



**MINUTES**  
**BOARD OF SUPERVISORS MEETING**  
June 18, 2019 7:00 PM  
Location: Town Hall 33155 Hemingway Ave., Stacy, MN 55079

**CALL MEETING TO ORDER**

*Pledge of Allegiance*

R. Keller called the meeting to order at 7:03 pm and the Pledge of Allegiance was recited.

**Members Present:** Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Sinna, Supervisor C. Cagle, Supervisor T. Nelson

**Members Absent:** None

**Others Present:** Treasurer S. Aker, Town Deputy Clerk B. Schule, J. Pelawa 9 people (signed in).

**REVIEW & APPROVE THE AGENDA**

**B Seekon made a motion to approve the agenda. L. Sinna seconds. All in favor, motion carried.**

**APPROVE BOARD MEETING MINUTES FROM MAY 21, 2019**

**B. Seekon made a motion to approve the board meeting minutes from May 21, 2019. Second by L. Sinna. Wanted to make a note that in the broadband update, for the study Lent Township was approved for the study. All in favor, motion carried.**

**REVIEW & APPROVE CONSENT AGENDA**

**B. Seekon made a motion to approve the consent agenda. R. Keller seconds. C. Cagle said the check made out to her for \$496.85 was for the pictures and mirrors that she purchased for the hall. All in favor, motion carried.**

**TREASURER COMMENTS**

S. Aker said that her review is coming up on July 13<sup>th</sup>. She also asked about the City of North Branch bill. There is a bill for grading and plowing on 360<sup>th</sup> Street. R. Keller said he will talk to North Branch to find out what the bill is for. B. Seekon asked if they were maintaining that road because the bill seems excessive for the service. They state that it took two hours to plow and grade the road. The invoice of \$7,027.50 was the cost for last year. R. Keller said he has had the bill for 2 months and will make a point to go up and talk to them. B. Seekon asked what the bill should be. T. Nelson said the chloride should be half the cost from last year so the bill should be less than \$5k.



S. Aker also asked about the payment for the fire department on the lighting. She received some information from the fire department. She has not been able to connect with Larry Granberg from the department. S. Aker went over the detail with T. Nelson on the actual figures. She said it looked like they were paying for the lights way before they requested the \$35k. B. Seekon asked what S. Aker shows for her books compared to what they have on their books. The dates are not accurate for the deposits. T. Nelson said they probably earmarked the money wrong where \$16k should have been for power and the \$35k for lighting. The payments they made were not applied correctly. C. Cagle asked that S. Aker get in contact with them to compare the spreadsheets. T. Nelson is hoping that they may have earmarked the money differently on their books. C. Cagle got in contact with L. Granberg and asked him to connect with S. Aker. Discussion took place on what might have been done at the time with the logging of the funds on their books. S. Aker mentioned that she missed one of the payments in putting it into the lighting fund but will wait to hear from L. Granberg to sit down and figure the detail out.

## **COMMITTEE REPORTS**

### **Planning & Zoning**

B. Seekon said the Planning Commission has lots of complaints they were dealing with. They had two new CUPs to discuss; one is a new fiber optic line going in. T. Nelson asked if we are posting fines to the offenders for all the complaints. B. Seekon said they are sending out letters and fining them. T. Nelson asked about one resident that has been in violation for quite a while and asked if they can go to the county attorney. C. Cagle said that we need the neighboring residents also file a complaint. There are steps the neighbors can also do like call the fire department if it is someone burning trash. C. Cagle stated that some are hardship cases while some are perpetual noncompliance. T. Nelson said the problem is, do we as a Board send notices to the neighbors. B. Seekon said we as a township should not be the ones asking neighbors to complain. L. Sinna said we don't want to solicit for complaints but can give direction to the neighbor. C. Cagle said she knows of a case in a city they had to take over the cleanup and do an emanate domain to clean it up and pass that cost onto the person buying property. B. Seekon said it would be a huge bill to the taxpayers. L. Sinna asked if there was anything of value from these properties. No.

