



**MINUTES**  
**BOARD OF SUPERVISORS MEETING**

July 20, 2021 7:00 PM

Location: Zoom Call 1 312 626 6799 US (Chicago) Meeting ID: 894 4040 0831

Passcode: 658139

**CALL MEETING TO ORDER**

T. Nelson called the meeting to order at 7:01 pm and the Pledge of Allegiance was recited.

**Members Present:** Chairperson R. Keller (remote), Supervisor T. Nelson, Supervisor C. Cagle, Supervisor J. Eischens

**Members Absent:** Vice Chair B. Seekon

**Others Present:** Treasurer S. Aker, Town Clerk K. Wood, Deputy Clerk L. Carr, Planner K. Lindquist, 5 members of the public (attended virtually/in-person-listed for the record)

**REVIEW & APPROVE THE AGENDA**

**C. Cagle made a motion to approve the agenda. Second by J. Eischens.** T. Nelson removed F, added C. Dubose for Broadband under committee reports, Dugouts under Parks, and Repair Mower under Roads. **Votes via roll call Ayes 4, Nays 0. Motion carried.**

**APPROVE BOARD MEETING MINUTES FROM JUNE 15, 2021**

**R. Keller made motion to approve the minutes from the June 15, 2021 Board meeting. C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

**REVIEW & APPROVE CONSENT AGENDA**

**C. Cagle made motion to approve the Consent Agenda. J. Eischens seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

**TREASURER COMMENTS**

S. Aker requested a motion to open an escrow account for the Cornillie 1 Solar Garden for the decommissioning in the amount of \$41,000.00. **R. Keller made a motion to open an account at First State Bank of Wyoming for the Cornillie 1 escrow in the amount of \$41,000.00 for the decommissioning and Stephanie Aker, Kelly Wood and Richard Keller will be on the account. Second by C. Cagle. Votes via roll call Ayes 4, Nays 0. Motion carried.**

S. Aker requested a motion to open a separate account for Sherco Construction for the surety for their new construction. **J. Eischens made a motion to open an account for the Sherco Construction surety R. Keller, K. Wood and S. Aker will be on account. Second by T. Nelson. Votes via roll call Ayes 4, Nays 0. Motion carried.**

**NEW BUSINESS**

**Sherco Construction Developer's Agreement Request for Cliff's Falcon View.**

T. Carlisle from Sherco is requesting the cost for driveways permit fees and mailbox post fees be taken out of the Developer's Agreement. T. Carlisle said he may not be constructing the driveways. He also



does not feel that he should have to pay the park fee for the new lot he created because it had an existing home on it. T. Carlisle stated whoever pulls the permit should be responsible for the permit costs, as his lots may not be developed right away, and he may not put in driveways. R. Keller stated the county does not charge a park fee for lots with existing structures, and we should not either. We should make that part of our policy. **T. Nelson made a motion to make the agreement state that the owner of each lot is responsible for the driveway permit fee. Second by C. Cagle. Votes via roll call Ayes 4, Nays 0. Motion carried.**

**T. Nelson made motion to change the language so park fees will not apply to lots on a plat with existing structures. C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **Cornillie 1 Weekend Hour Work Request**

The Cornillie 1 solar garden project has requested to do some work on the weekend. **T. Nelson made motion for Cornillie 1 to work the M-F 8:00 pm-5:00 pm work schedule on Saturdays and not Sundays for the duration of construction only. C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **Hernandez Residential Kennel Permit – IUP (Resolution 2021-25)**

K. Lindquist stated that the applicant has 3 dogs and they have installed electric fencing with collars. C. Cagle stated there should be a physical fence. Electric fence collars do not ensure the dogs will stay on property. K. Lindquist said the Board can require a chain link fence as a condition of the permit. Condition D. can be modified on the permit. **T. Nelson made a motion to approve the Residential Kennel IUP Permit (Resolution 2021-25) with the conditions the Planning Commissions approved and the addition of the chain link fence requirement. Second by C. Cagle. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **Proposed text amendment to Chapter Two: Section 5.12 Dimensional Standards in the RRII and RRI (Ord. 2021-05)**

