Approved Minutes

Board of Supervisors Meeting
May 17, 2016 @ 7:00 PM

The meeting was called to order at 7:01P.M. By R. Keller

The Pledge of Allegiance was recited. The new Clerk, K. Wood and the Deputy Clerk, D. Hoppe were introduced and sworn in.

Review & Approve the Agenda

B. Seekon talked about security lights and it was decided it would be done under building fund. B. Seekon also mentioned the security cameras. R. Brown. Made a motion to correct the April 19, 2016 minutes to state the B. Seekon's name should be in the section instead of L. Johnson. L. Johnson seconds. All in favor, motion carried.

Treasurer Comments

The consent agenda was read by S. Aker.

1. Biweekly Payroll 4/29/2016 3 Checks = $2,980.05
2. Biweekly Payroll 5/13/2016 2 Checks = $2,280.83
3. Bi-monthly Payroll 5/17/2016 8 Checks = $2,670.35
4. Claims List for Approval 51 Checks = $67,180.61

Review & Approve Consent Agenda

B. Seekon motioned to approve the consent agenda. C. Cagle seconds. All in favor, motion carried.

Committee Reports

Planning & Zoning

A home occupancy draft from E. Maass was given the board to read and review.

Roads

NorthStar is using Kable Ave instead of Lincoln Trail for the Aurora project. E. Maass from WSB spoke to the contractor. The contractor applied for a driveway permit to improve road because it is not up to a 9 ton standard. L. Johnson stated that the County told them to use Kable. C. Cagle stated the office has the contact information for complaints.

The monthly road inspection was conducted and a detailed spreadsheet was handed out. The spreadsheet indicates the road name and what, if anything is in need of attention. It was noted that quite a few roads need to be graded.

The teeth for the groomer have not come in yet because they are on backorder.

C. Cagle lives off of Lyons and the speed limit is unposted which typically means up to 55mph. There are a lot of residential homes on the road and they could request a portable sign to show how fast people are going. This may be a deterrent for people driving too fast. The portable sign would be provided by sheriff's department.

B. Seekon has the road counter and it needs to be decided where to set it up. Software has been downloaded and transferred to a computer. L. Johnson suggested to set it up on Ivywood.

R. Keller asked for a gravel quote from Dresel Contracting, Inc., Bjorkland, and Rydberg for Class 1, modified gravel. The bid from Rydberg was $12.50 per ton, Bjorkland was $10.90 per ton and Dresel $9.43 per ton. R. Brown made a motion to accept the quote from Dresel. B. Seekon seconds. All in favor, motion carried.

R. Keller noted limestone will not be used this year. A certificate of completion is needed from Dresel for the completion on Hemmingway.

Parks

The garage sale generated $2,000.00 for playground equipment. Special thanks were given to S. Sinna and D. Milles. The new fence has been ordered and will be going up soon. L. Johnson also noted small changes throughout the park. The Parks Meeting will be on the 24th due to Memorial Day.

4500 pounds of fertilizer and grass seed have been put on all parks.

R. Keller suggested the Township hire a person for the summer. This person will be compensated $15.00 per hour. There was discussion among the board members regarding the proposed person to mow and existing staff. This topic will be brought up at the staff meeting. R. Keller motions to hire the proposed lawn mower. C. Cagle seconds. A maximum hour limit was set at 28 hours per week for the proposed lawn mower. This person would be on a schedule (not on call/weather permitting). R. Keller amended. C. Cagle seconds for hiring a person for mowing and crack sealing for up to 28 hours per week.

The Clerk will find out the threshold for PERA (maximum hours or maximum dollar amount). If permitted by PERA, R. Keller made a motion to hire the new lawn mower. There were 3 for and 2 against. L. Johnson, C. Cagle, and R. Keller were in favor. B. Seekon and R. Brown were not in favor.

Building

The exit sign lights were installed and B. Seekon is going to install two additional lights in which he submitted a bill for. C. Cagle makes the motion to install the two lights that were not included in first bid. R. Brown seconds. All in favor (except B. Seekon) motion carried.

C. Cagle ordered windows for the hall and maintenance people are going to install them along with the cedar. The new windows will go on the eastside of the building between the air conditioners.

The ice machine is installed and the Lions will be paying half of the bill.

C. Cagle is going to buy plants/flowers from Wayne's Nursery & Greenhouse.

A solar yard light was discussed to light the town hall's sign. Before it is purchased, the County's lighting ordinance needs to be checked by the Clerk.

B. Seekon donated and installed three security cameras. The feed goes to the Clerk's computer.

Old Business

Mower

The Township was outbid for the new mower on the online auction.

