



Minutes

Board of Supervisors Meeting
December 18, 2018 @ 7:00 PM

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:01 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Johnson, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, 9 people (signed in).

R. Keller announced that L. Johnson deserved a hand for all of his years of dedication to the Lent Town Board. Everyone applauded.

REVIEW & APPROVE THE AGENDA

T. Nelson made a motion to approve the agenda. Second by B. Seekon. All in favor, motion carried.

APPROVE BOARD MEETING MINUTES FROM NOVEMBER 20, 2018

B. Seekon made a motion to approve the Board meeting minutes from November 20, 2018. Second by L. Johnson. All in favor, motion carried.

APPROVE SPECIAL BOARD MINUTES FROM OCTOBER 16, 2018

T. Nelson made a motion to approve the Special Board minutes from October 16, 2018. Second by B. Seekon. All in favor, motion carried.

REVIEW & APPROVE CONSENT AGENDA

Biweekly Payroll	\$3,435.45
Biweekly Payroll	\$4,537.64
Monthly Payroll	\$3,259.60
Total	\$89,347.10

S. Aker said the new total is \$98,822.10 with the added check to Pete's Trailer Sales \$9,475.00 for the new Grass Rig.



B. Seekon made a motion to approve the consent agenda. L. Johnson seconded. All in favor, motion carried.

TREASURER COMMENTS

S. Aker presented the Federal Holiday list and R. Keller read it out aloud.

B. Seekon made a motion to approve the Federal Holiday list. R. Keller seconded. All in favor, motion carried.

COMMITTEE REPORTS

Planning & Zoning

B. Seekon said the Planning Commission has been talking about solar. He said he and R. Keller met with Peter Schmitt. They told Rockpoint they can start this winter. There has been some concern about trees on the north side of the project. They plan on addressing them in the spring. If they want screening now, they will have to have a fence. They are trying to clean up the solar ordinance. They are not going to lift the moratorium until they get the ordinance cleaned up. T. Nelson said the Township is covered with Rockpoint as far as their CO goes. D. Milles said E. Maass is going to add something to the ordinance. E. Maass brought in a map that showed that there are only eight more possible sites where solar can go. B. Seekon said they really do not help the Township. T. Nelson said they help the landowner. L. Johnson said he asked K. Wood what the Township got for the last year and it was only \$2,500.00 on the Aurora project. D. Milles said there is discussion about reinstating tax incentives for solar.

Roads

T. Nelson said most of the roads were snow covered. Maintenance has been brushing. R. Keller said they scraped the slush off and it made a big difference. T. Nelson told M. Fehrman to go back further when they are sanding or salting.

Knife River

J. Pelawa said Knife River told him that they are willing to accept the deducts. They are willing to take on half the cost on the 200' x 20' overlay. R. Keller said it did not match the curbing and Knife River called and said they would fix it. J. Pelawa talked to M. Fehrman regarding the quantities. J. Pelawa said based on the actual. He recommends the Township pay the \$914,887.27, but hold the retainage until spring until road restrictions are lifted. The retainage is 5 percent which is \$45k. J. Pelawa said the ground penetrating radar may be off. R. Keller said it should be done in the spring. T. Nelson thinks we should ask what the lawyer says because P. Tiede is saying not to pay Knife River anything yet. R.



Keller said 8 more cores were done and one was 1.5". J. Pelawa said the 8 additional cores told the Township pretty much what we already knew. T. Nelson said the retainage is not enough. J. Pelawa said then we can go after the performance bond. T. Nelson said there is more leverage if more money is held. T. Nelson wants to make sure we have enough held to bring them back. L. Johnson said it would be better to hold \$145k. T. Nelson said this should go to P. Tiede. T. Nelson said legally they should be paid something. C. Cagle agreed with T. Nelson.

