



Minutes
Board of Supervisors Meeting
January 15, 2019 @ 7:00 PM

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:01 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Sinna, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Treasurer S. Aker, Town Deputy Clerk B. Schule, 5 people (signed in).

REVIEW & APPROVE THE AGENDA

T. Nelson made a motion to approve the agenda. R. Keller added k. for resolution 2019-02. Second by T. Nelson. All in favor, motion carried.

APPROVE BOARD MEETING MINUTES FROM DECEMBER 18, 2018

B. Seekon made a motion to approve the Board meeting minutes from December 18, 2018. Second by T. Nelson. All in favor, motion carried.

REVIEW & APPROVE CONSENT AGENDA

Biweekly Payroll	\$4,661.65
Biweekly Payroll	\$4,171.54
Monthly Payroll	\$2,278.11
Total	\$85,201.26

B. Seekon made a motion to approve the consent agenda. T. Nelson seconded. All in favor, motion carried.

TREASURER COMMENTS

S. Aker said she had to add a check for \$17.00 for a new name plate for L. Sinna. The final total will be \$85,201.26.



S. Aker received a letter/email from Security State Bank of Marine stating they funded the bonds for Lent Township. They would like the opportunity to bid on future bonds directly with Lent Township and not go through a third party to handle the bids for the bonds. S. Aker also mentioned that Security State Bank also talked about moving to their bank for all banking purposes. We wouldn't need to go through Ehlers for the bonding process. We will still have to go through the attorney but we won't have to pay for Ehlers. T. Nelson said that this should/would go out for a bid, but we need to check with the attorney. T. Nelson asked S. Aker to send a copy of the letter to the attorney for advice.

B. Seekon asked about the bids and financing if we need to stay with the existing. J. Pelawa said there will be an annual fee to Ehlers until the loan is paid off.

C. Cagle asked about the billing for the new door on the south side of the building and if it was processed in the monthly bills.

B. Seekon made a motion to approve the addition of the \$17.00 check. T. Nelson seconded. All in favor, motion carried.

COMMITTEE REPORTS

Planning & Zoning

B. Seekon said they discussed the solar ordinance before recommending it to the Board for approval. B. Seekon said in regards to screening, the solar company needs to have the screening in place prior to any structures going up on the site. C. Cagle asked if it would hinder the job site and L. Sinna said no, it would actually help them out to do the screening prior to construction.

B. Seekon said they can do dirt work but prior to any structures going up the screening has to be in place. B. Seekon said they need to have the trees or shrubs in place prior to build. T. Nelson asked if there is anything that can be done if the company does not go through this process and the ramifications. B. Seekon stated we could take them to court but it is very costly. B. Seekon said that under the wetland conversation act they can put in solar on any wetland. J. Pelawa asked if they require the escrow and is it enough for a completion of the project. L. Sinna said no the money set aside is only for the decommission process. B. Seekon mentioned that if any of the trees or screening dies off, the solar company has to replace them. D Milles said that E. Maass put together a map for potential owners putting in solar, from that map there are only 8 parcels that qualify for solar with this ordinance.

B. Seekon mentioned that planning and zoning are addressing the complaints they have received.



L. Sinna mentioned they were successful in having M. Willcoxon skype in for the meeting. B. Seekon also mentioned that we have a new applicant for the meeting to be an alternate. S. Brooks is the new person that would like to join the group.

Roads

T. Nelson referred to the report that he sent out. He is hoping they are doing the right-of-ways on the east side and maybe starting to do the west side. All the roads are ice and snow covered. T. Nelson asked if the maintenance crew can have the ditching done on the west side in preparation for the summer. T. Nelson said he drove 340th and said there are still a lot of chips flying up and maybe we should look at fogging the road in the spring. The washboard on 340th has gotten better but we need to maintain it, the road is in great shape. R. Keller said that if the price would come in right, they may look at double chip sealing the other roads. T. Nelson said if we fog 340th it would help seal it up. There are still busses and garbage trucks going in and out of that road and the road has held up great.

T Nelson would like to get a road committee meeting scheduled. R. Keller said our snow plow policy is 3" or more to plow, but now all of the roads are covered in ice with a lot of complaints. When they plow snow, they sand the intersections and corners, but the rest of the road nothing is done so turns to all ice. C. Cagle asked if sanding them would help. Currently every road is covered in ice.

D. Milles said that the trap rock is great to use instead of sand or salt. C. Cagle asked if we put grit down then we have to sweep it in the spring.

R. Keller said if it is below zero, nothing works on de-icing the roads. But we don't have those capabilities to put salt and sand on all the roads. The policy we have is to put sand on corners and intersections only. R. Keller said there is grit they make that has no salt in it, but would have to be kept under cover so it won't freeze. B. Seekon said if we are paving roads then we need to keep them clean. The north south roads are pretty good because they get sun but the east west roads don't get the sun to melt the ice. T. Nelson said he would be in favor of putting grit down on the east/west streets, then go to the north/south roads. Most on the board agreed with the idea for this year. L. Sinna said we need to increase the cost and figure this in the planning for the annual meeting.

