



Approved Minutes
Board of Supervisors Meeting
July 18, 2017 @ 7:00 PM

1. CALL MEETING TO ORDER

The meeting was called to order at 7:02 pm by Chairperson R. Keller and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Johnson, Supervisor C. Cagle, Supervisor T. Nelson

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, Deputy Clerk D. Hoppe, Ten members of the public (signed in)

2. REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. L. Johnson seconds.

R. Keller added:

Under Roads: 1. Evergreen Avenue 2. G. Snelson

S. Aker's Review was added under New Business H.

All in favor, motion carried.

3. APPROVE BOARD MEETING MINUTES FROM JUNE 20, 2017

B. Seekon made a motion to approve the Board meeting minutes from June 20, 2017. L. Johnson seconds.

L. Johnson noted that on page 3 under roads, Iris Ave was finished. The sentence regarding Ivywood Trail was removed.

All in favor, motion carried.



4. REVIEW & APPROVE CONSENT AGENDA

L. Johnson made a motion to approve the consent agenda. B. Seekon seconds.

R. Keller said that the Valley Paving invoice has been corrected.

R. Keller left a message for Ziegler and they said they will get back to him soon.

C. Cagle said that she sent an email to S. Nelson regarding the invoice from the Township Engineer and he was out of the office. She still has not heard anything from him and is not going to pay it until she hears from him.

All in favor, motion carried.

5. TREASURER COMMENTS

L. Johnson was checking into the Summit invoice and he said to go ahead and pay it because it is the minimum charge.

R. Keller made a motion to pay the Summit invoice. B. Seekon seconds. All in favor, motion carried.

6. COMMITTEE REPORTS

a. Planning & Zoning

C. Cagle said that she was not in attendance at the last Planning Commission meeting.

b. Roads

T. Nelson inspected the roads right after it had rained. Maintenance finished with the dust control of the roads on June 19. Some of the road signs are still not up. The Maintenance department has been mowing ditches. R. Keller told them to hold the boom mower up 6 – 8” while mowing the ditches.

R. Keller said they are going to start doing dust control again soon.

B. Seekon said the road counters were put out June 26th. He would like to keep them out approximately a month. He will pull them this weekend and put them out again in the fall.



1. Evergreen Ave: R. Keller received a request to have the road seal coated to cover marks from an accident.

It would cost \$6,300.00 to have Preferred do the work.

T. Nelson made a motion to seal coat the road and have Preferred do it for \$6300. L. Johnson seconds. T. Nelson confirmed that there are not any cracks on the roads.

B. Seekon said that other roads are in worse shape than that road. He does not feel that the money should be spent on this road.

C. Cagle said that she sympathizes with the situation and understands from a parent's perspective. She also thinks \$6k is a lot of money to spend on a road that is in good shape.

R. Keller said that if you are going to spend the \$6k you should put a wear coat on it, but he does not think the road needs it.

T. Nelson said it is a newer road, but it makes a person happy in the Township and it benefits a road in the Township. T. Nelson rescinded his motion.

R. Keller is getting two quotes for 350th and Evergreen to be done as well. T. Nelson made a motion to allow R. Keller to go ahead with the best quote with a cap of \$18k. L. Johnson seconds. T. Nelson rescinded his motion so that they can check the priority list at the next road committee meeting.

2. George Snelson: R. Keller announced that G. Snelson has resigned from his Maintenance position with the Township.

K. Wood has posted the position and the job closes July 28th.

c. Parks

T. Nelson said that they had the new lights on for a game last night at Reiger Field. All of the lights worked except for two.

The swing set was delivered and the fence has been laid out.



R. Keller said they ripped out the concrete and put in the pavers, but some need to be put in differently.

d. Building

C. Cagle has been working to enclose the windows in the Lions room. She had someone come out, but his design did not work out. She is talking to someone else who installs garage doors. He is going to come out and give her a price.

SeeBee Glass is going to give her a quote on doors.

C. Cagle would like people to use the ice machine in the Lions Room.

L. Johnson made a motion that it is the Lions responsibility to put their alcohol under lock and key as well as their pop canisters. The room will remain open so that renters can have access to it during their event. R. Keller seconds. All in favor, motion carried.

T. Nelson has a couple guys interested in bidding for the ADA bathrooms. C. Cagle thought that was a good idea.

7. OLD BUSINESS

a. SLFD Upgrades – Mud Jacking

S. Olson called two places and got a quote for \$875 with a 3 year warranty. He said it is by the front of the door and is needed.