R. Keller said they can only withhold on the four roads that are deficient plus the retainage. T. Nelson wants to make sure that everything is legal. J. Pelawa told the Board when they talk to P. Tiede to make sure to tell him what they are going to pay and to make him understand that they are going to pay for the good roads and withhold payment on the four. J. Pelawa said actually only two of the roads are deficient. We do not know if they are going to break up in the spring. T. Nelson asked if we give them the money and then we go after their bond, how that works. J. Pelawa said he put in the contract so this does not void the warranty. J. Pelawa said we are not doing the final payment. That is when it is approved by the Board. C. Cagle said \$45k is not enough. J. Pelawa suggested holding the \$45k and the 2 deficient roads.

R. Keller said the Township still got blacktop roads. B. Seekon agreed and said the damage is done. T. Nelson said yes and no. *We have to tackle this in the spring.* T. Nelson said he does not feel comfortable moving forward without talking to P. Tiede. L. Johnson agreed.

B. Seekon said we will pay them for what they really did. J. Pelawa said they got caught cutting back. B. Seekon said next time they are going to have different specs. R. Keller said we have to look at what was achieved.

T. Nelson said the Township has to pay them something. C. Cagle said they will have to talk to P. Tiede.

J. Pelawa said he will have something written up for the Board to approve. T. Nelson asked if it should be separate from a Board meeting. J. Pelawa said it should be a separate line item at the January Board meeting.

Parks

R. Keller said the can cage is finished and is located across from the Hall. B. Seekon said he stopped at the Maintenance garage and he feels they should be doing brushing and roadwork instead of building a can cage. He said he has a problem with them doing work for Parks.

R. Keller said the one ton is in the shop. T. Nelson said there were recalls on it.

R. Keller said he let them slide on the can cage. B. Seekon said he thought it should come out of Parks.



Building

C. Cagle said it costs about \$4500 for gas and electric per year. It went to \$5k. The reason rentals went down in 2018, was because people rushed in to reserve the year before because they knew it was going to raise. She would like the building fund to pay the electric. R. Keller said you are not seeing the cleaning fee included. T. Nelson said you will be able to see it. C. Cagle said the Township is not technically able to make a profit. C. Cagle said she talked to M. Fehrman and in order to do the bathrooms it will be \$40k. She is having them measured. Only one of her quotes includes extras and she feels they can do it on their own. M. Fehrman talked about enclosing the room on the back side of the Hall. She said if they start the bathrooms, they cannot stop. She has \$32k left in the bond. She feels that she can get at least \$100 or \$150 per event in that room. She said they can have Township meetings in it. C. Cagle said none of the people can do the work in the bathrooms until next November. B. Seekon asked if it could have a separate entrance. She said yes and there would be a deck too. B. Seekon said we have known about the ADA bathrooms for two years. C. Cagle said we are compliant as long as we do not touch the bathrooms. T. Nelson said there is over \$200k in the general fund. T. Nelson said the bathrooms are something that need to be done. He said we need to take some of it out of general to get them done. C. Cagle said she needs new counters and cannot have mirrors on the walls. The office furniture has to wait. L. Johnson asked about walling off the back room and asked where the tables and chairs will go. C. Cagle said that the cleaning supplies will go in the maintenance closet. The guys will haul the tables/chairs out for each event. They already figured everything out. Kramer was \$25k. They will tear up the floor, move the stalls and put in a mop sink in the closet. We would do all of the structural stuff. The flooring would be done by the flooring people. T. Nelson said move forward with it.

OLD BUSINESS

Compensation Fee Schedule (Hall Rental & Custodian Rates) Resolution 2018-32

R. Keller said C. Cagle needs to wait on this topic.

B. Seekon made a motion to table the topic. L. Johnson seconded. All in favor, motion carried.

NEW BUSINESS

Lions LG555 (Resolution 2018-33)

B. Seekon made a motion to approve Resolution 2018-33 approving \$500 for the Lions LG555 for Parks and Rec. Second by T. Nelson. All in favor, motion carried.



SLFD Relief LG555 (Resolution 2018-34)

T. Nelson made a motion to approve Resolution 2018-34 accepting \$17,500 for the equipment fund. Second by B. Seekon. All in favor, motion carried.

Swear in New Supervisor Lisa Sinna

Supervisor Lisa Sinna was sworn in along with Supervisor Brian Seekon and Supervisor Troy Nelson.

