



Minutes
Board of Supervisors Meeting
August 15, 2017 @ 7:00 PM

1. CALL MEETING TO ORDER

Chairperson R. Keller called the meeting to order at 7:02 pm

The Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor C. Cagle, Supervisor T. Nelson

Absent: Supervisor L. Johnson

Others Present: Town Clerk K. Wood, Treasurer S. Aker, Maintenance Supervisor M. Fehrman, Planning Commission Chair M. Olson, and six members of the public (*signed in*)

2. REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. Seconded by C. Cagle.

R. Keller moved item b. Sven Welschen CUP and h. 4.08 Accessory Structures and Uses under Planning and Zoning because Planning Commission Chair M. Olson was in attendance.

All in favor, motion carried.

3. APPROVE BOARD MEETING MINUTES FROM JULY 18, 2017

B. Seekon made a motion to approve the Board meeting minutes from July 18, 2017. Seconded by C. Cagle. All in favor, motion carried.



4. REVIEW & APPROVE CONSENT AGENDA

Biweekly Payroll 7/21/2017	3 Checks	\$3,280.82
Biweekly Payroll 8/4/2017	3 Checks	\$3,371.73
Monthly Payroll 8/15/2017	6 Checks	\$1,408.72
Claims List	37 Checks	\$99,373.71
	Total	\$99,434.98

B. Seekon made a motion to approve the consent agenda. Seconded by T. Nelson. All in favor, motion carried.

5. TREASURER COMMENTS

S. Aker asked C. Cagle if the Hawkinson Anderson invoice was ready to be paid. C. Cagle said they have never responded to her request and that she will follow up with them tomorrow.

R. Keller said the same thing is happening with Ziegler. There are service charges of \$102.90 and \$109.69. R. Keller said they will remove the service charges and he will follow up with them tomorrow as well.

6. COMMITTEE REPORTS

a. **Planning & Zoning**

b. CUP for Sven Welschen

M. Olson explained that there was a horse riding stable CUP in 2007 and it has since lapsed. There are 20 acres and it is operational mostly during daylight hours. There was a public hearing and there have not been any complaints.

C. Cagle made a motion to approve the Conditional Use Permit (CUP) for Sven Welschen. Seconded by B. Seekon. All in favor, motion carried.

h. 4.08 Accessory Structures and Uses

M. Olson explained the text amendment to the Town Board. They are trying to take some of the boxed eave requirements out and eliminate the need to add boxed eaves on additions. If a pole barn is located behind the house in RR1 and RR2 boxed eaves



will not be required. The Planning Commission recommends the text amendment to the ordinance.

C. Cagle made a motion to accept the text amendment to 4.08 Accessory Structures and Uses (Ordinance 2017-03). Seconded by B. Seekon. All in favor, motion carried.

M. Olson said that the Planning Commission is seeing things in the ordinances that are going to need to be changed.

C. Cagle said that she is busy with the building and her new job. She recommends B. Seekon as Planning and Zoning liaison.

C. Cagle made a motion to remove herself as liaison of the Planning Commission and to put B. Seekon on as the new liaison to the Planning Commission. Seconded by T. Nelson. All in favor, motion carried.

b. Roads

T. Nelson said that he did the road report at the end of July. There is still a big hole at the end of Hemingway Avenue. R. Keller had told M. Fehrman that Wyoming maintains it. R. Keller told M. Fehrman to gravel it with Class 5.

C. Cagle said that we need to be explicit as to where it is. It is between 30136 Hemingway Ave. and 30095 Hemingway Ave.

C. Cagle asked if we should call Wyoming and R. Keller said no.

T. Nelson said that he did the report before the rain.

T. Nelson said that there is a missing sign on the first road off of 340th and Grand. M. Fehrman said that it is fixed and the road name is Glacier Trail. The Emily Lane sign needs to go up. The signs are at the maintenance shop.

M. Olson asked if the Township has Maintenance agreements with Wyoming. R. Keller said that we should do a formal agreement for the surrounding cities.

S. Aker is going to get together with M. Fehrman tomorrow regarding the invoicing of the road maintenance for surrounding municipalities.



M. Olson said that Linwood has a new Road Boss and they are most likely going to question the invoice.

B. Seekon said that K. Wood has all of the data from the road counters on her computer. He did not print it out because there are over 200 pages of data. He has not looked at all of the data yet because it gives you the totals for every hour. He suggested it go on the website. He is going to train the Maintenance Department on the road counters. 1 of the 4 counters is showing bad data.

C. Cagle said the new Deputy Clerk was an IT person and they may be able to look at it.

Oxford Township has their blue address signs up.

c. Parks

T. Nelson commented on the following:

- The safety items have been finished
- The decals still need to be put on the little fire truck at Swanberg Park
- The engraved brick area still needs to be redone
- Maintenance has been doing a great job on the ball fields
 - They need to drag the field by the Hall more often

S. Sinna had an article in the Post Review regarding the PIP Challenge. The bike signs were put up today. She would like to have a can cage built to collect cans for donations.

R. Keller said he received feedback from a mother of a son in a wheelchair who found it hard to push him to the picnic tables. She may come to the Parks meeting.

T. Nelson said he approached the North Branch soccer league. They thought they could put two soccer fields in across from the Hall.



d. Building

i. ADA Bathroom Update

C. Cagle has not received a quote on the ADA compliant bathrooms yet.

ii. Office Doors

The quote is \$2,700.00 for the two office doors.

The bid that she had received before was \$10k and that also included the double doors. The building needs to have a handicap assessable push button on the front door because the Hall is a polling place.

