



MINUTES
BOARD OF SUPERVISORS MEETING
December 17, 2019 7:00 PM

Location: Town Hall 33155 Hemingway Ave., Stacy, MN 55079

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor T. Nelson, Supervisor L. Sinna, Supervisor C. Cagle

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, Engineer J. Pelawa, Planner E. Maass, 11 people (signed in).

REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. Second by T. Nelson. R. Keller added k. under New Business: Insurance. All in favor, motion carried.

APPROVE BOARD MEETING MINUTES FROM NOVEMBER 19, 2019

B. Seekon made a motion to approve the minutes from the November 19, 2019 Board meeting. Second by L. Sinna. All in favor, motion carried.

REVIEW & APPROVE CONSENT AGENDA

B. Seekon made a motion to approve the consent agenda. Second by T. Nelson. R. Keller mentioned that one of the bills was for towing the plow truck out. All in favor, motion carried.

TREASURER COMMENTS

S. Aker said they received the 2019 settlement check and they took out the payment for the Northern Natural Gas. She reminded the Board they received an email back in August regarding the lawsuit. \$2248.12 was deducted and she said we might see more deducted.

2020 Federal Holidays.

B. Seekon made a motion to approve the holiday list for 2020. T. Nelson seconds. All in favor, motion carried.



COMMITTEE REPORTS

Planning & Zoning

C. Cagle said there was a nice presentation from the Amborella House and there was a resident who has tiny homes on their property. They were given until May 1, 2020 to remove them and they have to submit for a possible medical hardship for one of the homes. They talked about the complaints and fines. C. Cagle said we have to have absolute proof that he is running a business before we fine the Lent Trail complaint.

Roads

Final Pay Application for Knife River

C. Cagle made a motion to approve the final pay application and pay Knife River. L. Sinna seconds. R. Keller said we got a deduct on 340th Street. T. Nelson asked why we got a lien waiver from the curb company. J. Pelawa said they are the standard documents. We get a lien waiver from all the subs. T. Nelson said he is okay with it if it is the final documentation. J. Pelawa said it is a close out. T. Nelson asked if the numbers we are paying are the withholdings. J. Pelawa said yes, minus the deduct. **All in favor, motion carried.**

Road Maintenance (Report)

R. Keller did the road report and they are ice covered. He noted that Maintenance has been doing a pretty good job. The plow broke on M. Fehrman's truck.

Parks

T. Nelson said they are not doing anything until February.

Building

C. Cagle said they are in the process of staining the new room. They bought 3 ceiling fans from Home Depot for a good price and the Electrician will be in tomorrow. The first bid was high for the splits. The carpet will be in the end of January and the hardware will be installed tomorrow by Bob Linder. She said she did some checking on rental prices in the area and they range anywhere from \$600-\$15k. She decided to charge residents \$25 per hour at a minimum of 3 hours and non-residents \$45. Nonprofit has been removed from all verbiage. She would like to have a presentation of the room. The room will be called the Woods room and we will have the meetings back there. She and L. Sinna will look into some flat screen TVs for the agendas and such. B. Seekon said Fleet Supply is a good place to look.



Administration Building Proposal

C. Cagle said it is \$350k to bump out the building and bathrooms. KJ Design would draw up an office building about the size of the City of Stacy and it would look like the SLFD. The drawings would be \$8500.00 and require a \$500 deposit. T. Nelson said we should have something to show the public along with a rough idea of cost at the Annual Meeting. C. Cagle said he probably has pre-made buildings. C. Cagle said she could draw it up like she did with the office. T. Nelson said get us in the ballpark. R. Keller said it would be less than \$300k. We will still have to update the bathrooms here. C. Cagle said she would rent the current office out because there are people looking to rent out spaces. She is going to hold off on the proposal and get a ballpark. R. Keller said get pictures too. C. Cagle said she can call M. Utecht and get a copy of their floor plan because it is about the same size as what we want. R. Keller said there is a well over across the street and we would just need a septic. T. Nelson asked if we are going to have the meetings in the back, why would we need a new office over there. C. Cagle said the next step is to finish the bathrooms. T. Nelson said we need to give the public options. He said we need to explain why we need the money and the plan.

Broadband Report

L. Sinna said they had a meeting. Wire fiber to fiber was 3 million dollars for the underserved and unserved areas. North Branch is using towers and are doing it without help. Satellites might be an option for us. M. Koran is going to have a meeting. Midco has not responded to her. There are three neighborhoods that Midco is going to put in broadband for which makes us look less appealing to CTC. L. Sinna said there has been a lot of improvement with towers going through foliage. We are watching what North Branch does. Chisago Lake Township does not know if they have been awarded the grant.

