



Minutes
Board of Supervisors Meeting
February 19, 2019 @ 7:00 PM

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:09 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Sinna, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, 5 people (signed in).

REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. Second by L. Sinna. All in favor, motion carried.

APPROVE BOARD MEETING MINUTES FROM JANUARY 15, 2019

B. Seekon made a motion to approve the Board minutes from January 15, 2019. Second by T. Nelson. All in favor, motion carried.

APPROVE BUDGET MEETING AND BOARD OF AUDIT MEETING MINUTES FEBRUARY 6, 2019

B. Seekon made a motion to approve the Budget and Board of Audit Meeting Minutes from February 6, 2019. Second by L. Sinna. All in favor, motion carried.

APPROVE INSURANCE MEETING MINUTES FEBRUARY 6, 2019

L. Sinna made a motion to approve the insurance meeting minutes from February 6, 2019. Second by R. Keller. L. Sinna asked about the Fire Department trucks and T. Nelson said they are working on it. All in favor, motion carried.



REVIEW & APPROVE CONSENT AGENDA

B. Seekon made a motion to approve the consent agenda. Second by T. Nelson.

They added a check for \$101,728.85 for Knife River bringing the new total to \$182,498.67. C. Cagle said the door invoice came in and it was just under \$7k, down from \$12k.

All in favor, motion carried.

TREASURER COMMENTS

S. Aker pointed out the building numbers negative \$38k and the money market is \$35k. She asked if she should close the money market. R. Keller said close the account and C. Cagle agreed.

B. Seekon asked where all the money went. S. Aker explained some of the expenses included: the final payment for RCI (SLFD roof \$1k), Mid-city rugs, \$7k doors, \$201.36 Wayne's Nursery for the flowers and \$304.58 for security cameras. B. Seekon said he is still questioning where the money is for the building fund. S. Aker found it and explained it to the Board. It was accidentally put in another fund and the new total is -\$5933.20.

COMMITTEE REPORTS

Planning & Zoning

B. Seekon said they are talking about the solar ordinance and they are going to have the work session on the 25th. The assessor was talking about the solar gardens not paying a production tax. It is a revenue loss for the community. T. Nelson asked if it is something we could add later. D. Milles said they are getting their green acres tax credit. R. Keller said they are going to cut that off.

B. Seekon said they talked about some of the complaints. We are levying fines and that is needed. D. Milles said we had people show up to see if we can regulate where sex offenders live in the Township. The County already has an ordinance. We have a park located nearby where the sex offender is moving in. C. Cagle and D. Milles are going to go out and verify that the Frontier complaint has only two dogs. L. Sinna said they were attacking the neighbor. C. Cagle said that is the Sheriff's problem.

They are looking at a swing away mailbox post ordinance.



Roads

T. Nelson asked if they are getting salted trap rock. R. Keller said they have tried both. The roads were ice covered when he did this. He counted 557 posts that are not swing away. We need to do something because we have had issues. If it isn't a swing away post, we should not be fixing them. B. Seekon said he asked Hennepin County about mailboxes getting knocked over by snow and it does happen there too. We need to figure it out. J. Pelawa asked if they wanted it as a part of the bid. T. Nelson said we have sent out a lot of notices and less than half of them were moved. B. Seekon said we need to say that if it does not meet our requirement, we will not fix it.

Knife River

We are going to pay them what is owed. This was discussed at the Road Committee meeting and a motion was made to approve it in the consent agenda.

Road Project

T. Nelson made a motion to approve with the changes talked about at the last meeting. Taking out the cul-de-sacs and only leaving the three cul-de-sacs discussed. Only include: Echo Court, Elk Court and Emily Court which will be 3". Second by R. Keller. All in favor, motion carried.

Parks

Meeting at 5pm Tuesday.

T. Nelson is looking at the matching DNR grant. J. Pelawa explained how the money becomes available for DNR grants.

Building

C. Cagle is going to attend two meetings to learn about being more Monarch friendly. She had the plumbers come in and has November and December blocked off. The duct work will have to be ducted back into the bathroom and they will have to vent the bathrooms. The Plumber is fine with her drawing up the bathrooms. She wanted to know if she needs a general contractor. He asked that they do not have everyone working on the same day. He gave her info on a heating person. He thought he could start soon, but it is a busy time with rentals.

