



MINUTES
BOARD OF SUPERVISORS MEETING
August 18, 2020 7:00 PM

Location: Zoom

Call 1 312 626 6799 US (Chicago) Meeting ID: 816 2201 9740 Passcode: 939942

CALL MEETING TO ORDER

R. Keller called the meeting to order at 7:06 pm.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor T. Nelson, Supervisor L. Sinna, Supervisor C. Cagle

Members Absent: None

Others Present: Town Clerk K. Wood, Treasurer S. Aker Deputy Clerk B. Schule, Planner E. Maass, Financial Advisor K. Dahl, Chisago County HRA/EDA N. Hoffman, Planning Commission Member B. Schule, 4 members of the public (attended virtually)

REVIEW & APPROVE THE AGENDA

T. Nelson made a motion to approve the agenda. Second by C. Cagle. T. Nelson asked to add Fire Dept contracts, Fire Department Pole Barn Loan after Treasurer review. **Votes via roll call Ayes 5, Nays 0. Motion carried.**

APPROVE BOARD MEETING MINUTES FROM JULY 21, 2020

C. Cagle made a motion to approve the minutes from the July 21, 2020 Board meeting. Second by L. Sinna. Votes via roll call Ayes 5, Nays 0. Motion carried.

REVIEW & APPROVE CONSENT AGENDA

T. Nelson made a motion to approve the consent agenda. Second by C. Cagle. C. Cagle reviewed the Menards bill and stated that there were Election items purchased. She had Maintenance purchase a top for the buffet in the back room to prevent it from being scratched. **Votes via roll call Ayes 5, Nays 0. Motion carried.**

Treasurer Comments

None

New Business

Ordinance RTC Development Standards (Ordinance 2020-04)

T. Nelson made a motion to approve Ordinance 2020-04 RTC Development Standards. Second by C. Cagle. Votes via roll call Ayes 5, Nays 0. Motion carried.



RESOLUTION APPROVING THE BUILDING PERMIT AND ESCROW AGREEMENT FOR THE CORNILLIE 2 COMMUNITY SOLAR GARDEN PROJECT AT 35242 KOST TRAIL AND IDENTIFIED AS PID 05.00007.00. (Resolution 2020-22)

T. Nelson made a motion to approve resolution 2020-22 approving the building permit and escrow agreement for the Cornillie 2 Solar Garden Project at 35242 Kost Trail and identified as PID 05.00007.00. Second by C. Cagle.

E. Maass said the IUP was approved for 35 years. It is required to come to the Town Board and Planning Commission for approval. He noticed an issue with the fence and the solar company has updated it. E. Maass said there is an escrow agreement for consideration. P. Tiede provided feedback on the agreement. T. Nelson, R. Keller and L. Sinna said they prefer to have the escrow up front. B. Seekon said he read through the emails from the solar people and said he is against it because he thought there were additional new amendments. E. Maass said the IUP has already been approved by the Town Board. The building permit has been approved. The company is proposing to pay the escrow now and the 3 percent annual escalator annually. T. Nelson amended his motion to also include the escrow of \$41k up front before permit is released. Second by C. Cagle. B. Seekon asked why they were making a motion. E. Maass said the reason this is being brought to the Board is because this Resolution lays out the stipulations for the Board to approve. This is not something that Staff can approve. It is to enter into this contract. E. Maass said it is to provide direction to Staff that the \$41k is to be provided up front. The application offered \$20k up front. This is to confirm we are sticking with the original plan. There was an extensive discussion to try to clear up the confusion. E. Maass reiterated that the new solar ordinance requires that the building permit come to the Planning Commission and the Town Board for approval. There is an agreement with this decommissioning and we are looking for the Town Board to say, “yes we approve the building permit and decommissioning”. E. Maass said the applicant wanted to discuss paying the escalator annually. It was just brought forward for discussion. The motion is to approve the resolution as presented.

Second by C. Cagle. Votes via roll call Ayes 5, Nays 0. Motion carried.

A1 Tire Tax Abatement Initial Consideration

E. Maass said they wanted an initial reaction and are looking for general support. J. Selvog submitted the application fee and escrow. The Planning Commission indicated general support. If there is no support from the Board, he will get his money back less fees incurred. K. Dahl is here to answer questions. L. Sinna said she reviewed this and Elhers said it meets the minimum requirements. She said this is why we wanted to take the time to write the policy. It has been lengthy and she is in full support of it. B. Seekon looked at the Ehlers presentation and it meets the criteria. C. Cagle said she read it and it meets the minimum criteria and he is paying his employees well. She is fine with granting it. T. Nelson read through the Elhers documentation and would like to move forward. E. Maass said no motion is needed at the meeting.