K. Lindquist discussed the language in the lot width, making all 3 districts now have 165 feet requirements for lot width to make the requirements consistent. **T. Nelson made motion to approve the text amendment to Chapter 2, Section 5.12 Dimensional Standards in the RRI and RRII (Ordinance 2021-05). C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **Proposed text amendment to Chapter Two: 4.15 Driveways and Access Aprons (Ord. 2021-06)**

K. Lindquist stated that this clarifies the driveway ordinance and J. Pelawa added some regulations. It changes the ability to have a driveway every 165' when a lot is split to 2.5 acres. It makes the language consistent with the new ordinance change in the RRA. **C. Cagle made motion to approve the text amendment to Chapter Two, Section 4.15 Driveways and Access Aprons (Ordinance 2021-06). T. Nelson seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

~~Proposed text amendment to Chapter Three: Subdivision Ordinance: 1.06 Platting Required (Ord. 2021-07)~~

#### **Accessory Buildings without Principal Structures**

K. Lindquist discussed the request to construct to build a pole barn on a lot without a principal structure. The Planning Commission does not support allowing this. A principal structure is currently required in ordinance. The Township Attorney supports modifications to ordinance, but thinks it is in the Townships best interest to not be less restrictive than the County. Residents can have active AG uses on the





property, or a principal structure to build an accessory structure. Language would need to change to state garages are considered a principal structure. The owner has no agricultural use on property, requirements are 10 acres contiguous Ag land. C. Dubose stated there are inconsistencies in County laws also. He had asked the County for revision to language. County rules may change as they are looking into this topic.

### **Comprehensive Plan Update**

K. Lindquist discussed the comments from Comp Plan Open House. She spoke to Township Engineer and he will make changes to his transportation map. If requested changes from resident's work for the Board, we will modify the plan discussed at the public hearing. Comments will be in upcoming August Planning Commission Packet.

### **32050 Elk Lane Complaint**

This property is going up for auction, M. Willcoxon went back and this has been pursued for the last year, the property owner did some clean up, then went back to the mess. The Township sent fines and letters. It is time for the criminal process to be started. A letter was sent letting the property owner know that criminal charges were going to start if cleanup did not happen within twenty days. **C. Cagle made motion to start the criminal citation for 32050 Elk Lane property.** K. Lindquist suggested having very recent photos for this citation, and will make this more effective. **R. Keller seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

### **Selvog Special Permit Application for Grand Opening and Rib Fest**

**C. Cagle made motion to approve the Special Event Permit for Rib Fest and A1 Tire's Grand Opening. T. Nelson seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

### **Lions Alcohol Permit for Rib Fest & A1 Tire Grand Opening 9-18-2021 (Resolution 2021-26)**

**T. Nelson made motion to approve the permit for alcohol for the Stacy Lions for Rib Fest and A1 Tire Grand Opening (Resolution 2021-26). C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

### **Lions Alcohol Permit for SLFD Bash 10-2-2021 (Resolution 2021-27)**

**T. Nelson made motion to approve the Stacy Lions alcohol permit for the SLFD Bash (Resolution 2021-27). C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

### **Maintenance Health Card**

M. Fehrman recently got his health card and asked if the Township would pay for the card because it is a requirement of employment. R. Keller said no because it is part of the job requirement. J. Eischens stated that if we pay for it, we ensure they have it. **T. Nelson made motion that the Township pay for the Maintenance health cards. Second by C. Cagle. Both Maintenance Staff will be reimbursed for their recent health cards. Votes via roll call Ayes 3, Nays 1. R. Keller – nay. Motion carried.**

### **Resolution Designating a Polling Place (Resolution 2021-28)**

**C. Cagle made motion to approve the resolution designating the Lent Town Hall as the polling place for 2022 (Resolution 2021-28). J. Eischens seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**



#### **Lions LG555 - \$500 Parks and Rec (Resolution 2021-29)**

**T. Nelson made a motion to approve the LG555 for Parks and Rec for \$500 (Resolution 2021-29).**

**C. Cagle seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **Stacy Daze Maintenance Help**

The Board agreed to offer the Maintenance Staff to help with setting up for Stacy Daze and borrow the truck to the SLFD for Waterball.

