



Minutes
Board of Supervisors Meeting
July 17, 2018 @ 7:00 PM

1. CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:00 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Johnson, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Town Clerk K. Wood, Treasurer S. Aker, Town Engineer Joe Pelawa, 15 members of the public (signed in).

2. REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. T. Nelson seconded. All in favor, motion carried.

3. APPROVE BOARD MEETING MINUTES FROM JUNE 19, 2018

B. Seekon made a motion to approve the Board Meeting Minutes from June 19, 2018. T. Nelson seconded. All in favor, motion carried.

4. APPROVE SPECIAL BOARD MINUTES FROM JUNE 5, 2018

B. Seekon made a motion to approve the Special Board Minutes from June 5, 2018. R. Keller seconded. All in favor, motion carried.

5. REVIEW & APPROVE CONSENT AGENDA

B. Seekon made a motion to approve the consent agenda. T. Nelson seconded. R. Keller said the claims are \$41k total and \$22k of that was for Fahrner for Double Chip Seal. All in favor, motion carried.



Biweekly Payroll	6/22/2018	4 Checks	\$5,220.06
Biweekly Payroll	7/6/2018	4 Checks	\$4,816.04
Monthly Payroll	7/17/2018	7 Checks	\$2,333.77
Claims List		41 Checks	\$41,236.95
Total			\$53,606.82

6. TREASURER COMMENTS

S. Aker said her review did not get scheduled. R. Keller said that whatever they decide will be retroactive. They will schedule it after the meeting.

S. Aker said she and K. Wood are going to work on a data request form. People are asking for information and would like the public to know that it may take time. S. Aker said she had to go through every single invoice when the blacktopping first came up. C. Cagle asked if she made copies and saved them digitally. C. Cagle said if you touch it once, you should scan it in. R. Keller said the Township can charge for the time it takes for the Clerk and the Treasurer to do requests.

S. Aker said the money was wired for the roads and the tax money from the County was received. She asked about the CDs and asked where to keep them. R. Keller said to keep them at the safe deposit box at the bank.

S. Aker asked about the check for R. Keller for the fencing. C. Cagle said R. Keller has to submit an invoice.

7. COMMITTEE REPORTS

a. Planning & Zoning

The Karmel Avenue complaint has been making progress and some of the junk is gone. The Planning Commission is going to keep checking the property every two weeks. The Township may want to change some definitions in the solar ordinance. When looking at the size of the solar, acreage versus the wattage should be taken into account. E. Maass is going to update some of the language and the Planning Commission is going to talk about it at the August meeting.



b. Roads

i. Maintenance Comments

T. Nelson said he just did the blacktop roads while doing the monthly road report to see where they are at. On Knife Rivers list: Cut hole on Iris Avenue. R. Keller said M. Fehrman was going to do it. They tried to put some filler in it, but it still needs to be fixed. Most roads are in decent shape.

T. Nelson said they have started paving and they have learned a lot. They have changed some original depths and widths. They made some changes to the original plans for the better. C. Cagle asked if they have gone over the slush fund. T. Nelson said they do not know. T. Nelson said everything has been turning out good. He feels they are going to get a better product. B. Seekon confirmed they are going to narrow some of the roads because of the shoulders. T. Nelson had a discussion with the foreman at Knife River. T. Nelson said they are running into a few issues. For instance, there was a blow out on Grand Avenue. C. Cagle said Grand looks like it has sugar sand on it. R. Keller said M. Fehrman tried to pull in the shoulders and they still need to be shouldered. T. Nelson said they still have a lot of gravel they can pull in and use. Maintenance is not going to do any sweeping. When it rains it will get rid of the sugar sand.

B. Seekon asked what is coming next and T. Nelson responded:

360th Street, Hemingway Ave, 320th Street, 341st Street, and Ivywood Trail were some of the roads mentioned. **T. Nelson said that is the tentative schedule.**

Knife River had to pull off for a week. C. Cagle is getting a lot of questions as to what the schedule is. T. Nelson said if there are pink whiskers on the road, then the crown has been taken down and the road is going to be blacktopped. They are trying to get a schedule from Knife River. T. Nelson said they are trying to be proactive. R. Keller said they are moving forward and Todd from Knife River can change the schedule at any time. If it rains they could come back to work on Lent roads.

R. Keller said initially they thought the Township would have to spend a lot of money shouldering and now it is saving money by spot shouldering with



equipment it has. The Township is looking for used shouldering machines. It's \$2700 per week to rent a shouldering machine. It would hook onto the loader and use three people.

c. Parks

- T. Nelson said they talked about the conveyor belt option
 - R. Keller looked into it and has not heard back from the person
- They moved the sign at Rieger
- M. Fehrman has the sections for the picnic table
- T. Nelson asked about hopscotch
 - They may add hopscotch tomorrow morning
- The pavers have been done
 - A few need to be fixed
- T. Nelson feels they may do the Frisbee golf in the fall
- They are going to talk about sun shades at the playground at the next meeting

d. Building

i. Office Window Bid

C. Cagle said based on the present times in society, the Township is going to have a glass window like the City of Stacy. She stated that there have been incidents in the office to justify a need for this. Two quotes were received and Suburban Glassworks is less. These are the same people who are putting in the doors.

ii. Pickle Ball Update

Tuesday night is pickle ball night from 6:00 to 8:00 pm. She said she needs to purchase more tape because some bridal parties would like it removed for their rentals. As long as they are putting in the investment she said they do not have to put in the \$150.

She stated that M. Fehrman has ordered the fence and N. Fairbanks is going to put it up before he leaves for the summer. T. Nelson said the ballfields will be done the second week in August.



