



Minutes
Board of Supervisors Meeting
November 21, 2017 @ 7:00 PM

1. CALL MEETING TO ORDER

R. Keller called the meeting to order at 7:02 pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor C. Cagle,
Supervisor L. Johnson

Absent: Supervisor T. Nelson

Others Present: Treasurer S. Aker, Clerk K. Wood, 7 members of the public (signed in)

2. REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. L. Johnson seconds for discussion.

B. Seekon added Carlson McCain Development under New Business at the top under #1.

All in favor, motion carried.

3. APPROVE BOARD MEETING MINUTES FROM OCTOBER 17, 2017

L. Johnson made a motion to approve the meeting minutes from October 17, 2017. B. Seekon seconds.

R. Keller said under the Walk and Roll on page 4 8b to add "R. Keller stated" before the list about the walk and roll benefits. K. Wood is going to make the adjustment to the minutes.

All in favor, motion carried.

4. REVIEW & APPROVE CONSENT AGENDA

B. Seekon made a motion to approve the consent agenda. C. Cagle seconds. All in favor, motion carried.



B. Seekon noted that most of the WSB invoice will be charged to the solar companies.

5. TREASURER COMMENTS

S. Aker added a check for \$100 for a hall rental refund.

She noted that the signers for the bank account must go to the First State Bank of Wyoming and sign the forms.

S. Aker received an audit proposal from the Auditor the City of Stacy uses. It will be \$4000 for the Township and \$1500 for the SLFD. She is going to email the quote to the Board.

L. Johnson made a motion to accept the audit proposal. B. Seekon seconds. C. Cagle asked if he is going to charge mileage and S. Aker is going to check on it. **Motion passed 3-1. B. Seekon nay.**

6. COMMITTEE REPORTS

a. Planning & Zoning

B. Seekon stated there is an ordinance regarding the height of pole buildings which is going to be talked about tonight. The decommissioning of solar is also going to be addressed.

b. Roads

R. Keller said the Maintenance staff has been grading consistently. There were quite a few complaints when it snowed.

Maintenance has started brushing and crack sealing. A new hose had to be purchased for the crack sealer for \$1,200.00. They were educated on how to use the crack sealer. They got Kale Ave and the surrounding areas finished.

The Walk and Roll packer is still on backorder. A front tire blew off of the packer. Most of the gravel roads are frozen especially in the shaded areas.

c. Parks

No meeting last month



d. Building

i. Home Depot Grant

C. Cagle, K. Wood and B. Schule attended a grant writing class and learned Home Depot has an available grant for \$5k. The Township has a handicap accessible playground so there may be funding for the accessible bathroom.

C. Cagle said the Christmas lights on the building were donated by Mark Koran.

She did a walk through with M. Fehrman and he has a list of things to do when they are not doing road maintenance.

She would like the building used more for community situations and meetings. She would like to make it useful for the tax payers. Some ideas include:

- Residents coming in once per week to walk in the Hall
- Use the Hall for a class (as a community center)
- Exercise classes

The Hall rental rate will be going up because it needs to be heated/air conditioned, stocked with supplies, etc.

D. Milles suggested having a 55 Alive driving class. He is going to check into it.

7. OLD BUSINESS

a. Parking Lot/Flag Pole Lighting

B. Seekon said there should be a photo eye on the light poles and a spot light on the flag pole from dusk to dawn.

There was a discussion about Xcel Energy rebates.

L. Johnson said there are flat rate barn lights.

R. Keller said they should run for a limited time and not all night.



B. Seekon said it would be nice to have lights on in the lot during an event. He also noted LEDs are more efficient.

8. NEW BUSINESS

1. *Carlson McCain*

Most of the property is located in the City of Stacy and it is proposed to be a residential development. The lots will be 100 feet wide and have public sewer and water. They may want access on a Township road off of outlot 12 on 315th.

R. Keller said he would like them to pave 315th if they do an access onto it.

L. Johnson said they would like the road paved at least through the curve.

R. Keller said he does not feel like they would have to pave Frontier Ave.

The roads within the development will be paved.

