



MINUTES

BOARD OF SUPERVISORS MEETING

November 21, 2023 7:00 PM

Location: Zoom Call 1 312 626 6799 US (Chicago)

Meeting ID: 850 9336 0639 Passcode: 423358

Town Hall 33155 Hemingway Avenue, Stacy, MN 55079

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:01pm and the Pledge of Allegiance was recited.

Members present: Chairperson R. Keller, Vice Chair T. Nelson, Supervisor J. Barrett, Supervisor B. Seekon, Supervisor Carolyn Cagle

Members absent: None

Others present: Deputy Clerk K. Wood, Planning Commission member D. Stiers, and 4 members of the public signed in/ attended via Zoom

REVIEW & APPROVE THE AGENDA

T. Nelson made a motion to approve the agenda. Second by B. Seekon. T. Nelson added Tablet Return under 'M' and C. Cagle added COVID-19 pay under New Business 'N'. R. Keller added Truck Tire Quote, Ball Joints, Getting Rid of the old Kitchen Refrigerator, and Salt under Roads. **Votes via roll call, ayes 5, nays 0. Motion carried.**

APPROVE BOARD MEETING MINUTES FROM OCTOBER 17, 2023

T. Nelson made a motion to approve the Board Meeting Minutes from October 17, 2023. Second by B. Seekon. Votes via roll call, ayes 4, nays 0, C. Cagle abstained. **Motion carried.**

REVIEW & APPROVE CONSENT AGENDA

T. Nelson made a motion to approve the consent agenda. Second by J. Barrett. R. Keller said there was a large bill from Ziegler CAT. **Votes via roll call, ayes 5, nays 0. Motion carried.**

TREASURER COMMENTS

None

NEW BUSINESS

Lions LG555 - \$500 Parks and Rec (Resolution 2023-47)

T. Nelson made a motion to approve \$500 from the Stacy Lions LG555 for Parks and Rec (Resolution 2023-47). Second by B. Seekon. Votes via roll call, ayes 5, nays 0. **Motion carried.**

Municipality Allocation Agreement (Resolution 2023-48)

T. Nelson made a motion to approve the Municipality Allocation Agreement – Resolution 2023-48. Second by B. Seekon. J. Barrett explained what the agreement was for and M. Hayes continued to explain the details to the Board. It is for Election supplies and the County allocates the fund. This is the first time this has come through. J. Barrett suggested not voting on it tonight. Stacy sent it back to the County and J. Barrett wondered why they did what they did. He would like to do some research. J. Barrett said if it makes sense to not increase the staff workload, he would vote on it. M. Hayes said that it helps offset the cost and once we give them the money, we cannot get it back. T. Nelson said this has never been an issue in all of the years. It goes to the County and is only allocated to Elections. J. Barrett



would like to research this and table until next month. R. Keller aye, C. Cagle aye, B. Seekon aye, J. Barrett nay, and T. Nelson nay. **Votes via roll call, ayes 3, nays 2. Motion carried 3-2.**

Goserud Farms Plat – Preliminary Plat (Resolution 2023-45)

T. Nelson made a motion to approve the Goserud Farms Preliminary Plat – Resolution 2023-45. Second by B. Seekon. R. Keller said the applicant attended the meeting last month and they came up with a plan which included a septic location and he is happy with it. C. Cagle said that the Planning Commission looked at the application as well. **Votes via roll call, ayes 4, nays 0. J. Barrett abstained. Motion carried. 4-0**

Athens Way Plat – Final Plat (Resolution 2023-50)

T. Nelson made a motion to approve the Athens Way Final Plat – Resolution 2023-50. Second by B. Seekon. R. Keller said that he met with the applicant and the plan looks a lot better. T. Nelson confirmed that there were no road frontage issues. **Votes via roll call, ayes 5, nays 0. Motion carried.**

Add T. Smolke and M. Hayes as ACH Administrator

B. Seekon made a motion to add T. Smolke and M. Hayes as ACH Administrator account 1723921 (Resolution 2023-51). C. Cagle seconded. Votes via roll call, ayes 5, nays 0. Motion carried.

Add T. Smolke and M. Hayes to safety deposit box

R. Keller made a motion to add T. Smolke and M. Hayes to the safety deposit box. Second by T. Nelson. Votes via roll call, ayes 5, nays 0. Motion carried.