K. Dahl said they summarized the application and pointed out the details that matched the criteria but were just looking for consensus. They are looking for the “but for” analysis. After they finalize the true amount, they will put together the necessary documents for the Town Board meeting in September. N. Hoffman said the EDA would recommend it to the County Board. K. Dahl said the public hearing will be at the September Board meeting. We do not need a business subsidy public hearing. N. Hoffman said they will move ahead with their public hearing for the tax abatement.

Comprehensive Plan Proposal

E. Maass said the Planning Commission reviewed this at their meeting. He already attends the Planning Commission meetings and the Town pays WSB with your contract and that is why you see the \$4k deduction. There is an add on for a 360-degree camera for a vehicle which drives through the roads with Google so they can see the roads. He got a rate of \$5k for that extra service because C. Cagle did some haggling. C. Cagle attended the Chisago County meeting and she said there is Blandin Foundation funding that may assist with 360 degree. She has an email into N. Hoffman about this assistance. She might have some funds to put towards the Google imagery.

C. Cagle asked why it is now \$30k. E. Maass said this is the next step of the process. The first part was community engagement. The Planning Commission requested to do a mailed survey. E. Maass will provide the information for the survey and we will find the most economical way to get it out. The amount for the comp plan update is \$29,531 minus \$4k (meeting attendance) 360 is \$5k \$29,531 total. E. Maass said this is a road map but can run lower. C. Cagle said at the beginning she thought we were getting the whole thing for \$6k. She was not expecting another bill for over \$25k. After discussion, the Board consensus was that this is something that needs to be done.

B. Seekon made a motion to move forward with the WSB Proposal plan minus the 360 degrees for \$24k. Seconded by T. Nelson. Votes via roll call Ayes 5, Nays 0. Motion carried.

Lions LG555 - \$500– Reiger Field Lighting (Resolution 2020-20)

T. Nelson made a motion to accept LG555 \$500 for Reiger Field Lighting Resolution 2020-20. Seconded by C. Cagle. Votes via roll call Ayes 5, Nays 0. Motion carried.

SLFD Bash October 3, 2020 (Resolution 2020-21)

T. Nelson made a motion to approve Resolution 2020-21. Seconded by B. Seekon.

T. Nelson said the goal is to move forward pending state regulations. They can only have 250 people and would not be cost effective. They have to follow the current guidelines. COVID was discussed
Votes via roll call Ayes 5, Nays 0. Motion carried.



SLFD Relief LG555 - \$15,000 – Pole Building Fund (Resolution 2020-23)

T. Nelson made a motion for Resolution 2020-23 accepting the SLFD LG555 for \$15,000 for the Pole Building Fund. Seconded by B. Seekon. Votes via roll call Ayes 5, Nays 0. Motion carried.

Lent Township – Google

C. Cagle said there are reviews for the Township on Google maps and she would like to claim the business and use it as a promotional tool.

B. Seekon made a motion for C. Cagle to claim the Google Map listing for the Hall. Seconded by T. Nelson. Votes via roll call Ayes 5, Nays 0. Motion carried.

S. Aker Review

R. Keller said he and L. Sinna met with S. Aker. L. Sinna said it went well and they are lucky to have her. R. Keller said they are recommending a \$2 per hour raise.

B. Seekon made a motion for a \$2 per hour raise for the Treasurer retroactive to her start date. Seconded by C. Cagle seconds. Votes via roll call Ayes 5, Nays 0. Motion carried.

Fire Department Contract

T. Nelson contacted P. Tiede for contracts for rental of the burn building to make sure we are covered. They used the contracts this week for the first time. On the bottom of the contract there is a signature of the chair. We need to have P. Tiede change it to Chair or a Supervisor. R. Keller said he is not opposed to any Supervisor signing it. T. Nelson said he will have it redone and get it out to everyone. T. Nelson said they are submitting the copy of their insurance. T. Nelson said it is quite early so the SLFD will have a copy along with the Township. It does not have to go to Joint Powers. T. Nelson will have a copy of final sent to the Clerk.

Fire Department Pole Barn Loan

The SLFD has been putting money into the LG555 fund towards the pole barn fund. They want to set up a time to meet with S. Aker to discuss. She provides a spreadsheet showing what is in the fund to T. Potrament. T. Nelson said there is a \$40k discrepancy. S. Aker said any money they donate goes into the LG555. She does not have special funds. T. Nelson confirmed they get a copy of the LG555. She said they can all meet.

New Mower:

R. Keller said the current mower is ten years old and does not think a new one is needed. M. Fehrman disagrees. T. Nelson said it is getting up there in hours and Maintenance mows quite a few acres. He would like to get some numbers. He asked if we are going to start losing money on the \$2k trade-in



value. R. Keller said to look at it in the spring. T. Nelson said maybe there will be a better deal in the fall.

