



Minutes
Budget Meeting and Board of Audit Meeting
February 12, 2018

CALL MEETING TO ORDER

The meeting was called to order at 7:00 pm by Chairperson R. Keller.

Members Present: Board Members Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Johnson, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Treasurer S. Aker, Town Deputy Clerk B. Schule, 4 members of the public (signed in)

ADOPT THE AGENDA

B. Seekon made a motion to adopt the agenda. L. Johnson seconds the motion. All in favor, motion carried.

BAD WEATHER DATE

Set bad weather date for Thursday March 15, 2018

QUOTE FOR LIGHTING

B. Seekon brought up the lighting bid from Arvissi for the lighting in the parking lot. L. Johnson asked if having the lights on from dusk till dawn will add a lot to the electric Bill.

B. Seekon stated they will see the cost of LED vs standard and change them out once they burn out.

R. Keller made a motion to spend the \$1250 for the estimate on the job. T. Nelson 2nd the motion. All in favor, motion passed

TREASURER'S REPORT

S. Aker said that the Township has a positive balance in all of the categories. None of the balances have been in the red.

T. Nelson stated that they need to start replacing panels in the training simulator. We need to share the cost of the replacement. The cost is \$20k to replace which lasted 10 years. There is a panel they can get that would last for 30 years.

T. Nelson stated that the walls and ceilings will need to be replaced.

C. Cagle asked about the money market savings account and wanted to verify if that has been touched. There is about \$70k in the fund.

PROPOSED LEVY

Building:

B. Seekon stated we need to add more to the building fund to make it ADA compliant. Because C. Cagle has done such a good job of making improvements that this building is booked into 2019.

C. Cagle said the floor in the hallway and the bathrooms need to be replaced along with the ADA required updates. We also need to look at a new refrigerator in the future.

The cost of the floors and bathrooms is about \$32k to upgrade.

T. Nelson stated that with having the building booked so much is making money.

C. Cagle will gather the numbers from the rentals to see the actual intake.

S. Aker stated that the application fees have brought in \$16,385.00 for 2017 which goes into the general fund.

C. Cagle stated that for non-profits the lowest price just covers the cost of cleaning and deposits.

C. Cagle wants to take the modification in stages and see how they go.

C. Cagle would like to ask for \$5k for the levy.

C. Cagle would like to encase the east area with walls and then put in two sets of doors on each side. The bathrooms and the doors need to be the focus for this year.

L. Johnson stated we need to keep our eyes open for the large refrigerator. We also need an overhead hood for the stove.

C. Cagle stated she had gotten bids on the walls in the other area to close that off but they came in at \$15k. Then to add the cost of the doors would be additional.

Fire Fund:

R. Keller stated we need to look at the fire department figures and to look to bump up.

N. Peltier stated the subscriber fee for last year was \$17,200 but will be \$52,000 for 2018.

B. Seekon stated that at the last CCATO meeting that we need to use the new radios that are being standardized. The cost is going from \$630 to \$1600 per radio which they have 34. It boils down to \$1290 for the scribe fee for the radios for 5 years, plus \$890 per radio for a total of \$2180.

N. Peltier stated that it takes 6-8 years to use them before they have to be upgraded. They bought what was needed at the time.

T. Nelson asked what the cost would be if we bought our own radios and not go through the County. The Fire personnel is not liking the mandate for the new radios. In 2019 we will be paying the \$1900 for the new radios.

N. Peltier stated they are looking at that option to purchase their radios. They are also looking at maybe using walkie-talkie in place of some of the 34 satellite radios.

The satellite radios are a must right now as cellular does not have the capability.

L. Johnson said the good and down side is when they bought the radios they put up new towers and bonded for 20 years. The bonding included the cost of 5 radios. Now they want to start a fund for the radios in a fund that would need \$45k for 5 years.
L. Johnson said there has been no increase for many years.
N. Peltier stated that there has been push back from the county for this mandated levy.
R. Keller stated we should to put the fire to \$175k.
L. Johnson said that the commissioners could increase by 1% to pay for them all but they won't do that because of the tax bases.
R. Keller asked to keep the fire equipment fund to \$20k.
N. Peltier stated they are in the process of looking for grant funds.

Road/Bridge:

R. Keller asked for any comments on the road & bridge fund.
T. Nelson stated that we should ask for \$600k for the first year then to reduce that for the next three subsequent years.
B. Seekon asked if we can leave road and bridge till last.
Must discussion took place on the numbers

Equipment / Parks / P&Z:

R. Keller stated that the road + bridge equipment fund can stay at the \$25k.
C. Cagle asked about the road grader which needs a new transmission and overhaul.