C. Cagle asked if they are going to finish the parking lot when they do Hemingway. R. Keller said the roads are more important. T. Nelson said money is too tight right now.

Giese Carpet called her to see where we are at with the floor right now. She told them she realizes they will have to rebid it when they are ready.

She noticed that there was residue from the floor sweeper in the Hall and D. Benson is going to look into it. The maintenance closet needs a new sink. D. Benson noted that a floor basin would be the most practical. R. Keller said it should wait until the bathroom remodel.

8. OLD BUSINESS

a. Soil Borings

R. Keller said some of the borings were not as accurate as they had hoped. M. Fehrman redid them and they were not as shallow as they had thought. It was just an issue of gravel that had changed colors. L. Johnson asked about the borings on Hemingway Ave. R. Keller said they have not been done yet.

9. NEW BUSINESS

a. Lions LG555 (Resolution 2018-19)

T. Nelson made a motion to approve Resolution 2018-19 accepting the Lions LG555. B. Seekon seconded. All in favor, motion carried.

b. 3 Year Septic Pumping - MPCA Rules

R. Keller said everyone has to have their septic pumped every 3 years by State law. What happens is in your septic tank, aerobic bacteria separate solids from liquids and it plugs them up. It saves money in the long run. The Township is going to have to start requiring it by State law. C. Cagle asked if it was mandatory. R. Keller said yes.



c. Chisago Lakes Wrestling Gambling Form

T. Nelson made a motion to approve the Chisago Lake Wrestling Gambling Form. L. Johnson seconded. All in favor, motion carried.

10. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

Gloria McDonald 4911 318th Street: She wants to know who is deciding which roads are getting done first and what the criteria are. T. Nelson said 340th Street west is the test road for double chip seal. They have a bid schedule A, B, C and are going to see where we come in at. 318th Street is on the C schedule. G. McDonald said she would like that road to be done this year. The criteria are highly traveled roads and the Township will be borrowing again January 1. We have to do A and B and then see where we are at. This is a two year project. T. Nelson said it could get pushed into three years if issues arise. We are running into shouldering issues and are upping the thickness from 1.5" to 2". We could have shifting, a blow out, shallow gravel, etc. T. Nelson said as long as we do not have any major issues we may be able to do schedule C.

Steve Petronek 5237 318th Street: Stated that he does not understand the logic and said that 318th was a through road. T. Nelson said it is a horse shoe. L. Johnson said a through road is defined as people driving through. People who drive on 318th live there or are going to visit.

Bob Sowder 4980 318th Street: asked if the Board is happy how Knife River is doing the work. T. Nelson said they have contracts with the school. They have actually moved us ahead. They have until October. R. Keller and T. Nelson said they are happy with what they are doing. We have signed a contract with them. B. Seekon said this has all just started. L. Johnson said if we do not get to your neighborhood this year, we will get to it in the next year or two.

R. Keller said we are doing driveway bump outs for an extra \$10k. It was not included in the bid. Knife River is set up to go down the road and not do driveways. The roads have a basecoat of 2". The driveway mix is a finer mix. L. Johnson said the neighbors can get together and get a quote from Knife River to get their driveways done on their own.

T. Nelson said it is projected to drop the budget at year four or five. L. Johnson said once the roads are blacktopped they do not need gravel or chloride. It is about a third of the cost.

- No chloride will be put down this year
 - R. Keller said it was it was \$2,500k per mile



- Chisago Lake Township just had it done for \$3k per mile
- There are only two places that will apply it

T. Nelson said he would like to get as much blacktop done this year as possible. They want to get the major roads done to see where they are at. They have had some unforeseen expenses. T. Nelson said they got a good number on blacktop this year.

They have to rebid for next year. They do not like to do the work when school busses are running. Bids will go out January or February. L. Johnson said the contractors who are interested in the work get the specs from J. Pelawa. We are required to accept the lowest bid from a responsible bidder. L. Johnson said the Annual Meeting is the second Tuesday in March and residents can add input to the budget.

R. Keller said he thought this was going to take longer. It takes time to put bids and specs together. It was approved the second week in March and we went to bid the second week in May. A big thank you goes out to J. Pelawa because there was a lot of work involved.

D. Stiers said there were three different plans presented at the Annual Meeting. The presentation at the Annual Meeting was wonderful and people jumped on the chance to pave the roads. The Board members and the Road Committee have worked hard. It was all decided by the public. R. Keller said he is happy with the Road Committee because they have worked hard at getting this plan together.

11. CLERK COMMENTS

None

12. SUPERVISOR COMMENTS

L. Johnson talked to a resident on 340th Street and he is happy with the double chip seal. B. Seekon said he was surprised it was all rock. R. Keller said it will not be fogged and the rock will come off when it is plowed. L. Johnson talked to M. Lindgren who told him he and the neighbors are concerned about the solar garden. M. Lindgren has a new court date of August 8. There is going to be a public hearing about the speed of Frontier Communications. It is going to be in Wyoming and he suggested K. Wood post the information on the website.

T. Nelson: None

B. Seekon: None

C. Cagle: None



L. Johnson added that the County Board meeting went really quick.
R. Keller None

13. UPCOMING MEETINGS

- ❖ Parks Meeting –July 31, 2018 – 6:00 pm
- ❖ CCATO Meeting –July 25, 2018 – 7:00 pm
- ❖ Planning Commission-August 8, 2018- 7:00 pm
- ❖ **Primary Election – August 14, 2018**
- ❖ Board Meeting- August 21, 2018- 7:00 pm

14. ADJOURN

T. Nelson made a motion to adjourn the meeting at 8:46 pm. B. Seekon seconded. All in favor, motion carried.

Board Chair Signature

Town Clerk Signature

