



## Minutes

Board of Supervisors Meeting  
November 20, 2018 @ 7:00 PM

### CALL MEETING TO ORDER

#### *Pledge of Allegiance*

R. Keller called the meeting to order at 7:01 pm and the Pledge of Allegiance was recited.

**Members Present:** Chairperson R. Keller, Vice Chair B. Seekon, Supervisor L. Johnson, Supervisor C. Cagle, Supervisor T. Nelson

**Members Absent:** None

**Others Present:** Town Clerk K. Wood, Treasurer S. Aker, 9 members of the public (signed in).

### REVIEW & APPROVE THE AGENDA

**B. Seekon made a motion to approve the agenda. Second by T. Nelson. All in favor, motion carried.**

### APPROVE BOARD MEETING MINUTES FROM OCTOBER 16, 2018

**B. Seekon made a motion to approve the minutes from the October 16, 2018 Board meeting. L. Johnson seconded. All in favor, motion carried.**

### APPROVE BOARD OF CANVASS MEETING MINUTES NOVEMBER 15, 2018

**T. Nelson made a motion to approve the Board of Canvass minutes from the November 15, 2018 meeting. Second by B. Seekon. All in favor, motion carried.**

### REVIEW & APPROVE CONSENT AGENDA

**B. Seekon made a motion to approve the consent agenda. L. Johnson seconded for discussion. L. Johnson said to bill the City of Stacy for their percent of the new Grass Rig. All in favor, motion carried.**

Biweekly Payroll      \$4,707.79



Biweekly Payroll	\$3,413.56
Monthly Payroll	\$3,499.28
Claims List	\$157,016.33

### **TREASURER COMMENTS**

S. Aker added a check to ATS Printing for T-shirts for the Fire Bash for \$1,172.41 making the grand total \$169,809.37.

### **COMMITTEE REPORTS**

#### **Planning & Zoning**

B. Seekon said Planning and Zoning is looking at redoing the solar ordinance and would like to drop the moratorium by January if they are prepared. They talked about the Lindgren case and they are letting the court fine him. The Township is going to have to impose fines. L. Johnson said we should find out when he served. The Judge's order has been requested.

The IPS Cornillie site has their CO.

There are some questions as to whether the Rockpoint was operating and they are not. They are doing some required testing. He said it is too late to plant the trees.

The MPCA is requiring the Township to adopt the County septic. According to E. Maass, the Township has to do what the County does. The Township is going to have to figure out how to implement it. There will have to be a permit fee. L. Johnson said he talked to Linwood Township and they sent a letter to pumpers. They are required to inspect the drainfield and send a report to the Township. The Township will have to set up a program.

#### **Roads**

T. Nelson said M. Fehrman has taken corrective action on most of the items on the road report.

#### **Knife River**

R. Keller said there are some deficiencies on the blacktop and asked what the Board and the six employees of Knife River in attendance thought about it. B. Seekon said there are issues with the roads and they have been doing some measurements. The Road Committee met late last week and there are 3 meetings to figure out numbers before the next Board meeting.

T. Nelson said he would like to hear Knife River's recommendation regarding the deficiencies. T. Lachinski handed out sheets he received from MnDOT. T. Lachinski said he believes his company does



quality work and is following MnDOT spec. T. Lachinski said they are open to questions in the meantime. T. Nelson said there is discrepancy in the square yardage as well as the core depths. Maintenance remeasured all of the totals and bump outs.

T. Nelson said we have to do our due diligence to represent our tax payers. T. Lachinski said he is gone on December 13<sup>th</sup> and is not able to meet. B. Seekon said they will meet with Knife River December 5<sup>th</sup> and the Road Committee will meet December 4<sup>th</sup> to go over the numbers.

### **Shouldering Machine**

B. Seekon said he talked to M. Fehrman about the quote. The groomer has not been that useful for the Maintenance Staff. The company who provided the quote would take the groomer on a trade in for \$9k. The Township paid \$15k for it. T. Nelson said he would like to look at getting a shouldering machine in the winter.

**B. Seekon made a motion to table this topic. R. Keller seconds. All in favor, motion carried.**

### **Parks**

T. Nelson said Parks did not meet and is still holding onto the shades.

### **Building**

- C. Cagle said there is a double door with a window in the Hall that only opens from the inside
- She received 2 quotes from plumbers for the bathrooms \$25k v \$16k
  - She is getting a third for comparison
- She is going to get together with S. Aker to figure out the rental revenue for 2016-2019 to determine a rent increase
  - She would also like to find out the cost of utilities from 2016-2018
  - There was discussion on which fund rent should go in and which fund utilities should come out of
  - No decision or vote was determined
  - They are going to look at the numbers first
  - C. Cagle is going to talk to the Hall Custodian as well
- C. Cagle is looking to have a food drive for Family Pathways starting this week
  - There will be a collection box in the office

**L. Johnson made a motion to host a food drive at the Town Hall and post the information on the website. R. Keller seconded. All in favor, motion carried.**



## **OLD BUSINESS**

### **SLFD Hail Damage**

The roof is done. B. Seekon said he signed a check for RCI.

T. Nelson said they only measured half of the burn building so they came back out. L. Johnson said they need a separate fund for what ever Stacy contributes and match that. T. Nelson said the City of Stacy is paying rent.

### **Office Furniture**

C. Cagle said she is going to wait because she would like to focus on the floor and the bathrooms. She will revisit the office furniture after that time.