She said we should invest some money on advertising for out of towners too. She wants to rent it to residents first and foremost.



C. Cagle thanked the Board for asking for \$15k for the building fund.

OLD BUSINESS

None

NEW BUSINESS

Fire Department-Radios

No comments

Susie Brook – Planning Commission Alternate

B. Seekon made a motion to accept S. Brooks as an alternate Planning Commission member. R. Keller seconds. All in favor, motion carried.

Duct Cleaning

B. Seekon had him clean for him personally so he got a quote for the Hall. T. Nelson asked if we should wait until after construction. L. Sinna suggested getting a couple more bids.

The Board decided to wait on it.

Reorganization of the Board

R. Keller stated he likes things the way they are.

L. Sinna said she is okay with attending the County meetings and the L&R meetings unless she has to work.

T. Nelson does not mind doing the road tours. R. Keller said he would like to take it over or give it to L. Sinna. R. Keller said if he is the road boss, it might be a good idea for him to be on the roads.

R. Keller - monthly road tour

L. Sinna – County Meetings – L & R

R. Keller and C. Cagle - HR

L. Sinna said she is interested in being in charge of CCATO

B. Seekon made a motion to keep everything the same with the addition of the noted changes. Second by R. Keller. All in favor, motion carried.



Fund: Rentals (moving funds)

C. Cagle said every time the Hall is rented, the rental money will be put in the building fund and the building fund will pay for the utilities. T. Nelson asked how they are going to keep the buildings separate. C. Cagle said Road and Bridge pays for utilities for the maintenance garage.

B. Seekon made a motion to take all proceeds from the rentals and put them into building fund. L. Sinna seconds. All in favor, motion carried.

B. Seekon made a second motion for the utilities for the Town Hall be paid out of the building fund. R. Keller seconds. All in favor, motion carried.

Fund: Maintenance Wages (moving funds)

B. Seekon made a motion to pay Maintenance wages out of the general fund. R. Keller seconds. T. Nelson asks if we need a number in the motion. S. Aker said she doesn't think so. C. Cagle said if you are moving money, you have to make a motion. T. Nelson said he meant to include \$100k from road and bridge to general. S. Aker said we could go over that and should say \$120k. We just want to say we want to switch the pay from coming out of the general fund starting January 1, 2019. B. Seekon said the guys do more than just roads and does not feel it is fair their wages just come out of road and bridge. D. Chelberg said they earmarked money for that. B. Seekon asked if they should just leave it as it is and make it starting 2020. S. Aker said then we do not have to bond this year. D. Chelberg asked how you even have any money left after engineering fees, etc. D. Chelberg said the money still has to be available. S. Aker said then we will not have to take people's money. T. Nelson said we borrowed \$856k. T. Nelson said we sold the premise of the plan and now we have taken \$200k out and put it in the general fund. D. Chelberg said once you start the rotational plan and there is going to be some roll over. B. Seekon said the wages are there no matter what happens. It makes a lot of sense to have them come out of general. T. Nelson said we may have to explain it at the Annual Meeting. T. Nelson said it makes more sense for it to wait until 2020.

B. Seekon amends his motion to start taking the Maintenance wages out of the general fund January 1, 2020. R. Keller seconds. All in favor, motion carried.

Community Lions Rental

C. Cagle said the Lions give us the \$500 as a thank you. The Lions will get to use the Hall for free while hosting a community event. Example: Easter Festival, Halloween, etc. Not for personal use (family members wedding, etc.)

St Cloud Spring Short Course 3-26-19: \$50 each

R. Keller said L. Sinna has to go.



R. Keller, C. Cagle, L. Sinna and K. Wood are going to go.

Town Law:

C. Cagle, L. Sinna and K. Wood are going to attend on April 18, 2019.

B. Novack Review

R. Keller said they had his review and they like him. C. Cagle said he is a *working machine*. She sees him working and doing what he has to do. He is always early and ready to go. R. Keller said they are talking about another 50 cents an hour. L. Sinna said that is only 2 percent and she is a believer in a cost of living raise. B. Seekon said he would go up \$1 more an hour. R. Keller said he is good with \$1. L. Sinna said if he is doing a good job why not, \$1 per hour raise.

