



MINUTES
BOARD OF SUPERVISORS MEETING
June 15, 2021 7:00 PM

Location: Zoom Call 1 312 626 6799 US (Chicago) Meeting ID: 884 1008 3886 Passcode: 281449

CALL MEETING TO ORDER

R. Keller called the meeting to order at 7:05 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor T. Nelson, Supervisor C. Cagle, Supervisor J. Eischens

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, Deputy Clerk L. Carr, Planner K. Lindquist, 5 members of the public (attended virtually/in-person-listed for the record)

REVIEW & APPROVE THE AGENDA

B. Seekon Made a motion to approve the agenda. R. Keller Seconded. R. Keller added: Honor Becky and Bob Schule, Special Permit event for Lorr, and removed M. Olson. **Votes via roll call Ayes 5, Nays 0. Motion carried.**

APPROVE BOARD MEETING MINUTES FROM MAY 18, 2021

J. Eischens made motion to approve the meeting minutes from the May 18, 2021 Board meeting. R. Keller. Votes via roll call Ayes 5, Nays 0. Motion carried.

REVIEW & APPROVE CONSENT AGENDA

T. Nelson made a motion to approve the consent agenda. Second by B. Seekon.

T. Nelson asked about the \$9K from Fahrner, it was for spray finish and chip sealing, etc. On 315th, there is a big hole. Fahrner Spray patched large holes, but not this one. The invoice from M Health Fairview is for random drug testing. **Votes via roll call Ayes 5, Nays 0. Motion carried.**

TREASURER COMMENTS

None

NEW BUSINESS

Honor Bob and Becky Schule

They were thanked for all of the hard work they have done for the community.

Text Amendment regarding Commercial Fines in Chapter Six: Section 5 Enforcement (Resolution 2021-22).

T. Nelson made a motion to approve the commercial fines text amendment (Resolution 2021-22). Seconded by B. Seekon. Votes via roll call Ayes 5, Nays 0. Motion carried.



Code Enforcement Policy

B. Seekon made a motion to approve the code enforcement policy. Seconded by T. Nelson. K. Lindquist stated the policy is to reflect current operating condition. After 30 day fines are levied against industrial users, but residential has more leeway. The Township can vary from the policy. Votes via roll call Ayes 5, Nays 0. Motion carried.

Sherco Construction

K. Lindquist stated that Sherco is requesting that the Board accept a letter of credit for the developer's agreement. She explained how letters of credit work. R. Keller explained why the Board had decided not to accept them. **T. Nelson made a motion to not accept a letter of credit and remain with the cash request. Second by B. Seekon.** Sureties are \$250k plus the escrow which is around \$15k. A portion of the money is returned after 60 days and again after second lift goes on the new road. S. Aker said to keep in mind if we take cash and put into account, they will earn the interest. B. Seekon said that it should not be an issue to open another bank account. **Votes via roll call Ayes 5, Nays 0. Motion carried.**

Olson Preliminary Plat

K. Lindquist has a draft of the Comp Plan that was sent to the Board and Planning Commission. The Comp Plan Open house on July 13th from 6:00 pm - 8:00 pm. They will allow for public comment, there will be lots of information and they will provide feedback. She will then make modifications to draft and it will go for final approval in August. J. Eischens asked about one acre lots and what research been done to see if aquifer/sewer will be able to provide for that many new lots. There has not been any research done on this.

Comprehensive Plan Update

None

Planning Commission Alternate Member

B. Seekon made a motion for M. Olson to be a member of the Planning Commission. T. Nelson Seconded. Votes via roll call Ayes 5, Nays 0. Motion Carried.

Maintenance Position

R. Keller and T. Nelson conducted interviews and are recommending Craig Griffin for the Maintenance position. He has a lot of qualifications and some classes he is working on. **R. Keller made a motion to hire C. Griffin for the Maintenance position. T. Nelson seconded.** He has his medical and will have CDL in less than 60 days. **Votes via roll call Ayes 5, Nays 0. Motion Carried.**

Lions LG555 - \$500 Parks and Rec (Resolution 2021-23)

T. Nelson made a motion to approve the Lions LG555 accepting \$500 for parks and recreation. R. Keller seconded. Votes via roll call Ayes 5, Nays 0. Motion Carried.

Chisago County Senior Center Contract for Service

C. Cagle made a motion for a contract for service with the Chisago County Senior Center for \$800. J. Eischens seconded. Votes via roll call Ayes 5, Nays 0. Motion Carried.

Resolution Accepting American Rescue Plan Funds (Resolution 2021-24)

T. Nelson made a motion to accept the American Rescue Plan Funds (Resolution 2021-24). B. Seekon seconded. Votes via roll call Ayes 5, Nays 0. Motion Carried.



Charging for Staff Time

R. Keller said there have been people harassing the office for a lot of information and we need to charge for Staff time. K. Lindquist said if people are going to request a lot things, Staff can provide an estimate at the decided rate prior to doing the work for them. They can then okay the charge and pay prior to the research being done. The price for photocopies are on the Annual Fee Schedule. **R. Keller made motion to approve charging \$50 per hour for Staff time. T. Nelson Seconded.** If it is a quick request, residents will not be charged. **Votes via roll call Ayes 5, Nays 0. Motion Carried.**

Special Event Permit for Lorr

B. Seekon a made motion to approve the Special Event Permit for Lorr. C. Cagle seconded. The event is a one day event and they have insurance. **Votes via roll call Ayes 5, Nays 0. Motion Carried.**

OLD BUSINESS

Non-Annexation Discussion with Chisago City, North Branch and Stacy

The agreements were sent out to the three municipalities. C. Cagle received a phone call from North Branch and they sent an email that they were not interested in signing or annexing. R. Keller talked to Chisago City and the City of Stacy is going to meet to discuss the agreement.

