



Approved Minutes

Board of Supervisors Meeting
December 20, 2016 @ 7:00 PM

Call Meeting to Order

Meeting called to order by acting Chairman, B. Seekon at 7:00pm

a. Pledge of Allegiance

Absent: R. Keller, Chairman and Township Clerk, K. Wood

Review & Approve the Agenda

C. Cagle motioned to accept the agenda and B. Seekon seconded. Motion carried.

Approve Minutes from November 15, 2016

L. Johnson motioned to accept and R. Brown seconded. Motion carried.

Treasurer Comments

The tax check came from the county and the Road and Bridge fund is in the positive now. The Final Numbers end balance was \$789,469.65 and the bank balance as of 12/20/2016 is \$793,742.80

Review & Approve Consent Agenda

Consent agenda

1. Biweekly Payroll 11/25/16	3 checks	\$3,246.85
2. Biweekly Payroll 12/9/16	4 checks	\$4,668.81
3. Monthly Payroll 12/20/16	8 checks	\$1,892.75
4. Claims Lists	52 checks	\$68,252.33
Total		\$78,060.74

L. Johnson motioned to approve the Aaron's Lock and Key bill but pay after checking that all the keys work. (Addition: Aaron met with the township clerk on 12/19 to check keys and made an additional key for the file room)

L. Johnson motioned to approve the Consent Agenda and R. Brown seconded. Motion carried.



Committee Reports

Planning & Zoning – variance denied by P and Z for variance to build on parcel without enough buildable lot size. (R. Boeckers variance) County requires 1 acre or 4500 square feet with multiple sites. The township requires one continuous area and far enough setbacks from when the township took over the building permits in 2007. An ordinance needs to be completed to reflect this change.

Proposal was submitted by the neighbor on the West of the property as they felt the building site was encroaching on their property

M. Willcoxon is now the Vice Chair and M. Olson is the Chairperson moving forward for the Planning Commission.

Roads – a road tour was completed Nov. 28th, roads were freezing and thawing and the roads were in poor shape. Not bad with snow now. Corner of 340th and Hemmingway is now very slippery and Falcon and Fir Trail behind the trailer park needs some black rock at the T intersection. R. Brown will do one more tour prior to the end of his term in December.

Parks – nothing

Building – C. Cagle has a person coming for sound evaluation next week to determine acoustics. The office is painted and the carpet has been laid. Very bright now.

Old Business

Budget Setting Meeting – Monday, January 23rd at 7pm. Changed from the 18th, this needs to be posted. R. Brown motioned to change the meeting date and time and L. Johnson seconded, all in favor, motion carried.

New Business

R. Boeckers Variance – E. Maas from WSB presented the information on the request for variance and comments from the P and Z. 1 acre of a 5 acre lot, county requirement and 12 inches of mottled land and applicant provided the required documentation. Township is more restrictive on the buildable area and requirement of 12 inches of mottled soil borings. Planning commission reviewed the information provided by the applicants. 4 points should meet the threshold of borings but the planning commission was concerned. Moving to the east on the property, the water was closer to the surface. Practical difficulty was the plat division was completed



before the resolution for variance. Pre-existing conditions can still be held more restrictive by the Lent board. The Planning commission voted unanimously to deny this variance and work on a new resolution. Questions were asked on the "buildable" requirements. C. Cagle asked to table this request so the Planning Commission can provide more information and B. Seekon felt the need to vote should be completed. Resolution #2016-910 needs to be written that denies the variance L. Johnson made the motion to not accept the application as it does not show a hardship and doesn't meet the Township's requirements. B. Seekon seconded. A building permit can be applied for and an engineer would need to determine if the land is buildable. Does not fit our criteria and more borings. Motion – 3 ayes and 1 nay (R. Brown)

Board Members Oath - Troy Nelson, 2 years Supervisor and Carolyn Cagle, 4 years Supervisor were sworn in and photos of Troy were taken by C. Cagle and photos of C. Cagle were taken by the Deputy Clerk.

WSB Bid – Eric Maas proposed the coming years contract to continue services with a slight increase in services for both him and his assistant Brittany. B. Seekon motioned to accept and renew our contract with WSB and R. Brown seconded. Motion carried with no discussion.

PZ Site Visits – the Planning Commission decided to visit sites that have applied for permits and the township board would like to join forces with them.

Joint meeting workshop with PZ - The clerk will post and schedule a special meeting with the Planning Commission and township board on February 15, 2017 at 7:00pm to work on upcoming site visits.

Post Review Bid – tabled until March Annual meeting

Credit Card – need to remove K. Olson and get one for M. Anderson. R. Brown made the motion to remove K. Olson and add M. Anderson. L. Johnson seconded the motion, all in favor, motion carried. S. Aker the Treasurer will check how to do this with the card company and will request a new card number.

LG555 - \$500 check, C. Cagle voted to accept from the Lions and R. Brown seconded. All in favor, motion carried.

Public Comments (Items not on the agenda)

- D. Milles discussed a prior case with the variance application and advised the board to not identify land as "buildable", which the board agree they would not.



- L. Walker – a cemetery permit has been applied for in So. Chisago Lakes on Lofton Ave. A group from Minneapolis has requested a permit which the County Planning Committee approved and will be presented to the County Board. “Natural burial” will be without casket and vault. A request for this has been approved in 3 areas in Minnesota currently. Size of the lot 16 acres and public hearing has been completed and awaiting the environmental assessment.

- Restructure County Road 19 – input from the P and Z, decision to be made with the land owner. Not beneficial to the current land owner. 2023 end of land of annexation plan. Suggestion to rezone land usage and ultimately the decision will be up to the land owner. Is eminent domain going to happen? L. Walker was unable to answer this question. J. Triplett from the county is working on federal funds to purchase the property in 2017 and build in 2018. Refurbish 19 to the county line as well. Concerns discussed with current property lines and the same concerns as the former BP station with the proposed entrances for the Kwik Trip.

- Truth in taxation: concern from some township residents on the increase in the proposed 2017 township taxes. R. Brown explained that the budget for 2017 was set at the annual meeting last March.

- D. Milles thanked R. Brown for his 2 years of service since this is his last meeting on the board.

Clerk Comments

Key needed for file room for the deputy clerk and deputy clerk – (this has already been taken care of)

K. Wood, the township clerk was not present tonight and will be out tomorrow Dec. 21, 2016 as well. The Deputy Clerk, D. Hoppe will cover.

Supervisor Comments

R. Brown – said good-bye to the audience. Good luck to the board.

L. Johnson – on vacation from 1-16-2017 to 2-8-17 and only available by email after the 31st

C. Cagle – tough last couple of weeks.

B. Seekon – nothing

Closed session to discuss Staff



Upcoming Meetings

- b. Staff/Board Meeting- January 9, 2016 – 9:00 am
- c. Planning Commission- January 11, 2016- 7:00 pm
- d. Board Meeting- January 17, 2016- 7:00 pm
- e. Budget Meeting – January 23, 2017 – 7:00 pm
- f. CCATO Meeting- January 25, 2017- 7:00 pm
- g. Parks Meeting- February 28, 2017 - 7:00 pm

Adjourn -

L. Johnson voted to adjourn the meeting and B. Seekon seconded to adjourn the open meeting at 8:20pm. Closed session after 5 minute recess.

Minutes taken by D. Hoppe, Deputy Clerk

Board Chair Signature

Clerk Signature