Knife River

J. Pelawa said the change order encompasses everything that was negotiated, including the additional prep work but there were roads not completed. The pay application is just over \$1m for the total work that has been done so far. Actual work is \$1.470M. J. Pelawa said we need to approve the change order first in order to authorize the payout.

T. Nelson made a motion to approve the change order. R. Keller second the motion. All in favor, motion carried.



J. Pelawa said on the pay request, based on the contract for \$1.470M for section a, b, & c after all the core samples were done. With the deductions, they came up with the \$1.011M for the final figure. B. Seekon asked if the highlighted items were done and J. Pelawa said no they were deductions that were agreed upon. R. Keller said the square yards on the original bid is actually smaller and that they had used more square yards than the bid. There was much discussion to explain the detail on the reports that J. Pelawa presented and the deductions agreed upon. Representative Seekon was asked to conduct himself in a professional manor after an outburst during the presentation on the road payment to Knife River.

R. Keller said we need to have a motion for S. Aker to cut a check for the \$384,750.91 for Knife River.

T. Nelson made the motion to pay Knife River the \$384,750.91. R. Keller second the motion. All in favor, motion carried.

S. Aker asked if she would get a statement from Knife River or to use the sheet put together by J. Pelawa. She is to use the sheets that J. Pelawa put together.

J. Pelawa said there is a better asphalt with Fahrner Asphalt that is lasting longer than Astec company. Astec turns gray after only a couple years where as Fahrner Asphalt stays black a lot longer. J. Pelawa said that if you fog seal the road it will also last longer.

Parks

R. Keller said they did not meet.

Building

C. Cagle said she talked to the cleaning guy who said it is taking him longer to clean now with all the activity. C. Cagle said they agreed upon a cost of \$50 for his services. C. Cagle talked about looking into getting new rugs in the entryways that would be changed out once a week at \$34. The rental rates will be going up to compensate for the increase in cleaning costs. It was mentioned that if we have a wedding/event booked most weekend we would have a gross of \$49K.

C. Cagle is looking at adjusting the price for the non-profits for the next year.

C. Cagle said they looked at having new rugs put in the entryways. The building is being used almost everyday of the week. C. Cagle is still waiting for the contractors on bids for the bathrooms and flooring remodel. At the budget meeting C. Cagle will have all the figures together. We need to look at the price for the adjustments because of the increase in the cleaning services. C. Cagle has some bids on the landscaping that needs to be done in the spring. She would need to have the maintenance crew do some tilling in the areas being modified.



OLD BUSINESS

Compensation Fee Schedule (Hall Rental & Custodian Rates) Resolution 2018-32

C. Cagle is increasing the rent for local residents and for the non-public events to \$575 and raise the price to \$375 for daytime events. For a public event it would be \$775 price. The Nonresident event will go up to \$875 and the daytime 5-hour rental will go up to \$375. Non-profits will go up to \$625. The price for groups that want to meet once a week/month will increase to \$40 for a yearly fee.

R. Keller made a motion to accept the Resolution 2018-32 to raise in fee schedule. B. Seekon seconded. All in favor, motion carried.

Ehlers 2019 MN Public Finance Seminar

C. Cagle said that the clerk, L. Sinna and C. Cagle would like to attend the seminar. They would like to attend the bonding classes and learn more about that.

After discussion it was voted to pass on this.

R. Keller made a motion to send the clerk to the Ehlers Seminar. L. Sinna second the motion. None were in favor. Motion failed.

NEW BUSINESS

Set a date for Road Committee Meeting

R. Keller said he would like to set up a priority structure prior to getting the bids. He would also like to look at putting down double chip seal. The insurance and budget meeting are Feb 6th so we need to do it prior to that meeting.

Meeting is set for Tuesday, Jan 29th at 6:00 pm for the next road meeting.

T. Nelson asked the treasurer to contact the attorney about the which way we want to go financially.

J. Pelawa said to put in a stipulation to give them a window of time but to have smaller windows for start and finish on certain roads. T. Nelson said we are pretty much ready for the paving next spring.

An Ordinance Repealing and Replacing in it's entirety Chapter 2, Section 4.18 of the Lent Township Ordinance Regarding Zoning Solar Energy Systems (2019-01)

T. Nelson made a motion to approve ordinance repealing and replacing in it's entirety Chapter 2, Section 4.18 of the Lent Township Ordinance Regarding zoning solar energy systems Resolution 2019-01. Second by C. Cagle. T. Nelson voted yes. All other members of the board voted no. Motion failed.



L. Sinna made a motion to send this ordinance back to P&Z based on the 1000' set back the three phases requirement to be looked at to be less restrictive. B. Seekon second the motion. All in favor. Motion carried.

R. Keller mentioned that there's no three phase to the solar currently. B. Seekon asked if this is part of the ordinance. D. Milles said that the map is only a reference and that it would only apply to the existing solar arrays. D. Milles said the solar farms have been a good impact on the bees that have been endangered. There is no evidence on any impact to the price of housing.