### **Roads**

#### **Jeffery Ave – Leo Strand**

R. Keller said he talked to Leo Strand (who was present) about Jeffery Ave where the west side of the road has no drainage so the water runs across the road, once the paving is done, he will have maintenance clean it up. L. Strand said the road has been bad for years. R. Keller said the plan is to ditch it. L. Strand asked if the yearly road inspection is still being done. R. Keller said yes, we typically do the annual road tour but this year they did not do it because they have been doing the road tour once a month.

#### **Road Project Update**

R. Keller said all the double chip seal is done and most of the paving. R. Keller said they have done a great job on the roads. They have patched 340th. R. Keller said that every core from Valley Paving is over 2" except one was





just at 2". R. Keller said good news is we are getting them done but the bad news is that we are over cost. R. Keller said we were tying into some of the driveways which costs more, because some driveways are longer, some are shorter. M. Fehrman said that some of the driveways are longer now because the road is not as wide, so they had to put in long tie-ins. R. Keller said the price per sq. yard is \$58. As a board we have a couple choices we can do; we could go back to the homeowner and ask them if they want to pay for that extra road, or we can add it in the bill. Discussion was that they do not want to go back to the home owners to request payment. T. Nelson said we should have a discussion with Valley Paving on the remaining roads that will need to have extra tie-ins to the driveways. The roads were supposed to be marked with an 18" bump out in the specs. R. Keller said there are 12 driveways left for Valley to tie-in for the homeowner. T. Nelson said that the additional \$30k for the additional tie-ins was billed without asking for the bump outs that are greater than the 18". J. Pelawa said that they have to be reasonable about how far up the drive way they tie into the road. T. Nelson said we need to find out why they went ahead without permission. J. Pelawa said Valley Paving knew it would be 6 ft up the driveways and that they would need to put in the bump out. J. Pelawa said we have not had discussions with them yet on why they did the extra bump outs. J. Pelawa said if the road is 6" higher they have to go out 6 feet to make it a smooth tie-in, but some were only 2 feet or 3 feet. B. Seekon asked where it came from that they just went ahead and did this long of a bump out. M. Fehrman said that they asked him about it at the time to make it look good and M. Fehrman said to go ahead and do it. R. Keller said that was the right decision made at the time. T. Nelson said the standard bump out we did was 18" last year. T. Nelson said we cannot pay their bill until we have discussions on this issue. If they turn in bills for the addition, we should not pay for it until they talk. B. Seekon asked where the numbers came from and M. Fehrman said they measured everything, but he also went out and re-measured afterwards. The bump outs should be in the original bid J. Pelawa said. There was additional discussion about the measurements and the billing that will take place. L. Sinna asked why Valley Paving didn't figure this into the bid. The issue is that the road is 6" higher than all the driveways on certain roads. C. Cagle said we need to clarify with Valley Paving that if we continue with this, we need to have a cap on it or don't tie in the driveways. M. Fehrman said there are two driveways that need to be tied into at this point. L. Sinna said that the Township residents want it to look right so we should make it look right, even though it is an extra \$30k. All driveways were tied into the road last year on the ones that were done. All agreed that they want it to look good. B. Seekon said we should just fix the two driveways that are left.

### **Oxford Township Agreement**

R. Keller said Oxford Township had agreed to share the cost for the paving. R. Keller shared a letter from Oxford stating they would share the cost. C. Cagle stated that Oxford needs to resend the letter and state that they agree to split the cost of the paving as there is no mention of agreement to split the cost. At this time the letter does not state they will share the cost. R. Keller agreed to go back to Oxford with the request.

### **Driveway Tie-ins**

Already discussed



### **Road Maintenance-Report**

R. Keller said many of the roads need to be graded and all of the roads need to be shouldered. He talked to Knife River and Valley Paving and asked if they would contract it out, but they both declined. R. Keller said that Maintenance is working on it when time allows. B. Seekon said that getting a shouldering machine for the roads would be too costly. M. Fehrman said instead of having them drop the dirt at the yard, they could just haul the gravel and dump it into the shouldering machine. T. Nelson said he feels we need to get a bid on a shouldering machine. M. Fehrman said it is \$27k for a shouldering machine. T. Nelson said if we contract the gravel being brought in, it would be more cost effective to have them deliver it to the road rather than dump at the shop. T. Nelson said we should look at purchasing one. R. Keller said all the roads that had shouldering done last year and need it done again. R. Keller asked M. Fehrman if they can bring in the machine he is looking at and give us a demo to make sure it works or go see it in action somewhere. B. Seekon said option B would be if we didn't like it, we can contract it out and get one next year. M. Fehrman said they would trade in the groomer for the machine.