#### **September 22, 2021 Cleanup Day – Collaborate with the City of Stacy**

The Board agreed to continue to collaborate with Stacy on cleanup days moving forward.

#### **Storage Pod**

The Fire department storage pod should be empty by the end of the month and be ready to be moved the Maintenance yard for COVID storage in August.

#### **S. Aker Review**

R. Keller said that he and T. Nelson met with S. Aker for her review and she is doing a great job. They are recommending a \$2 per hour raise and at least 6 days of Federal Holiday pay per year. After discussion, the Board agreed they would like to offer to pay for all of the Federal Holidays. **T. Nelson made a motion to increase S. Aker's wage by \$2 per hour retroactive to her hire date and to include all Federal Holidays paid. Second by C. Cagle. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **OLD BUSINESS**

##### **Non-Annexation Discussion with Chisago City, North Branch and Stacy**

R. Keller said that the City of North Branch is not interested in annexation at this time. The Township has not received a letter from Chisago City. The City of Stacy sent a letter with notes.

#### **COMMITTEE REPORTS**

##### **Planning & Zoning**

K. Lindquist said that several items have been discussed already. The Olson Preliminary Plat public hearing is being continued to iron out the details and the text amendment to the subdivision ordinance is also continued for more information.

The owner of A1 Tire feels they may need fewer trees for screening. M. Willcoxon and P. Carlson plan on meeting J. Selvog to check on the screening. The trees would cause issues with trucks moving in and out of the lot. J. Selvog wants people to see his building. J. Selvog said that the trees put in the IUP are not doing much but costing money. The screening is required because it is a tire store, but is considered for most businesses, especially with overnight truck parking. J. Selvog discussed what has been done already on property and where they are at currently with planting 45 trees. M. Willcoxon stated that the IUP amendment is for the use and conditions of overnight parking. D. Stiers said that he feels the CUP on May 19, 2020 states that the parking is covered. He said if they did not understand it, they should have asked. T. Nelson feels the Town owes J. Selvog some money, and that this needs to be discussed more. M. Willcoxon explained this is not an effort to make it hard for J. Selvog and the Board has made many compromises for him. If we owe him then we owe Station on 17/Tesoro also. We did not make him do the stone on the building, lessened the blacktop requirements, etc. T. Nelson wants some clear parameters moving forward.





C. Cagle stated how A1 Tire was the first with so many things, and it sets a good example of what the Township would like to continue with. T. Nelson said to make a checklist of what needs to be done for residents. M. Willcoxon said it is up to the resident to be responsible and see that that everything is done. M. Willcoxon suggested having K. Lindquist draw up a clear checklist of legal requirements for residents. She suggested putting more clear info on our website, more resources for everything. T. Nelson asked K. Lindquist to put together a checklist for the RRA and how to make it AG. She said that this is something that would be done at the County level. She asked if the Board would really want to say, this is how you get an accessory building on a property without a principal structure. T. Nelson said, yes, he would like to know how to go about it. C. Cagle said there are different ways to go about it. M. Willcoxon said they are not our regulations; they are the County regulations. C. Dubose discussed the accessory building ordinance and what may be changing at the County level.

### **Roads**

R. Keller discussed the road report and said that M. Fehrman is working on mowing and checking/fixing (turning around) the blades. Residents have requested ditch mowing. The roads look good, Chip Sealing is done, and grading looks good.

### **Road Cores**

Not done – actually boring.