C. Cagle said she doesn't like to see any individual lose out on a capital venture by restrictions. L. Sinna asked if an individual could get a variance for the phase three. The answer was no. R. Keller would like to send it back to the committee. D. Milles said the more restrictive you are is the trend moving towards. R. Keller said as a board member we should be less restrictive with this ordinance. L. Sinna said there are people that don't like this ordinance. D. Milles mentioned that Excel Energy has been difficult to work with in purchasing the extra power from solar. B. Seekon stated that the ordinance is very restrictive at this point.

An Ordinance Amending Chapter 2 of the Zoning Ordinance Section 3.0 Definitions (2019-02)

B. Seekon made a motion to table ordinance amending Chapter 2 of the zoning ordinance Section 3.0 definitions (2019-02). Second by R. Keller. All in favor, motion carried.

Lions LG555 (Resolution 2019-01)

T. Nelson made a motion to approve Resolution 2019-01 approving \$500 for the Lions LG555 for Parks and Rec. Second by B. Seekon. All in favor, motion carried.

Garbage Services

R. Keller mentioned that we have 3 or 4 garbage companies going down most of our roads. Every time the trucks go down the road, they are probably overweight and most have recycle trucks also. R. Keller asked that we have the township all get the same waste provider. This would minimize the traffic on the roads. C. Cagle stated that we should bring this to the annual meeting and let the community decide on which service to pick from. C. Cagle stated that if we get the contracts, are we then responsible for all the complaints. All of the larger communities have one company/service come around to pick up.

B. Seekon asked how do we mandate that you have to use one company. L. Sinna said she would like to get the options on the table and see what the bids would be and if the cost would/could come out of the home owners' taxes.

C. Cagle mentioned we should put this in the newsletter for residents to comment on.



2020 Census-prep sessions with the MN State Demographic Office

C. Cagle said these are classes that some are interested in like bonding. After much discussion on what the sessions would entail, it was decided to pass on this.

R. Keller made a motion for the 2020 Census-prep sessions with the MN State Demographic Office. L. Sinna second the motion. No one in favor. Motion failed.

Entry Rugs

Covered in building

Furnace & Duct Cleaning

B. Seekon said that he is looking to get a bid from a company to come in and clean all the duct work/furnace.

3-Year Pumping

R. Keller said the county is not doing anything with this so Lent township will not go forward with this.

The sale of a house is the only mandatory septic inspection that needs to take place.

Deer Hunter Gambling Form (Event 3-2-2019)

No Discussion

R. Keller made a motion to approve the Deer Hunters Gambling Form. T. Nelson seconded. All in favor, motion carried.

Lifting Moratorium on Application for the review of new solar energy (Resolution 2019-02)

R. Keller made a motion to table the lifting moratorium on application for the review of new solar energy resolution 2019-02. L. Sinna seconds. All in favor, motion failed.

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Stiers asked about the solar and why the person that owned the property didn't clean it up or take care of some of the stipulations. R. Keller stated that the cost of decommissioning is too much for people to pay. D. Stiers asked what would wear out on the panels. With all the wiring and hardware in the ground so why would they wear out and why not just put on new panels.



CLERK COMMENTS

Deputy Clerk reiterated K. Wood was doing a newsletter and asked the Board to let her know if they have anything they would like to submit.

SUPERVISOR COMMENTS

L. Sinna: no comments

T. Nelson: Wants to get the road stuff moving and get a list.

B. Seekon: mentioned that he stopped at the maintenance shop and the steel pole saw needs some bolts for the carburetor. Maintenance has requested a new pole saw because this one keeps failing. The request for a new pole saw was approved.

B. Seekon mentioned that we have all the blue address signs and they do have a guy that will put them in for us starting this spring.

C. Cagle: Welcomed L. Sinna to the table and happy to have her on board. C. Cagle wanted to express that as a member of the board we need to keep our demeanor on a professional level. C. Cagle said that there were two deaths in the area townships so the clerk sent flowers for the two people. Discussion took place on who to pay for the flowers as it cannot come out of Lent funds. It was asked if we could set up a fund that people can donate money to for purposes like this. The treasurer will look into making a designated fund for this purpose.

R. Keller: The maintenance has been doing the brushing that needed to be done. One of the tanks on the plow truck was leaking which they have patched but might need to be replaced at some point. The one ton just had a sensor issue that was bad and was covered by the dealer.

R. Keller thanked all the board and said that he appreciated them.

UPCOMING MEETINGS

- ❖ CCATO Meeting – January 30, 2019 – 7:00 pm
- ❖ Road Committee Meeting – February 1, 2019 – 6:00 pm
- ❖ Insurance Meeting – February 6, 2019 – 5:00 pm
- ❖ Budget Meeting – February 6, 2019 – 7:00 pm
- ❖ Planning Commission – February 13, 2019- 7:00 pm
- ❖ Board Meeting – February 19, 2019- 7:00 pm
- ❖ Parks Meeting – February 26, 2019 – 6:00 pm



ADJOURN

L Sinna made a motion to adjourn the meeting at 9:30 pm. T. Nelson second the motion. All in favor, motion carried.

A handwritten signature in black ink, appearing to be "L Sinna".

Board Chair Signature

A handwritten signature in black ink, appearing to be "Kelly Wood".

Town Clerk Signature