It will be \$4607 for Lake Country Door to do roll up doors on the openings in the Lions room. She does not have money coming in 2017.

M. Olson said that when he was on the Board they were going to get water back in the Lions room. C. Cagle said that there is a sink back there.

T. Nelson is going to reach out to his contact about the ADA compliant bathroom again.

7. OLD BUSINESS

a. Fall Cleanup Day

B. Seekon made a motion to have it on Wednesday, October 4 from 4:00 pm – 7:00 pm. Seconded by R. Keller. All in favor, motion carried.

K. Wood is going to contact Evergreen to host the event and order postcards.

8. NEW BUSINESS

a. Deputy Clerk

The new Deputy Clerk was not able to attend this evening due to a family matter. Becky Schule is going to be the new Deputy Clerk.



b. ~~Welsehen CUP~~

See above under Planning and Zoning

c. ***Ball Field Irrigation***

M. Fehrman talked about the quotes for the irrigation. Brent Johnstone from Image Property Management was in attendance to answer questions from the Board. He said the best way to get the water service to Swanberg Park is to go through the well and he was told there is well service. B. Johnstone said that would change his quote. He quoted 10/12 zones and he said that it would be able to accommodate soccer fields in the future. There is a fair amount of upfront cost because of the way it has to be set up.

R. Keller made a motion to do the irrigation on Reiger Field and not Swanberg Park. C. Cagle seconded for discussion.

The irrigation person has to look at it the water at the Hall again to see if he could reduce the number of zones needed. B. Seekon asked if it would work. There would be around 80 heads total with 5 heads per zone. A booster pump would help. He needs to know what horsepower pump is there. They need to figure out what they have here before they do anything at Swanberg Park. T. Nelson is going to talk to A. Zuercher. There are too many unknowns right now to make a decision on Swanberg Park.

T. Nelson aye

C. Cagle nay

R. Keller aye

B. Seekon aye

Motion carried.

d. ***Maintenance Position***

R. Keller said they interviewed four candidates and M. Fehrman did a second interview with three of the four.

He tested them on items such as; pre-trip, chainsaws, mowers, and he let them tell him about the equipment. There was one person who passed with flying colors. The person who he feels is best suited for the job seems like he will be able to take



direction well. His name is Jason Cash. R. Keller would like to start him at \$20.00 per hour. He has a good resume and knows how to run farm equipment. B. Seekon said they have a probation period for a reason. If there is a problem, it needs to be dealt with right away.

R. Keller makes a motion to hire J. Cash at \$20.00 per hour. Seconded by B. Seekon. All in favor, motion carried.

e. 7 Year Efficiency Lighting for Shop - \$772.20

M. Fehrman had the sales person stop by who sells lighting to the Fire Department. M. Fehrman noted that the shop is very dark. B. Seekon said he is unfamiliar with hybrid lights. He said that the cost for LED lights is probably no higher than these are. B. Seekon said it would probably make more sense to change out the fixtures although they are expensive. He estimates \$150 per fixture. He said it may help to just clean the existing bulbs.

T. Nelson said they have them at the Fire Hall and they are nice. They have had to replace some of the ballast's.

This topic is tabled until more information is provided.

f. Chip Seal 355th, Evergreen, 351st

The quote is \$25k for chip seal.

R. Keller said that he called the person who had requested their road be sealed and told them that the Board decided that they were not going to do the road at this time. The quote was to show what the price difference was between chip seal and seal coating.

B. Seekon would like to try this on another road.

The Board decided to wait and see how County Road 18 wears.

g. ~~Blacktop Kale Ave, Fir Trail~~

h. ~~4.08 Accessory Structures and Uses~~

See above under Planning and Zoning



i. SLFD Mutual Aid with Linwood Township

The Board looked over the Mutual Aid document and will discuss it at the September 11, 2017 Joint Powers Meeting.

j. SLFD LG555 (2017-28)

R. Keller made a motion to accept resolution 2017-28 from the Stacy Lent Fire Department Relief Association for \$5000 – LG555 to purchase underwater communications equipment for the dive team. Seconded by C. Cagle. All in favor, motion carried.

k. Stacy Lions – LG555 (2017-29)

R. Keller made a motion to accept resolution 2017-29 from the Stacy Lions Club for \$500 to be used for parks and recreation. Seconded by T. Nelson. All in favor, motion carried.

9. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

B. Woods wanted to thank Lent for giving money towards the Stacy Daze fireworks because they were so beautiful.

10. CLERK COMMENTS

K. Wood asked if a Road Committee Meeting date should be scheduled. The next Road Committee meeting date is tabled until the September Board meeting.

11. SUPERVISOR COMMENTS

B. Seekon hooked up the new computer for the security cameras. He is going to work on it after the meeting. He has the door locks and he is wondering about the new doors.

C. Cagle does not know the answer so she will ask the person at SeeBee.



C. Cagle said the Township magazine is about disaster relief. Scott Sellman would like to speak at CCATO. He sent information to K. Wood.

R. Keller: none

T. Nelson: none

12. UPCOMING MEETINGS

- ❖ Parks Meeting- August 29, 2017 - 7:00 pm
- ❖ Joint Powers – September 11, 2017 – 7:00 pm
- ❖ Planning Commission- September 13, 2017- 7:00 pm
- ❖ Board Meeting- September 19, 2017- 7:00 pm
- ❖ MAT District Meeting – August 30, 2017 7:30 pm
- ❖ CCATO Meeting – September 27 , 2017 – 7:00 pm

13. ADJOURN

B. Seekon made a motion to adjourn the meeting at 8:49 pm. Seconded by T. Nelson. All in favor, motion carried.

Board Chair Signature

Clerk Signature