### **Counter on Karmel Ave/302<sup>nd</sup> Street**

Needs to be done.

### **Chloride Karmel Ave**

R. Keller said that Maintenance will do this when it rains; it is too dry.

### **Parks**

#### **Monument at Stacy Park**

The goal is to have the monument done before Stacy Daze, but may not happen. C. Cagle will continue to work on this.

#### **Outdoor Pickleball Court Striping**

**R. Keller made motion to approve Fahrner's quote for striping the outdoor Pickleball court for \$1200.00. C. Cagle Seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

#### **Dugouts at Swanberg Park**

T. Nelson said that it will be \$2k for the concrete to be poured. **R. Keller Made motion to approve the concrete quote. T. Nelson seconded. Votes via roll call Ayes 4, Nays 0. Motion carried.**

### **Building**

C. Cagle gave the Board an update on the Hall updates. The mirrors are installed and the stalls are all up in the women's restroom. There is a water pressure issue with the toilets. She found someone to install the handicap door openers. She discussed using the American Rescue Plan Act (ARPA) funds the Township is going to receive for the loss of revenue of 2020 Hall rentals which was approximately \$14k.



### **Broadband**

C. Dubose discussed ARPA Money that the County is receiving. The County is doing a match for highspeed Internet. An email was sent to Townships, but was never received at Lent or Chisago Lake Township. J. Eischens said that Lent would be interested in it. There were issues with the online option at the last County meeting. They have in-person meeting options. J. Eischens discussed Broadband options and if the Township helps Genesis put up towers, we may get money. She will email them about this, and look into options.

### **PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)**

J. Selvog offered the Township 300 gallons of liquid chloride. He also wanted to recommend Genesis. He had issues at first, and it is all worked out. He has good download speed, and the price is reasonable. Regarding screening, he asked tree contractor to hold off until they looked into snow removal. He is not sure he wants trees on northern property line. He is wondering if he needs to put in trees on the east side of the property. M. Willcoxon and P. Carlson plan to look into this for him. If they agree on fewer trees, J. Selvog can go to the Board for approval.

D. Stiers asked about the new Pickleball court, as when Pickleball happens in the Hall during meetings it is very hard to hear. Weather permitting, they will complete the courts, and utilize the outdoor courts during meeting nights. C. Cagle will let Pickleball know that they will not be playing on meeting nights. L. Carr will talk to B. Seekon about adjusting volume on the speakers.

### **CLERK COMMENTS**

K. Wood asked J. Selvog to send a flyer on Rib Fest/Grand opening for the website.

### **SUPERVISOR COMMENTS**

R. Keller said that he will discuss the new pole building pad with M. Fehrman.  
J. Eischens none. T. Nelson none. C. Cagle none. B. Seekon none.

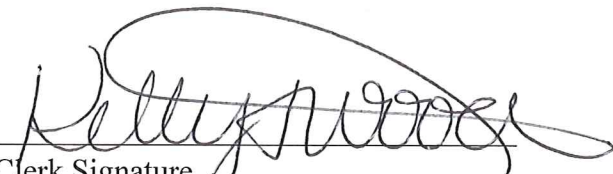
### **UPCOMING MEETINGS**

- ❖ Planning Commission – Wednesday, August 11, 2021- 7:00 pm
- ❖ Board Meeting – Tuesday, August 17, 2021- 7:00 pm
- ❖ CCATO Meeting – Wednesday, August 25, 2021 - 7:00 pm – Franconia Twp
- ❖ Parks Meeting –TBD
- ❖ Joint Powers – Monday, September 13, 2021 – 7:00 pm
- ❖ Fall Cleanup Day – Wednesday, September 22, 2021 from 4:00pm – 7:00pm

### **ADJOURN**

**T. Nelson made a motion to adjourn the meeting at 9:32 pm. Second by C. Cagle. Votes via roll call Ayes 4, Nays 0. Motion carried.**

  
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Board Chair Signature

  
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Clerk Signature