Scheduling roof venting

R. Keller has told the maintenance workers this is to be done, but no specific date has been set.

Update on ice machine

The ice machine has been installed.

Road abandonment 360th Street and Hemmingway (North of 320th Street)

The Township is going to find out if any residents will be landlocked. If it is 5 acres or more, permission would be needed. P&Z should host a public hearing regarding this matter. The next P&Z meeting is June 8, 2016 and this issue will be on the agenda.

Submittal for approval of solar farm/solar garden ordinance

The Board will review the documents.

Home business ordinance

The Board will review the documents.

New Business

Falcon Ridge Golf Course – liquor license application

J. Hamilton, owner of Falcon Ridge Golf Course submitted paperwork for liquor license and has been submitted to the County.

B. Seekon motions to approve Falcon Ridge's liquor license. R. Brown seconds. All in favor, motion carried.

Northwoods Humane Society - September 17th proposed reduced rate to rent hall

For the Township to maintain the hall there is a minimum cost of $200.00 (cleaning, electricity, etc.) C. Cagle said they should pay the nonprofit cost of $450.00. It is under a review for nonprofits not to use Hall during peak wedding season.

Kable Ave entrance

See above

County Road 18 – truck usage Roman Kaniewski (Solar Garden traffic?)

Heavy truck traffic is causing homeowner's walls to crack. The homeowner can call MNDOT or call the County and file a complaint.

Wild River Snowmobile Club – Nonprofit approval

SLFD Bookkeeper

B. Schroeder is asked to have two people do the bookkeeping: Mandy Peltier and Kelley Potrament. R. Brown made a motion that M. Peltier and K. Potrament will be in charge of the operating budget and business. R. Keller motion. B. Seekon. All in favor, motion carried.

K. Wood will attend joint powers meetings. All in favor, motion carried.

The SLFD would like L. LeVasseur to be paid for training M. Peltier and K. Potrament. R. Brown made motion allowing the payment for the training period. L. Johnson second. All in favor, motion carried.

Clerk Comments

Recycling

The Clerk will call the garbage collector to find out if there is a charge for recycling.

Business cards

The office will set up a Vista Print account for business cards. C. Cagle motions to set up an account with Vista Print. B. Seekon second. All in favor, motion carried.

R. Brown makes a motion to have K. Wood's name on the credit card. C. Cagle seconds. All in favor, motion carried.

Supervisor Comments

L. Johnson was not at the April meeting due to a conflict with the MAT meeting. L. Johnson is going to training on June 30th. R. Brown, R. Keller, and C. Cagle are going on Board of Equalization training June 20. K. Wood and B. Seekon are going to election training on June 20.
C. Cagle – Land Steward
R. Brown – none

B. Seekon – Is the chair for CCATO. He is going to get input on how often they meet and discuss speakers for the meetings. K. Olson ordered a new handle for a door that unlocks when shut and it will be installed when it comes in.
The Township owns the website. L. Johnson is listed as the admin contact. The website is hosted by Wix.com. L. Johnson is going to verify the correct email address is listed for the admin email on website. L. Johnson is going to find out when the website is up for renewal.
R. Keller – none

Public Comments (Items not on the agenda)
D. Stiers asked about address signs and was wondering when it was going to happen. L. Johnson told the resident it will happen within a year.

S. Sinna wanted to find out about the picnic tables. R. Keller is going to follow up to see if he can get concrete picnic tables donated or at a reduced cost for Swanberg Park.

Kirby Olson thanked the Board for letting the Boy Scouts come to the meeting. He is the chair for Cub Scout Pack 11 and they picked up 3 bags of garbage around the building for a service requirement. He announced there is a 16 year old working on becoming an Eagle Scout. This will be the first Eagle Scout in the area for 20 years.
Kirby Olson picks up the key on Monday night and wanted to know if he can keep the key for three months. The Scouts need service projects and C. Cagle said it is possible they can help with planting.

Upcoming Meetings

b. **Parks Mtg- May 24, 2016- 7:00 pm**
c. **CCATO Mtg- May 25, 2016- 7:00 pm**
d. **Staff/Board Mtg- June 6, 2016- 9:00 am**
e. **Planning Commission- June 8, 2016- 7:00 pm**
f. **Board Mtg- June 21, 2016- 7:00 pm**

Adjourn

A motion was made 9:35 by L. Johnson to adjourn the meeting. R. Keller second. All in favor, motion carried.

Board Members Present

R. Brown
B. Seekon
R. Keller
L. Johnson
C. Cagle

Lent Township

S. Sinna
D. Milles
J. Hamilton
C. Wald
D. Bronson
K. Olson (Troop 11)
B. Woods
D. Hoppe
K. Wood
D. Stiers
B. Schroeder