### **Joint Resolution of the Town of Lent and the City of Stacy Amending the Stacy-Lent Area Fire Department Joint Powers Agreement (Resolution 2018-28)**

C. Cagle said it can be amended at any time.

**T. Nelson made a motion to deny resolution 2018-28 and revisit it at Joint Powers. Second by L. Johnson.**

L. Johnson said they should go with the Federal Government COLA increase.

T. Nelson asked if the Board wants to go with a number of years less than ten. He feels that it should say a number in the amendment.

B. Seekon said if it can be amended, it should be written in the agreement.

R. Keller also said he would like a statement included in the amendment.

There was further discussion about adding a COLA or CPI increase to the amendment.

B. Seekon added that they are not looking to make a revenue on the rent, *it is only to run the place.*

L. Johnson said when they contracted with Oxford Township, they upped their rates every other year.

It was decided they will discuss the topic at Joint Powers with the City of Stacy.

**All in favor, motion carried.**



### **Karmel Ave Update**

D. Milles said E. Maass is going to draft up the letter and the fine is going to be sent.

### **NEW BUSINESS**

#### **Lions LG555 (Resolution 2018-31)**

**T. Nelson made a motion to accept Resolution 2018-31 accepting \$500 from the Stacy Lions for parks and rec. Second from B. Seekon. All in favor, motion carried.**

#### **Turkey Hunter Gambling Form**

**T. Nelson made a motion to approve the gambling form for the Turkey Hunter event at the Town Hall February 9, 2019. L. Johnson seconded. All in favor, motion carried.**

#### **Compensation Fee Schedule**

B. Seekon made a recommendation to raise the Deputy Clerk pay to \$18 per hour. All in agreement. Deputy Clerk pay will be \$18 per hour on the compensation fee schedule.

C. Cagle said she would like to review Hall rental rates in December. The Hall rental rates were removed from the compensation fee schedule for further review.

C. Cagle would like to find out how many custodian hours D. Benson is doing and how many crew members are coming. Custodian rates were also removed.

L. Johnson said while he was on the MAT Board, he would ask everyone else how much they were being paid and Lent always got the least. He suggests a flat monthly fee because it takes a lot of work off of S. Aker. He suggested that the Road Boss and Chair compensation be more. C. Cagle said she does not like that idea because there are things she does not charge for. She did not go into this to make an income. She said then it is not an elected position, it is now a paid job. As a flat fee, it puts a 'number' on a *person's head*. B. Seekon said he agrees with C. Cagle. He bills sometimes and sometimes he doesn't. C. Cagle said you could have someone who doesn't show up for a meeting. L. Johnson said they would get a salary plus a meeting fee. R. Keller said he is happy the way it is now.

There was discussion about the casual employee pay. It was left as is.

**B. Seekon made a motion to approve the 2019 Compensation Fee Schedule with the changes discussed. Second by L. Johnson.**

**All in favor, motion carried.**



### PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

M. Koran talked about his new employment changes.

B. Woods said she is so proud of the Township because of the turnout of the Election. She said she had so much fun being an Election Judge.

C. Cagle congratulated L. Sinna and thanked L. Johnson for all of his service with the Township.

D. Milles asked about having L. Sinna on the Planning Commission and the Board because E. Maass said it is common. L. Johnson said the Planning Commission is a board to advise the Board. The Town Board did not think it was a good idea.

### CLERK COMMENTS

None

### SUPERVISOR COMMENTS

L. Johnson: The County will finalize the levy on Wednesday the 5<sup>th</sup>. There was discussion pertaining to child welfare and HHS. L. Johnson also noted that there is a vacancy on the County Planning Commission from this district.

The CCATO meeting is at Chisago Lake Township. B. Seekon is going to find out if it is a potluck.

T. Nelson: none

B. Seekon has a new computer for the new security system and would like to add a couple cameras outside of the blinds facing the parking lot. He can hide them behind the blinds and use a little white cord. Someone smashed into the maintenance gate. He took the power strips off of the walls and they need to be sanded off/painted. He asked if there should be a camera by the Lions room. C. Cagle said it might be a good idea because they are going to add equipment. She said we should let them know the camera is back there when it happens.

C. Cagle would like the AED box put in the Hall. She asked if the alarm is hooked up to the Fire Department. T. Nelson said he thought so. There should be an expiration date on it.

B. Seekon said he worked in the back room last Monday and he was able to easily access it. C. Cagle said there needs to be an alarm system for the office and the backroom needs a deadbolt.

R. Keller stated B. Novack got his health card renewed and noted some personal information. He said M. Fehrman has been doing well.



C. Cagle said we have to look at the employee manual.

B. Seekon said there was a repair on the furnace and he would like to make changing the filter a monthly duty.

L. Johnson said that if they really wanted 2” roads it sounds like they should have requested 2 ¼” blacktop.

**UPCOMING MEETINGS**

- ❖ CCATO Meeting – November 28, 2018 – 7:00 pm
- ❖ Road Committee – November 29, 2018 – 6:00 pm
- ❖ Joint Powers – December 3, 2018 – 7:00 pm
- ❖ Road Committee – December 5, 2018 – 6:00 pm
- ❖ Planning Commission – December 12, 2018 - 7:00 pm
- ❖ Road Committee – December 13, 2018 – 6:00 pm
- ❖ Board Meeting – December 18, 2018 -7:00 pm

**ADJOURN**

**L. Johnson made a motion to adjourn the meeting at 8:46 pm. B. Seekon seconded. All in favor, motion carried.**

Board Chair Signature

Town Clerk Signature