Forest Lake Contracting Violation

A letter was received from Forest Lake Contracting regarding the violation letter that was sent to them. T. Nelson said we are not going to move forward on this as it seems to be hearsay.

COMMITTEE REPORTS

Planning & Zoning

B. Seekon said a complaint was received regarding the parking at the 'Tesoro' (Station on 17). Back in the day, the Township asked them to do truck parking. There was a verbal agreement.

C. Cagle asked about the 32050 Elk Lane property still being an issue, and if a criminal citation should be sent. R. Keller replied that they have been fining them, they had become compliant initially, but are not now. K. Lindquist said this was discussed at the Planning meeting. She explained that they changed the letters to reflect the total amount owed. There was no real interest in taking them to court and trying other approaches first. T. Nelson said if this letter is sent out and nothing changes, we pursue criminal charges. The property is getting worse and could have industrial waste. K. Lindquist said we would need all of the photos to go to court. She suggested taking very recent photos for court, if we get to that point. T. Nelson went by last week and saw at least 15 cars on side of the road. **B. Seekon made motion to pursue criminal proceedings on the 32050 Elk Lane property. T. Nelson seconded.** K. Lindquist said to make sure letter is modified to state it is the final notice. To either abate the violation, or come to Township with plan to abate (full compliance) in 20 days before we start criminal proceedings. **Votes via roll call Ayes 5, Nays 0. Motion Carried.**



Roads

Road Cores

R. Keller did the road tour for June and M. Fehrman has been out doing a lot on roads. 315th has a large hole on it and T. Nelson will follow up on the hole tomorrow.

Someone put in a second driveway without permit and they put it on the corner of the road on Erie Lane. The resident's representative was going to read ordinance to resident and get back to K. Wood. No contact as of yet. R. Keller explained to their representative that the Township has ordinances that residents need to follow, just like other municipalities. K. Wood will send a second removal notice.

Counter on Karmel Ave/302nd Street

Borings need to be done on these roads and R. Keller will ask M. Fehrman about the Counter.

T. Nelson brought up a resident wanting to put up a pole barn built on his property, it is an accessory structure. It cannot be built without a home/residence there for principal use. There is a provision if the property is an Ag use, they can have an accessory structure for that, but this property is not zoned Ag. The Township ordinance states pole barn and garages are accessory buildings. There could be a change to the ordinance to allow a CUP/IUP for this purpose. B. Seekon said he feels that if someone is paying taxes on a property, they should be able to build what they wish on it, but from a planning standpoint, that is how the ordinances were written. This rule would have to be changed for everyone. This was discussed. K. Lindquist said if you have two lots, and build an accessory structure on one lot, you could sell that lot and you have an accessory use without a principal use. This is not allowed with current ordinance. If you do not split the lots and combine them, you can build but the lot cannot be sold without a principal structure. The Board cannot be less restrictive than the County. K. Lindquist is going to check into this. The Board is leaning towards changing the ordinance and approving a text amendment allowing accessory buildings to be built without a principal structure if allowable. Pole Barns will always need a driveway. If we change the ordinance, certain criteria and requirements can be made if a text amendment was approved. T. Nelson asked B. Seekon to have the Planning Commission discuss this.

B. Seekon said I. Johnson on Grand Avenue has grading permit and was in to discuss his plans for the property.

Parks

Have not met. Pickleball courts should have been done last week, but were not. B. Seekon fixed Reiger Field Lights.

Monument at Stacy Park

C. Cagle provided the information regarding monument. They got quote and came up with plan that is better for maintenance. The monument will be on a 4'x6' concrete pad, at a 45 degree angle, brick, and be centered. The estimate is \$2500. There was a suggestion to do 5 bronze discs to represent the different branches which can be added later. They would like it done prior to Stacy Daze.



Building

The Plumber and M. Fehrman are working on the restrooms. She will talk to C. Hardy regarding the ductwork.

Broadband

J. Eischens discussed TruSpeed as an option, however the plan is to use Broadband. It is needed in unserved areas, prioritizing current residents. She said that TruSpeed would like to come to the next Board meeting. After discussion, the Board was not interested in them attending. Genesis is already up for the northern part of Township. We can ask them to put up more towers.

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Stiers said that he agrees to looking into changing the ordinance to allow building a non-residential/accessory structures. He discussed charging for documents. He requested that more information be added to the website such as CUP/IUP resolutions.

CLERK COMMENTS

K. Wood confirmed that she should proceed with the driving record for the new hire. She let D. Stiers know that there is a plan for more information to be added when the website person has the new site ready and there are drop-down options.

SUPERVISOR COMMENTS

J. Eischens said that they are looking for a shoulder variance County Road 19.

B. Seekon stated he put Microsoft Office on all office laptops.

C. Cagle said that Tony from TC Net-Works has not finished the website. A letter will be sent to finish the website within 30 days or issue a refund and cancel Boardable.

C. Cagle did the legislation update and explained what was discussed. C. Cagle is the New Rep for EDRIC.

R. Keller requested that the Board attend the Comp Plan Open House. S. Aker needs her review before July 13th.

UPCOMING MEETINGS

- ❖ CCATO Meeting – Wednesday, June 30, 2021 - 7:00 pm
- ❖ Comp Plan Open House – Tuesday, July 13, 2021 – 6:00pm -8:00pm
- ❖ Planning Commission – Wednesday, July 14, 2021- 7:00 pm
- ❖ Board Meeting – Tuesday, July 20, 2021- 7:00 pm
- ❖ Parks Meeting –TBD

ADJOURN

T. Nelson made a motion to adjourn at 9:11 pm. B. Seekon Seconded. Votes via roll call Ayes 5, Nays 0. Motion Carried.


Board Chair Signature


Clerk Signature