LS Power Generation Project

D. Milles said there was a sunset date. L. Johnson said he was not aware there was a sunset date. R. Keller said they are going to move to the next topic.

An Ordinance Repealing in its entirety Chapter 4 of the Township Ordinance Regarding Sewage and Wastewater Treatment - Ordinance 2018-04

B. Seekon made a motion adopt Ordinance 2018-4 Regarding Sewage and Wastewater Treatment. L. Johnson seconds. L. Johnson asked if we will still inspect our own. Yes, we will still inspect our own. D. Milles said Chisago County adopted the MPCA rules. If we adopt theirs by reference, we do not have to write our own. J. Kramer discussed it with the Planning Commission. T. Nelson said there should be a letter sent out regarding pumping. J. Pelawa asked if the County requires a septic compliance for a sale of a house. Yes, they do.

All in favor, motion carried.

Exit Sign Above Hall Door

B. Seekon said the sign over the kitchen should be moved over the new door. C. Cagle is going to look into it. T. Nelson had the Fire Department look at the defib and new pads are on order.

WSB Services

R. Keller said they upped their prices.

T. Nelson made a motion to continue using WSB as the Township planning firm. B. Seekon seconded. All in favor, motion carried.

Board Chairs

C. Cagle would like a chair that is not so big. The short back chairs are going to be ordered.



Ehlers 2019 MN Public Finance Seminar

C. Cagle said she would be interested in the bond portion. K. Wood will email Bruce from Ehlers to see if he can give those interested some personalized training. Item tabled.

Set Annual Insurance Review

February 6th at 5pm

Set Budget Meeting (February)

February 6th at 7pm

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

M. Price said she is interested in saving money and would like the Township to not have to borrow it. She asked about utilizing residents with certain skills. The Board said they have to have a license, a million-dollar bond and insurance. L. Johnson added that a minimum of two quotes are required. She said she created a paper system to address the sewer pumping. C. Cagle told her to meet with K. Wood. C. Cagle said the Maintenance Staff will be busting out the walls and doing as much as they can on the Hall and bathroom project. B. Seekon explained why general contractors are important.

M. Price would like to find people who oversee the project and take pride in their community by volunteering. C. Cagle said the best way to deal with this is to work with AmeriCorps. C. Cagle has looked at a lot of avenues. C. Cagle said we have taken a lot of strides to make the Hall a community center. She would like to keep the work and the time frame under budget. M. Price said there are people with the skills that are not currently working. C. Cagle said she would like them to come in and teach their skill to others. C. Cagle said she is working with having mentoring opportunities at the Hall. M. Price said, we could try to get more people involved who are skilled. C. Cagle said there are opportunities coming up.

J. Sinna said the Board is doing a great job.

CLERK COMMENTS

K. Wood noted she was doing a newsletter and asked the Board to let her know if they have anything they would like to submit.



SUPERVISOR COMMENTS

L. Johnson attended the County Board meeting on the 5th where they approved the levy. He called the County regarding the septic pumping and they said it only has to be done at the point of sale. D. Milles said then he talked to the wrong person.

He has been 20 years on the Board and it has been fun most of the time. He has tried to pass on as much knowledge as possible. He said to look long term, 5-10 years down the road. An example is Joint Powers because they are starting to get rent on the Fire Department building.

T. Nelson: none

B. Seekon said thank you Lyle for your service and wisdom.

C. Cagle said she is on a waiting list for Fare for All. The local distributions are from 3:00 – 5:00 right now so she would want the one at the Town Hall from 5:00 – 7:00. It is for people of all incomes to purchase grocery quality foods. It should be offered at a time for people who are working.

R. Keller said he will talk to M. Fehrman about what needs to be done to the wood chipper.

UPCOMING MEETINGS

- ❖ Planning Commission – January 9, 2019 – 7:00 pm
- ❖ Board Meeting – January 15, 2019 – 7:00 pm
- ❖ CCATO Meeting – January 30, 2019 – 7:00 pm

ADJOURN

B. Seekon made a motion to adjourn the meeting at 8:47 pm. Second by L. Johnson. All in favor, motion carried.

Board Chair Signature

Town Clerk Signature