### **340<sup>th</sup> Street Update**

R. Keller said that Forest Lake Contracting dug it out, filled it in and put some millings on it. B. Seekon asked if they were still shut down. R. Keller said they are up and running again.

### **Mailbox Post Quote**

R. Keller said it was a good quote to have the post put in. B. Seekon asked why we don't just have it done if it is only \$105.00 each. C. Cagle said why don't we ask the residents if they would pay an additional \$30 to put the post in. R. Keller said that some people can't physically pound the post in the ground. C. Cagle asked if we are mandating for all residents have the swing-away. J. Pelawa said we need to be cautious where the post goes and the underground wiring. R. Keller said the total number of remaining to put in proper swing-away is 500+. L. Sinna said we just re-wrote the mailbox policy stating *if they don't want to put in the swing-away*. D. Stiers said that according to the USPS, the residents need to comply with their specs and we cannot mandate they get a swing-away. B. Seekon stated that when they don't comply then it is potential damage the wing of the plow. J. Pelawa stated that the township owns the right of way. L. Sinna asked if we can make an ordinance that no concrete mailbox posts are allowed. B. Seekon asked if we can have a resolution to pay for the blade on the plow if they are damaged from the concrete posts. L. Sinna would like to make a rule that going forward the posts will be done with the swing-away. L. Sinna stated that she will be putting up the blue signs and asked where the instructions or guidelines for installation.

### **Road Report**

R. Keller – already discussed

### **Parks**

R. Keller said the only thing to be done is the shade frames to put up on the playground equipment.





## **Building**

### **Design Proposal**

C. Cagle asked them to change the building design to have a hip type roof. T. Nelson said that they will need to look at the barring because there are no footings. There needs to be a post in between the windows. There may be a need for more posts. T. Nelson said they could pitch higher on the roof but it looked good the way he has it designed. C. Cagle said she will have the contractor finish up the design and submit a quote for the work to be done. T. Nelson said the other thing to address is to move the door back to give you more covered area. C. Cagle said then we could put up a railing along the wall for people to hang on to.

C. Cagle has not heard from D&G on the electrical quote for the fridge in the Lions area. We are still waiting on the fence for the garbage area. She mentioned there is a high profile wedding this weekend.

### **Broadband Report**

L. Sinna said there has been a lot of development. She asked Nancy from the county to put in the application for the study which is going to cost \$80 to \$100. We will be in competition with Franconia, Sunrise and Chisago Lake. There are applicants from last year that did not get funding for the study. They could get a grant for up to 50 % of the cost. It all depends on the rating and the studies that go on which will depend on the cost. It could be a \$2m project for the Township. Blandon would cover 50% of the cost, the county covers 25% and the remaining is picked up by the township. CTC is the company doing the project will help cover 25% of the project. L. Sinna said that they are getting a lot of information on the study.

## **OLD BUSINESS**

### **ARMER User Agreement**

C. Cagle said they went over the agreement line by line with the City. They agreed that the County got them into this agreement and they should share the price with everyone in Chisago County and not certain townships. It would cost only \$7 per household to cover the cost. C. Cagle said that they made good points and that the County will not be making decisions like this without input from the Townships. C. Cagle said that North Branch will not sign this agreement because they are charging the residents to begin with, while receiving additional money from taxes.

### **SLFD Pole Barn**

T. Nelson said he has been working with K. Wood and P. Tiede to get the financing finalized. T. Nelson wants to make sure we do not do anything that does not need to be done in this process.