T. Nelson made a motion for \$1 per hour raise for Brian Novack retroactive from his January 17, 2019 review date. Second by B. Seekon. All in favor, motion carried.

Lions LG555 (Resolution 2019-2)

B. Seekon made a motion to approve resolution 2019-2 accepting \$500 from the Stacy Lions. Second by R. Keller. All in favor, motion carried.

Garbage Services

R. Keller asked what everyone thinks about this. L. Sinna said she has talked to people who have it and people do not like it. B. Seekon said he would agree. L. Sinna said it is a value too. C. Cagle said her issue is the quality of service after they win the contract and they have a low *give a care level*. T. Nelson said it is worth bringing it up at the Annual Meeting and you will know what the residents think.

R. Keller said his problem is wear and tear on blacktop roads. T. Nelson said we have had blacktop roads before now.

D. Milles said there will be a revolution if people are told what provider they have to use. T. Nelson said he does not want to be the guy who brings it up.

Township Insurance

R. Keller said they met with C. Sauro at the insurance meeting. C. Cagle inquired with a past Board member as to why they didn't use MAT for insurance. They did not feel the insurance would be adequate. They were worried about the amount of equipment being covered not being adequate. T. Nelson said if we remove some trucks off of Chris' quote his will come down.

B. Seekon said \$8k is a lot of savings with MAT, but there is no breakdown.



T. Nelson said it was so easy working with C. Sauro with the Fire Department hail claim.

R. Keller said he asked for the MAT quote prior to the insurance meeting and did not get it. He feels they should go with C. Sauro this year.

T. Nelson said we should let C. Sauro know we are shopping around and that they received a quote \$8k less than his. R. Keller said this is a pool though. T. Nelson said we should still let them know that we are shopping around.

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Stiers asked if they are going to sweep the grit up this spring. R. Keller said we are going to rent a sweeper and it will go into the shoulders. He asked if the PZ working on an ordinance for mailboxes. The regulations for mailboxes are a federal regulation. R. Keller said if we wreck it, we are not going to pay to fix it. D. Milles said we are going to adopt the USPS by reference.

CLERK COMMENTS

K. Wood reminded the Board that the Board of Appeal meeting is on April 25th at 6pm.

SUPERVISOR COMMENTS

T. Nelson said he feels the people need to know that our hands are tied as a Board with County Road 17. Chris DuBose can talk about it. He feels it will come up at the Annual Meeting. The S curve has changed many times. There is really nothing we can do about it.

B. Seekon said he added a camera in the Lions room and a second one for the parking lot. He has one for the dumpster and he is going to work on it at home because he could not get it to work. He is not sure what is going on.

C. Cagle said everything is going fine. She is sending out a notice and she has 7 people who want to help with landscaping. They will help with improving the flowers and getting the grounds cleaned up. The brides are looking at places to take pictures. She mentioned she is ordained. She would like a bike riding club on Thursday nights. They will either ride north or south on the trail. She is still getting information on Fare for All.

R. Keller read the meetings listed below.

T. Nelson said the Lions tore down a garage and are in the process of putting up a new pavilion. It will be good for community events. They are moving the basketball hoops too.



UPCOMING MEETINGS

- ❖ Joint Work Session – February 25, 2019 – 6:00 pm
- ❖ Parks Meeting – February 26, 2019 – 5:00 pm
- ❖ Community Sex Offender Meeting – February 26, 2019 – 6:30 pm
- ❖ CCATO Meeting – February 27, 2019 – 7:00 pm
- ❖ Joint Powers – March 4, 2019 – 7:00 pm
- ❖ Bid Opening – March 12, 2019 – 10:00 am
- ❖ Annual Meeting – March 12, 2019 – 7:00 pm
- ❖ Planning Commission – March 13, 2019- 7:00 pm
- ❖ Bad Weather Date for Annual Meeting – March 19, 2019 – 7:00 pm
- ❖ Board Meeting – March 19, 2019- 7:00 pm
- ❖ 2nd Annual Meeting Alternate – April 2, 2019 – 7:00 pm

ADJOURN

B. Seekon made a motion to adjourn at 8:55 pm. Second by L. Sinna. All in favor, motion carried.

Board Chair Signature

Town Clerk Signature