OLD BUSINESS

None

COMMITTEE REPORTS

Planning & Zoning

B. Seekon reported on the following:

- J. Selvog is moving along with construction
- Countryview is working on storage to become compliant with their CUP
- There are a couple new complaints
 - Sending a letter to the new complaint on 337th Street
- Discussed the solar building permit
- T. Griffith's pole barn issue was discussed along with options
- E. Maass said he spoke with his Lawyer and they are trying to figure out options.
 - They can request a text amendment – The County does not have a structure limit in the RRA
 - Adjust lot lines
 - Worse case – they would have to remove a structure

Roads

Road Maintenance (Report)

R. Keller said that the sweeper came in and everything looks good. L. Sinna told R. Keller that there is a mattress on the southside of 360th Street. C. Cagle told M. Fehrman that there is a grill on Falcon but that is County. They took care of it anyway.

T. Nelson asked why Fahrner was pulled off when they came to do south of 335th off of Falcon and Enchantment. R. Keller said due to funding. It still needs to be done. C. Cagle said we opted to have the core samples done because it was sinking faster.

T. Nelson asked if we are doing anything more this year. He asked for M. Fehrman and R. Keller to get a list of roads for the company in WI. R. Keller said M. Fehrman is worried about Grand. He would like to get together and have a road committee meeting in January. Grand is starting to crack up. T. Nelson, R. Keller and M. Fehrman will get a list together. C. Cagle said the final phase were the old roads we need to fix but we got interrupted because of 320th. T. Nelson said we have money we can borrow if we want to do more roads this year. We need some direction. R. Keller said we should wait until next year.



C. Cagle said reserve our spot and schedule now. T. Nelson asked if there is a warranty issue we could pull up on Grand. R. Keller said no. T. Nelson said he does not want to wait on too many roads until next year. R. Keller wants to get a plan, get organized and do it next year. It is too late in the year to start a project. T. Nelson would like M. Fehrman to make a list. We did a lot of patching so we should be good. He would like a list of single patching roads that need to be done. R. Keller said Enchantment is at the top. T. Nelson said we need a quote from both companies.

Homemade Boom Lift

R. Keller said there is a homemade lift for the loader and Maintenance does not want to use it. He said there is a difference of opinion. B. Seekon said it may not be OSHA compliant and we cannot force our employees to use an unsafe piece of equipment. T. Nelson said they can get numbers for something OSHA approved and agrees they need something safe. A bucket truck or a pull behind boom truck was suggested. T. Nelson said there are burnt out bulbs at the ballfield.

Parks

Parks has not met.

T. Nelson said the toilets turned out great for the ball tournament. T. Nelson asked if the property across the Hall went to Lent Trail. B. Schule said no, there is a stake out there where the property line is.

Building

C. Cagle said the building is all painted. Maintenance fixed rotted poles and are going to work on some other projects for her. She decided against wave door opener and is going with the post. People can use their elbow and it is easy to clean to avoid COVID. It would go under the CARES funding per MAT and the Board. She is ordering posts for the outside and posts for the main hall for the office.

B. Seekon said there are buttons where you do not need batteries and they are like garage door openers.

C. Cagle said she would ask the guy. C. Cagle said she and B. Schule are going to order a computer to be used for Zoom meetings. This will also be under the CARES funding.

Broadband Report

None, but she hopes someone carries on the broadband torch when she is gone.

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Stiers said the blue signs are up and he says thank you, there is an election in November and that is helpful. It has to be helpful for emergency services. He wants to tell the guys thank you.

CLERK COMMENTS



K. Wood said there are 1200 hours on the mower and M. Fehrman said it would be \$5k to fix. The Board meeting is 9/15.

SUPERVISOR COMMENTS

L. Sinna sent her resignation letter today and said she has had fun. She asked that someone do something with Broadband.

C. Cagle said she will miss L. Sinna

T. Nelson asked what are thoughts for an outdoor storage building for over at the maintenance shed. R. Keller said he would like one over there. He would like it to be COVID related. T. Nelson said if we get slow days, have the guys prep a spot. L. Sinna confirmed equipment is sitting outside. Different solutions were discussed.

B. Seekon said they have been having issues getting internet to the maintenance department. He has equipment but he needs to redo the wiring. It should be better after he is done. It was only \$130.00. He got items for the TV in the Birdie Woods room. He does not want people getting on to the network. He spent \$300 total. That will be done soon.

D. Stiers said he would volunteer his time on electrical for the mower. D. Stiers does not want to get paid. He said 1200 hours is not that much on a mower to have electrical problems.

R. Keller spoke to everyone about how safe the Election was. They did not have any suggested changes. Everyone felt good about how it was set up and felt safe.

UPCOMING MEETINGS

- ❖ Planning Commission – September 9, 2020 - 7:00 pm
- ❖ Fall Cleanup Day – September 23, 2020 4:00 pm – 7:00 pm
- ❖ Board Meeting – September 15, 2020 - 7:00 pm

ADJOURN

B. Seekon made a motion to adjourn the meeting at 9:24pm. Seconded by C. Cagle. Votes via roll call Ayes 5, Nays 0. Motion carried.

Board Chair Signature

Clerk Signature