Construction vehicles will use Highway 61.

They were in attendance this evening looking for feedback. They will have to go through Planning and Zoning when they have their plans ready.

It is a project slated for 2018.

a. *NWTF Gambling Form*

C. Cagle made a motion to approve the NWTF gambling form. L. Johnson seconds. All in favor, motion carried.

b. *Lions LG555 (Resolution 2017-36)*

L. Johnson made a motion to approve resolution 2017-36 accepting the Lions LG555 for \$500 for parks and rec. B. Seekon seconds. All in favor, motion carried.

c. *Ordinance Amending Chapter 2 Of The Zoning Ordinance Section 4.18 Regarding Solar Energy System (Ordinance 2017-05)*

B. Seekon made a motion to approve ordinance 2017-05 amending Chapter 2 of the Zoning Ordinance Section 4.18 Regarding Solar Energy System. L. Johnson seconds. All in favor, motion carried.



d. Ordinance Amending Chapter 2 of the Zoning Ordinance Section 5.10 Dimensional Standards And Section 4.08 Regarding the Height Limitation of Accessory Buildings (Ordinance 2017-06)

B. Seekon made a motion to approve Ordinance 2017-06 amending Chapter 2 of the Zoning Ordinance Section 5.10 Dimensional Standards and Section 4.08 Regarding the Height Limitation of Accessory Buildings. L. Johnson seconds. It is only is for parking and storage and residents cannot add a second level. All in favor, motion carried.

e. WSB Services

L. Johnson said he thought there was a set fee for E. Maass to come to meetings.
K. Wood is going to check with E. Maass and let the Board know.

f. Phones

L. Johnson said Verizon costs \$20 a month for unlimited. He feels the Township should get rid of magicJack.

B. Seekon has it at home and it works just fine. He feels that an IT person should be hired to fix it. B. Seekon said the magicJack has paid for five years.

C. Cagle said it is a problem because it is a metal building.

9. PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Milles said someone stole one of his dogs, but he got it back. People are taking them and then selling them on Craigslist. There is a car theft ring going on around the area. They are then shipping the vehicles out of the country.

D. Stiers said the Xcel rebates vary by month. They lit their church and they pay about half. He said now may be the time to sign up.

10. CLERK COMMENTS

The ROW and snow plow notices are going out this week.



K. Wood shared with the Board some items they learned at the grants class.

11. SUPERVISOR COMMENTS

L. Johnson talked to the GIS person at the County and she said there are 52 miles of road in the Township.

D. Chelberg drove the Township roads and he agrees with T. Nelson's numbers with the exception of Karmel Ave and 360th Street.

L. Johnson emailed D. Hawkinson about cartway and R. Keller said the Township is not involved.

L. Johnson attended the MAT annual convention in Rochester. The resolution that passed is to change the law about government notification. There is a 30 day window and they want to change it to 90 days. Transportation funding, annexation reform and broadband were also addressed.

B. Seekon said there is no anti-virus protection on the computer at the maintenance building. K. Wood will call the Computer Wrangler to look at the office and the maintenance computers.

C. Cagle: None

R. Keller said he would like a coat rack in the office and was told there is one in the storage room. C. Cagle said she will talk to M. Fehrman about it.

C. Cagle and L. Johnson will not attend be attending the Joint Powers meeting December 4th.

12. UPCOMING MEETINGS

- ❖ CCATO Meeting – November 29, 2017 – 7:00 pm
- ❖ Joint Powers Meeting – December 4, 2017 – 7:00 pm
- ❖ Road Committee Meeting – December 5, 2017 – 7:00 pm
- ❖ Planning Commission- December 13, 2017- 7:00 pm
- ❖ Board Meeting- December 19, 2017- 7:00 pm



13. ADJOURN

B. Seekon made a motion to adjourn the meeting at 8:27 pm. C. Cagle seconds. All in favor, motion carried.

nm for

Board Chair Signature

Kelly Wood

Clerk Signature