OLD BUSINESS

ARMER User Agreement Meeting Update

C. Cagle said Chisago County signed off and the money stayed the same as they agreed on. At least it is more stringent on both sides. T. Nelson said in a couple years we will have new people in there. \$585 and \$253. We will pay the \$30 admin fee to cover their operating status. She said it turned out fine.

Better Angels Workshop

L. Sinna said they do not have any moderators in our area. She and C. Cagle might have to be the moderators.



NEW BUSINESS

Amborella House CUP (Resolution 2019-39)

C. Cagle said they had their public hearing and made a few changes. **C. Cagle made a motion to approve the Amborella House CUP – Resolution 2019-39. Second by L. Sinna.** E. Maass said he made some revisions. The client limit is 5 persons and the fencing will be on all 4 sides of the property. He read all the conditions of the CUP. **All in favor, motion carried.**

WSB Services

E. Maass introduced Peggy Sue. He said he tries to be cost conscious and she is able to offer a lower price point. He would still attend the Planning Commission meetings. R. Keller said it is all working well. **T. Nelson made a motion to continue with WSB as the Township planning firm. Second by B. Seekon. All in favor, motion carried.**

Lions LG555

T. Nelson made a motion to approve resolution 2019-40. B. Seekon seconds. All in favor, motion carried.

Comp Plan Review – WSB

E. Maass said they do comp plan reviews and it is something WSB can help the Township with. They would like direction as to what areas they would like updated. B. Seekon asked if the Board should get with the Planning Commission and E. Maass. E. Maass said the Annual meeting would be a great place to kick this off. It is nice to have people know what is going on. E. Maass explained what a comp plan is. He said it is a guiding document for land use decisions and the Township makes decisions based on it. B. Seekon asked if they should have some sort of a workshop with the Planning Commission. L. Sinna said broadband and deed money will tie into it. B. Seekon said we will have a workshop, take it to the Annual meeting and tell them what they are thinking. R. Keller said the workshop will be at 6pm on January 8. E. Maass will bring some samples and email K. Wood some links.

NWTF Gambling Form LG220 (Resolution 2019-41)

B. Seekon made a motion to approve the NWTF Gambling Form LG220-Resolution 2019-41. Second by T. Nelson. All in favor, motion carried.

SLFD Relief \$5000 – Pole Barn Fund (Resolution 2019-42)

T. Nelson made a motion to approve the \$5000 SLFD Relief LG555 for the Pole Barn Fund – Resolution 2019-42. Second by B. Seekon. All in favor, motion carried.



T. Nelson said they are going to repair the water line at the SLFD.

2020 Hall Rental Agreement

C. Cagle said she raised the rental prices and Maintenance hanging items is subject to charge. L. Sinna asked if they can use the room while renting the Hall. C. Cagle said they cannot block the room off and not let them use it. B. Seekon asked about all of the stuff stored in the back. C. Cagle said we are going to take off the slider door and put in a wider door. The tables will be able to go back there. She and M. Fehrman have a plan. They can be stored in front of the beer door too. C. Cagle said there is a bunch of junk in back and she will have it burned. L. Sinna said in definitions, we should explain what the Woods room is. C. Cagle said there will be an extra fee on Sunday if the wedding would like to use it for gift opening or a groom's dinner.

2020 Fee Schedule

C. Cagle said the pay for casual employee is not in line with what it should be. **B. Seekon made a motion for \$18 per hour for a casual employee for 2020. Second by T. Nelson. All in favor, motion carried.**

B. Seekon made a motion for \$40 per Planning Commission meeting and Parks meeting regardless of what type of member you are excluding the secretary. Second by L. Sinna. All in favor, motion carried.

B. Seekon made a motion to approve the overall 2020 fee schedule. Second by T. Nelson. All in favor, motion carried.

L. Sinna said Township labor is only at \$15 and C. Cagle spends a lot of time here. T. Nelson said you are not driving trucks and stuff. C. Cagle said she is okay with the \$15.

Set Date for Budget & Audit Meeting – Tuesday, February 4, 2020 at 6:00pm

R. Keller said this is a good date and to plan on coming with numbers in mind. He asked S. Aker to send out the budget information and numbers. **R. Keller made a motion to have the Budget & Audit meeting on Tuesday, February 4, 2020 at 6:00pm. Second by B. Seekon. All in favor, motion carried.**

New Year's Eve Day Hours

R. Keller said they will work until noon and be paid a full day.



Sheriff Report

Sheriff Brandon Thyen reported on the following:

- He has been working with the Amborella House for a year and a half
- They have a new K9 named Ghost
 - Recon will be retiring
- They started a new drone program and have 6 pilots with the Sheriff's office
 - It has been a great program and helps with S.W.A.T.
 - Been in since May 2018
- They started a GED program
 - Had their 4th graduate
- Started a treatment program in the jail with Canvas Health
 - Working with them on a mental health program as well
- Have a full time Deputy for trails and parks to do DNR type of stuff in 2020
 - Seek a lot of State and Federal money for grants
- Four part time Deputies were hired for security at the court house
- This week they are fully staffed!