R. Keller asked to keep the park fund at \$4,500 for the levy.
C. Cagle said she will look into getting some grant money for the parks.
The balance from P&Z went from \$33k to \$74k.

R. Keller asked about the planning and zoning. R. Keller asked about the high cost, S. Aker answered that the amount is up due to the permit costs.
C. Cagle asked about the cost of P&Z and how it increased from \$33k to \$74k.
T. Nelson stated we should keep it but cut it in half.
After discussion it was decided to zero it out.

General Fund:

R. Keller asked for the general fund.
After discussion they agreed on \$100k for the general fund.
L. Johnson stated that when we state that our taxes will go down for the next 3 years it is for the Town of Lent only but that the county taxes will not go down.

Roads – Continued:

The road plans for the next three years are the most expense.
R. Keller asked the audience for comments.
Bernice asked about how many miles are planned to have paving done.
R. Keller stated that we are looking at doing the double chip seal for the roads instead of paving.

L. Johnson said they did get bids on the paving and base coat of \$200k to \$500k per mile.
B. Seekon stated that our road committee has been working on the plan for the roads and doing the chip seal. The bids have been \$61k for the double chip seal.

T. Nelson stated they plan on doing 3-6 miles per year.

B. Seekon stated there is the option to bond for it. If prices go up for the next year then we won't be doing as many miles.

R. Keller stated are bases are good for the paving.

B. Seekon stated that they are looking at the dead ends and the turn a rounds and big trucks like garbage and buses.

T. Nelson stated that we did a lot of graveling this last year so we shouldn't have to do much of that, then the maintenance guys can do some of the chip seal work.

It was asked if we have comparison for the gravel vs the black top and crack sealing.

In a 25 year plan there is a cost of \$240,000 over 25 year on a mile of road.

There is \$100k initial base for blacktop for a total of \$150k for a mile.

R. Keller said some of the roads have an inch compared to some that have an inch and half of blacktop.

The maintenance of the ship seal is half the cost of the maintenance of the gravel with the labor, gravel; chloride cost \$175k a year to maintain.

R. Keller said we may look at paving the turn-a-rounds

B. Seekon explained how they have divided up the township into four quadrants and how many dirt roads and the travel of the grader and which to do in that area.

T. Nelson stated that it makes more sense to do the paving on the corners and turn-a-rounds. Every five years we would need to do the crack seal on the double chip seal.

The lifespan for some of the roads would be closer to 10 years as they are lower traveled.

R. Keller stated we have a lot of roads now that are heavy traveled that are only an inch and half of blacktop and are doing fine.

S. Sinna asked if we will show a picture of the four quadrants at the meeting.

It was asked if we do salt boring testing on the base.

R. Keller said that yes we will be doing the testing on the bases to make sure. We don't have any roads that have frost heaving.

Gentlemen stated the guy we have that runs the grader is the best one we have ever had.

T. Nelson stated that with the rock and roll it should be even better.

T. Nelson stated that getting input from the diverse road committee has helped to determine what path they need to start first.

B. Seekon stated that the amount of work that the maintenance guys have to do with brushing, mowing will give them more time to work on the paved roads.

It was asked if we can start recording putting the rental funds collected into the building fund.

R. Keller and T. Nelson stated that we also need to put in the cleaning fund, supplies, and the maybe some of the cost of electricity.

B. Seekon motioned that the 2019 Proposed Budget include: \$100,000.00 in the General Fund, \$600,000.00 in Road and Bridge Fund, \$25,000.00 in Road & Bridge Equipment Fund, \$175,000.00 Fire Fund, \$20,000.00 in the Fire Equipment Fund,

\$5,000.00 in the Building Fund, \$4,500.00 in the Park Fund and \$929,500.00 grand total. L. Johnson seconds. All in favor, motion carried.

L. Johnson made a motion to approve the clerk's year-end report for 2017 as presented. T. Nelson 2nd the motion. All in favor, motion carried.

ADJOURNMENT

B. Seekon made a motion to adjourn at 8:28. C. Cagle seconds the motion. All in favor, motion carried.



Vice Chair, Brian Seekon



Clerk, Kelly Wood

Minutes Submitted by Becky Schule, Deputy Clerk

