K. Wood confirmed with T. Nelson that she should order the portable toilets next week.



SUPERVISOR COMMENTS

L. Sinna: None

T. Nelson asked R. Keller to let Maintenance know the games will be Wednesday and Thursday at Reiger Field. He told R. Keller it is up to him when to start the sprinkler. The fields could use a little lime, but wait until the ground firms up.

B. Seekon said he has been working on the dumpster camera.

C. Cagle asked the Board about another parking lot entrance in the front of the road because at the Easter Festival, the one exit created a bottleneck. R. Keller said it is not needed. B. Seekon asked if they should widen the driveway. R. Keller suggested adding no parking signs on the road. They decided to put up no parking signs.

R. Keller read the upcoming meetings.

B. Seekon is going to check on the blue sign installer.

UPCOMING MEETINGS

- ❖ Town Law Review – April 18, 2019
- ❖ CCATO Meeting – April 24, 2019 – 7:00 pm
- ❖ Board of Appeal Meeting – April 25, 2019 – 6:00 pm
- ❖ Parks Meeting – April 30, 2019 – 6:00 pm
- ❖ Planning Commission – May 8, 2019- 7:00 pm
- ❖ Bridging Divides – May 9, 2019
- ❖ Board Meeting – May 14, 2019- 7:00 pm
- ❖ Spring Cleanup Day – May 22, 2019 – 4:00 pm – 7:00 pm
- ❖ Summit on Government – June 5 & 6, 2019

ADJOURN

B. Seekon made a motion to adjourn the meeting at 9:39 pm. T. Nelson seconds. All in favor, motion carried.

Board Chair Signature

Town Clerk Signature

