



Minutes
Road Committee Meeting
January 4, 2018

CALL THE MEETING TO ORDER

R. Keller called the meeting to order at 7:02 pm

Members Present: R. Keller, T. Nelson, L. Johnson, B. Seekon, M. Fehrman, L. Bly, D. Chelberg, D. Stiers

Others Present: Joe Pelawa – Senior Civil Project Engineer

APPROVE THE MINUTES

T. Nelson made a motion to approve the December 5, 2017 Road Committee Meeting Minutes. B. Seekon seconds. L. Bly asked to change the 1st statement under the Road Project Budget that should read ‘J. Harrington has proposed budgets for the road projects and is going to pull out the roads that are *partially* in Lent Township.’ **All in favor, motion carried.**

OLD BUSINESS

R. Keller introduced Joe Pelawa the Civil Project Engineer from Bolton & Menk. R. Kelleher explained that J. Pelawa has the expertise to request grants or funding for road maintenance. Hemmingway road has about a mile and half section that runs along Carlos Avery Refuge area. Another section on 320th, Jewel and Ivywood also has roads partly on DNR land. There are various types of funding available pending on the type of road and use. In the event of road buildup on major surrounding highways, township roads get used more heavily.

J. Pelawa asked if there are forestry roads being used to take up the heavy use. J. Pelawa asked if there is parking area along the roads by Carlos Avery. There is some additional use along with a boat ramp area that is designated parking. The boat landing type road areas would qualify for a different type of funding compared to roads where parking areas are provided.

J. Pelawa said the estimated timeframe for this type of funding can be up to two years in progress. Grants that are requested do not expire. There are also 3-5 year sunsets on the funding. Some require matching funds for the project for items that are not covered. Some have a 25% funding match, but there will be a certain amount that the Township will be required to pay, so the Township needs to be on board with the funding.

The County Engineer will also need to sign off on any funding required along with the Wildlife management group for road along Carlos Avery. When you request and acquire the funding, the final cost may have occasional cost adjustments that are expected for unforeseen issues.

R. Keller and T. Nelson stated our next steps would be to draft the roads along with mileage, needs, etc. and define a 10 year plan as funding becomes available. Applications for funding can be put in at the required timeframe, in conjunction to wetland funding requests according to the deadlines.

T. Nelson felt the funding requests should start with the Jewel, 320th and Ivywood areas. The travel time for the grader should be considered for the decision on what area to concentrate on first. The connecting roads like Ivywood would be considered highly for funding.

B. Seekon stated that one of these projects could cost up to 750K to complete. The state does not consider guard rails and culverts in the funding and estimates that are needed. The only thing the state aid is reviewing is the speed limits on areas like curves, but they do not take into account the need for rails and culverts.

The consensus was to make a 3-5 year project plan. Because Chisago County has a large recreation use, our Township would become high on the list of funding provided. The north section would have lower priority for the funding.

ANNUAL MEETING PRESENTATION

B. Seekon mentioned that L. Johnson would be working on a power point presentation for the annual meeting. L. Bly mentioned that J. Harrington had started to create one.

R. Keller said he would get up and present if T. Nelson did not want to get up. T. Nelson said he would get up and present. T. Nelson will put together some figures on gravel, travel time, etc for the road maintenance.

L. Johnson mentioned that they have been spending x amount of dollars every year and the different things they have done to minimize expense. T. Nelson stated we need to show what the plan is for the increase we are requesting and to have the plan for the money in the presentation.

B. Seekon stated we should list the roads they have in the plan and the goal for maintenance so everyone can see the defined plan along with the roads that will be done.

They mentioned having the double chip seal person come to the next meeting on Feb 5th to help plan the points needed for the presentation.

Discussion took place on the projects and how to define them into quadrants or separate projects. Much discussion took place on sealed bids on projects bundled into one bid.

L. Johnson said we need to question the attorney on what they can legally do. In some cases there would only be one bid for the bundle of roads that need to be done as there is only one provider for the chip sealing process. R. Keller asked if we can get the bids in earlier this year. T. Nelson asked if we can get sealed bids for anything over 100k.

R. Keller asked if we look at Mon Feb 5th to have all the roads defined and a plan mapped out for this meeting.

T. Nelson said that the county road guys are not that confident with the double chip seal.

L. Johnson asked T. Nelson to put a plan together stating the estimated costs on the projects for next year. The two (2) inch pave is 82,000 and the inch and half is 62,000.

T. Nelson said we have a quarter million that will need to carry us till June. June July or Aug would be the soonest we would start the projects.

M. Fehrman said we should still go forward with the roads we had planned on. M. Fehrman will make a map for next meeting so we would have the power point ready for the annual meeting.

D. Chelberg said there is still conflict on the dead end road 341st that is partially blacktop. B. Seekon made the point that residents at the annual meeting will ask why the 341st is being paved instead of chip seal. It was stated for the presentation just mention hard surface instead of specify paved or chip sealed, along with stating the quadrant that will be done which totals 6-8 miles.

The cost of chip seal vs paving is still cheaper than grading and gravel cost with maintenance.

B. Seekon said we should also add the cost of brush clearing of right of way and culverts. If there are culverts that have been in the ground for 10 years or more, they should be looked at for replacement to cement when that road is slated to be paved.

B. Seekon said he has the spreadsheet of all the roads and the mileage from google maps totaling 47.5. The map shows some roads but they are not actual roads like on Hemmingway. The road distance of 52.3 miles is the estimated number for roads which is not the most accurate. T. Nelson wants to make sure the numbers for the quotes on the projects are accurate.

L. Johnson counted 6.4 miles if we stay with 341, at a cost of 160k for the double chip seal. To do 320th and Frontier streets with 2 inch they figure 23k.

They want to do a 10% contingency plan to pave the roads. If they do the entire list they are talking 400k. Because their payroll used to come out of the general fund, the actual cost of the maintenance was not captured in the budgets.

If everything stays the same for the budget then a number needs to be agreed upon for the paving project and the money should be spent for that. Between 250k and 300k will be brought to the annual meeting to request for this year for the 7-9 mile paving project per year.

L. Johnson will make the maps and some slides for the presentation.

B. Seekon stated we should get a bid to have all the roads done if we present a bond to the Township.

Much discussion took place on which side of the freeway to start, along with which roads to start with.

Discussion took place on how to present and how to answer questions that may come up.

ROAD MILEAGE FOR PROPOSED ROAD PROJECTS

B. Seekon made up a spreadsheet of all the roads and identified the mileage for each using google maps. There is debate on the road distances.

T. Nelson stated that we need to have accurate numbers to be cost effective for any projects. The figures need to be varied to ensure accurate.

ADJOURN

T. Nelson made a motion to adjourn the meeting at 9:04 pm. L. Johnson seconds. All in favor, motion carried.

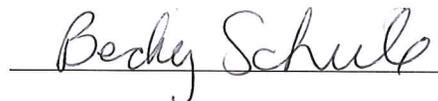
NEXT MEETING IS FEBRUARY 5, 2018

Meeting adjourned at 9:04

Meeting minutes prepared by Deputy Clerk B. Schule



Chairman – Rick Keller



Deputy Clerk – Becky Schule