### **Road Shouldering**

**T. Nelson made a motion to have the shouldering demo done, along with putting the groomer as a trade in, if the demo works out. R Keller seconds the motion.** B. Seekon said we don't need the groomer and it is better to trade it in for the shouldering. **All in favor, motion carried.**



## **NEW BUSINESS**

### **Lions LG555 - \$1000 – Reiger Field Lighting (Resolution 2019-13)**

**B. Seekon made a motion to approve the Lions LG555 2019-13 to accept \$1000 for Reiger Field Lighting – Resolution 2019-13. Second by T. Nelson. All in favor, motion carried.**

### **Arvig CUP (Resolution 2019-14)**

**B. Seekon made the motion to approve resolution 2019-14 approving the Arvig CUP. L. Sinna seconds. All in favor, motion carried.**

### **Toy House Farm CUP (Resolution 2019-15)**

B. Seekon said they came in to have an agricultural business. There would be no traffic, people would come by appointment to visit the farm. USDA states that specialty crops are not typical crops like carrots, they are crops like almonds, oranges, Russian cucumbers and various varieties of berries. C. Cagle asked if there will be a retail space. No, there are no retail spaces, they will only sell online. B. Seekon said there is an ATV test track. There would be educational training done on how to plant in unique spaces. B. Seekon said that the recommendation for the CUP came from the engineer and planners.

**T. Nelson made a motion to approve resolution 2019-15 for approval of the Toy House Farm CUP. L. Sinna seconds. All in favor, motion carried.**

### **Office Intern**

C. Cagle said she did some research into the intern person and from the research it would be better to have them come from a school because they would be covered with insurance and there would be a cost to the Township. C. Cagle asked to be tabled for now.

### **Soccer Field**

T. Nelson – no comments

### **Preparing for the Hostile Event**

C. Cagle said there is a seminar in St Michael for the event that hostile activity takes place.

**B. Seekon made the motion for up to 4 people go to the seminar with one being a maintenance person. L. Sinna seconds.**

Discussion took place on who should go and if it would be of value.

**C. Cagle made the motion to allow up to 4 people go to the seminar with one being a maintenance person. B. Seekon seconds. All in favor, motion carried.**

### **Supervisor Identification**



L. Sinna said she had a person call her stating that there was a man driving slowly up the road making comments out the window. L. Sinna said that maybe when we are out doing official Township business, that a big magnet is placed on the car to show who we are for identification. R. Keller said that he was asking how they liked the road. C. Cagle said when she is out with the planning commission that they hand the people a business card to identify themselves. C. Cagle said we have name tags that we can also use.

#### **PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)**

None

#### **CLERK COMMENTS**

C. Cagle explained the class they went to: They focused on being community driven/centered. It is important to talk to the resident and get to the root of the problem (the why of the problem, how can we help, what kind of help do they need, when: help them create a timeline) versus just sending them a fine. This allows them to have control over the situation if they have mental health issues (for example: hoarding). If they cannot afford escalating fines, this could put them further in debt and then nothing gets done. The bottom line: talk to the resident and be resident centered. Don't tell them the solution, help them come up with the solution and how to arrive at it.

#### **SUPERVISOR COMMENTS**

L. Sinna: said she had a call from a resident that was in the process of purchasing a house down the road and found out there was no broadband and was ready to back out of the purchase of the house. L. Sinna asked who is responsible for taking down a power pole which took out the power for all the residents on that road. The power company will go after the resident to get reimbursed for the power pole.

T. Nelson: none

C. Cagle: Discussed the Summit she and K. Wood attended

B. Seekon: None

R. Keller: None

#### **UPCOMING MEETINGS**

- ❖ Sex Trafficking Community Awareness Event – June 20, 2019 6:30 pm
- ❖ Parks Meeting – June 25, 2019 – 6:00 pm
- ❖ CCATO Meeting – June 26, 2019 – 7:00 pm
- ❖ Broadband Meeting – July 8, 2019 – 7:00 pm
- ❖ Planning Commission – July 10, 2019- 7:00 pm
- ❖ Board Meeting – July 16, 2019- 7:00 pm





**ADJOURN**

**B. Seekon made a motion to adjourn the meeting at 9:44 pm. R. Keller seconds. All in favor, motion carried.**

Board Chair Signature

Clerk Signature