R. Keller made a motion to go with the bid for \$875. B. Seekon seconds. All in favor, motion carried.

b. Lions Room Breaker

B. Seekon said he looked at it and people are moving the plugs around. He is going to put a couple circuits in the room.

C. Cagle said in the future she would like a kitchenette with electricity. She asked if it would make sense to run the circuits now. For now, he is going to put two more circuits in.



c. Mike Olson, Zoning Administrator

This topic is going to be tabled because it has not been brought up.

C. Cagle said that M. Olson can put in for his mileage.

B. Seekon said Planning and Zoning should have an hourly wage like the Supervisor's do.

C. Cagle said if it is a job it has to be posted.

8. NEW BUSINESS

a. 4.08 Accessory Structures and Uses

They tabled the amendment for Planning and Zoning to remove the requirement in all zones.

b. Polling Place Designation (Resolution 2017-26)

T. Nelson made a motion to approve resolution 2017-26. B. Seekon seconds. All in favor, motion carried.

c. Lions Room

See above

d. Water Filter – Kinetico

R. Keller said the company should give the Township the filter for free or they can remove the water softener.

T. Nelson said he is going to call the sales rep.

e. Discussion about Flag

R. Keller said that someone asked him why we there is not a flag outside of the Hall. According to L. Johnson, it needs to come down in the rain.

B. Seekon is going to look into the rules of having an outdoor flag.



f. Stacy Lions LG555 (Resolution 2017-27)

T. Nelson made a motion to approve resolution 2017-27. L. Johnson seconds. All in favor, motion carried.

g. Bike Trail Signs

R. Keller said that S. Sinna looked into the signs and they were affordable.

C. Cagle made a motion to order the bike trail signs. L. Johnson seconds. All in favor, motion carried.

h. Stephanie Aker Review

HR talked to S. Aker about doing some more training. She is now doing payroll. She and the Clerk are going to clean out the files in the back room when time allows.

C. Cagle made a motion to give S. Aker a \$1.50 pay raise. B. Seekon seconds. All in favor, motion carried.

9. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Hoppe said there was a tree down on Hemingway and Maintenance was quick to get it cleaned up. She also said that 320th is a mess and needs some fill.

She was wondering about the columbarium check and was told that it is ready for her this evening.

She also noted that she was glad that the Board did not vote to seal Evergreen.

S. Sinna said that she has a Poured-in-Place (PIP) challenge that has raised \$800 so far. She received an email from the Post Review and they would like to interview her. She has a rainproof brochure box for the park. She said that it should go by the engraved bricks.

10. CLERK COMMENTS

K. Wood said the website was done and needed some touch ups. She and C. Cagle are going to get together and make some changes.



K. Wood asked if the Board would like to have a fall cleanup day. L. Johnson asked for her to check with the County to see if it would be subsidized. C. Cagle was in favor and R. Keller was not. There is a lot of junk at the Maintenance building right now.

11. SUPERVISOR COMMENTS

L. Johnson: Attended the broadband meeting and M. Koran was there. The state legislator allocated 20 million and the residents need to be involved for something to happen. The deadline for the grants is September and we do not have the time this year. We could apply for a grant for next year. We would go to Century Link and Midco and see what they require. Broadband increases the value of a home by \$7k.

T. Nelson: He talked to M. Fehrman and he said the trailer deck is getting bad. They should get an enclosed trailer. There is one for \$4350 in Forest Lake. It is brand new and the equipment would be able to be stored inside. It is a tandem axle and there are only three left. It would save time because all field maintenance items would be stored in it.

L. Johnson made a motion to purchase the new trailer for \$4350.00. B. Seekon seconds. All in favor, motion carried.

T. Nelson said he would like to see Kale Ave and Fir Trail paved. We are driving all that way to grade a small portion of road. Blacktopping those roads will be on the agenda next month.

C. Cagle: Received a map from J. Triplett and the Board said that this is the best map they have seen so far.

B. Seekon: He said he has more security cameras for the Hall.

R. Keller: None

12. UPCOMING MEETINGS

- ❖ Parks Meeting- July 25, 2017 - 7:00 pm
- ❖ CCATO Meeting – July 26, 2017 – 7:00 pm
- ❖ Planning Commission- August 9, 2017- 7:00 pm
- ❖ Board Meeting- August 15, 2017- 7:00 pm
- ❖ MAT District Meeting – August 30, 2017 7:30 pm



13. ADJOURN

B. Seekon made a motion to adjourn the meeting at 9:05 pm. L. Johnson seconds. All in favor, motion carried.

Minutes submitted by K. Wood

A handwritten signature in black ink, appearing to be "M. Johnson", written over a horizontal line.

Board Chair Signature

A handwritten signature in black ink, appearing to be "Kelly J. Wood", written over a horizontal line.

Clerk Signature