They will continue to be out in the community.

Insurance

C. Sauro stated he wanted to come help navigate through the insurance stuff. He wants to make sure the Township makes the right decisions. He said he is not here to pitch Country or MAT insurance, but to help with coverages. He said the retroactive date on the MATIT policy is 2017 and Country is 1988. C. Sauro explained why that is important. He said if you switch to MATIT, you have to have them switch the retroactive date. C. Sauro said this is really important and every year he puts this in his annual review. When he looks at the MAT proposal, it looks like they are covering the Township but not general liability. They either left a hole or did not address it. C. Sauro read a line about volunteer fire fighters. He feels that they are just insuring the services for the Fire Department. L. Sinna said we do not really have an *apples to apples* comparison. B. Seekon said C. Sauro has always done a good job for the Township. C. Sauro said he has worked with the League and MAT. C. Cagle said from talking to past Board members, they preferred going through an outside insurance company because of the amount of equipment we own. C. Sauro said a lot of Fire Departments are not jointly owned. Country is \$26421 and MATIT is \$23959.

C. Sauro said Country was willing to insure the Relief Association. Country is higher for property and C. Sauro thought it could be due to inflation. Inland marine: MATIT: \$5125 Country \$5102. C. Sauro compared the schedules.



They took the schedules and said he could not figure out the miscellaneous for \$905k that MATIT has. MAT has contractor's equipment and \$100k for small tools. He does not know the answer. He stated that general liability for errors and omissions is a big deal. There was continued discussion regarding the schedules and premiums. R. Keller said for a couple thousand dollars it is not worth it to change to MATIT. L. Sinna said we still do not have an accurate comparison. B. Seekon asked how we are at such a small difference because Country is insuring more vehicles for less money. C. Cagle said she is concerned that MAT is too general and is not going back as far as they can.

T. Nelson said we all voted to go with MAT and we do not have a proper comparison. We were supposed to have saved \$8k. We have the premium invoice of \$23959 from MAT. There is a late fee if not paid by the 22nd. C. Sauro said you will need to call to see if you can stop coverage. It was effective 11-1-2019. L. Sinna said we passed it based on \$8k worth of savings and they are not the same coverage. T. Nelson said we were under the assumption we were getting the same coverage. L. Sinna said for this year, it does not make any sense to go with MAT. C. Cagle said MAT has gone through our inventory and is not seeing the bigger picture. The Board looked at resolution 2019-26. R. Keller said the reasons we are canceling is because the difference in price is not what we were told. The contract is invalid because it is not what we were told.

L. Sinna said she will ask MATIT to provide the agreement. We will tell them we have concerns that we are not adequately covered, due to that we would like to cancel and maybe look at it next year. B. Seekon said we do not wish to move forward with the MATIT coverage. We did not sign an agreement. Therefore, we do not owe this premium. We will review it next spring.

K. Wood is going to send L. Sinna J. Mocol's email address.

L. Sinna asked C. Sauro what he would do if someone was trying to cancel. He said typically, they would have already have collected the payment and if not, they would just close it out.

R. Keller made a motion to drop MATIT insurance and stay with Country Financial for 2020 and look at it next year. The dollar figure is completely different and they did not receive a formal agreement. There are vehicle discrepancies and the miscellaneous costs do not make sense. Based on closer inspection there are too many discrepancies. **L. Sinna seconds. All in favor, motion carried.**

L. Sinna is going to contact J. Mocol and let him know.

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

None

CLERK COMMENTS

K. Wood stated she would like the newsletter items by the end of the week.



SUPERVISOR COMMENTS

L. Sinna went to the MAT Annual meeting and it was fun. Cyber Security was a main topic and a lot of Townships are not secure. We need to be careful on how we handle technology. She has an invasive species calendar. She loves the new room and appreciates what C. Cagle has done. She said it will be nice for the caucus.

Troy: None

C. Cagle: None

R. Keller read the upcoming meetings

B. Seekon said he is trying to get the census guy for CCATO

UPCOMING MEETINGS

- ❖ Road Committee Meeting – January 7, 2020 – 6:00 pm
- ❖ Planning Commission – January 8, 2019- 7:00 pm
- ❖ Broadband Meeting – January 13, 2019 – 7:00 pm
- ❖ Board Meeting – January 21, 2019 - 7:00 pm
- ❖ CCATO Meeting – January 29, 2019 – 7:00 pm
- ❖ Parks Meeting – February 25, 2020 – 6:00 pm

ADJOURN

T. Nelson made a motion to adjourn at 9:16pm. Second by B. Seekon. All in favor, motion carried.

Board Chair Signature

Deputy Clerk Signature