Snow Plow Policy

R. Keller said the current policy states 3” and it should be changed to 1”. **B. Seekon made a motion to approve the snow plow policy with all changes shown. R. Keller seconded.** T. Nelson questioned why they are changing this now. R. Keller said Stacy will probably adopt this policy after the merger. T. Nelson said Stacy will discuss procedure with snow. They get hot salt and he recommends to do what Lent does so there is one stock pile (sand/grit together) and then sweep in spring. **Votes via roll call, ayes 5, nays 0. Motion carried.**

Office Hours – closed Fridays/ open Mondays

B. Seekon made a motion to open Mondays and closed Fridays. R. Keller seconded. Votes via roll call, ayes 5, nays 0. Motion carried.

Waste Management Leak & Clean Up

R. Keller said there is nothing the Township can do about this issue. He said they put floor drip on it. Nothing happened on week 3 and week 2 he had a problem with it. It was not necessary that the issue came to the Township, he said.

Stacy meetings at the Town Hall

R. Keller made a motion to have Stacy meetings at the Town Hall starting now. B. Seekon seconded. T. Nelson said they are having the office space there and it makes sense. M. Hayes told the Board that they are only approving the Council meeting at Lent. She said that they are working on a newsletter for residents which is a part of the memo she wrote. **Votes via roll call, ayes 5, nays 0. Motion carried.**

ARPA Funds – Swipe Badge System

C. Cagle said the Township has some ARPA funds left. We spent around \$63k and she then asked if the fire department unit was submitted through ARPA. She thought the ROV used the rest of the fund. J.



Barrett said that as of 9/18, the township had \$118k in ARPA funds. M. Hayes said \$83k is what it shows in QuickBooks. She would like to do some research to make sure that everything is coded correctly. C. Cagle said that the swipe card unit is \$4k. She does not want all of these regular people having keys. T. Nelson said he would like a system where it is easy to create cards. C. Cagle explained that the one she is looking at will give a data print out telling who has been in. T. Nelson suggested going with the same one as the city. M. Hayes said looking at the QuickBooks, the starting ARPA amount was \$243,428.50. The Deep Trekker was \$60k and the radios were \$90k leaving a balance of \$83,740.29. She said the funds will go to the City but will be tracked separately, side by side. T. Nelson is having an issue getting into the system at the City. This is tabled to look at going with the same system as Stacy.

Final Meeting Event

R. Keller and C. Cagle would like to have a special event for the last meeting with a public notice in the papers. C. Cagle would like to request funds for cake and coffee. The time of the event will be 6:00 pm prior to the meeting. The City of Stacy will be invited.

OLD BUSINESS

T. Nelson made a motion to return the Kindles that were handed out to the Board and M. Willcoxon back to the office. Second by R. Keller. Votes via roll call, ayes 5, nays 0. Motion carried.

T. Smolke Covid Pay

C. Cagle said when the previous maintenance Staff had Covid, they were paid. T. Nelson said we had to do it at the time when that employee had it and it is not required now. R. Keller said there are no requirements to pay an employee for Covid leave. T. Nelson said it can still come out of the funds. He agrees that we should probably do something because there is no sick time or PTO. C. Cagle said T. Smolke has been working a bit from home. B. Seekon said as long as it is legal, we should reimburse her. C. Cagle suggested taking it out of the fund if she submits the lost hours. **R. Keller made a motion to pay T. Smolke's lost hours for a week out of the ARPA funds. B. Seekon seconded. C. Cagle said if she put in 7 hours, it is less her hours worked at home. J. Barrett asked they are setting a precedence but because they are dissolving. R. Keller said they would probably do it for all. Votes via roll call, ayes 5, nays 0. Motion carried.**

COMMITTEE REPORTS

Planning & Zoning

C. Cagle said they sent everything to the Board. They have a couple infractions and people they are keeping an eye on. Olo is collecting tires and have a lot of junk. A letter has been sent to them. He has a hauling license, not a junk license. 340th Street update: there is scrap in the back. He got a letter along with Station on 17 regarding an IUP. T. Smolke is looking into a building permit regarding the carport. C. Cagle said they sent a notice to Station on 17 regarding their lighting because they are pointing up. 3 of the Planning Commission members have moved to the Stacy Planning Commission. J. Johnson and S. Brooks are going to be alternates. D. Stiers said that regarding Station on 17, it is not the building lights, it is the lights on the pole and they are intense. He is hoping the letter does not say on the building. K. Lindquist said the letter states the lighting on site. R. Keller said light pollution is a big deal. D. Stiers said he wondered about a permit regarding lighting.

Roads

R. Keller said the roads are okay.



Salt Quote

R. Keller said they received a salt quote from the County. They do not typically buy much from them, but what they do buy, they mix with grit. R. Keller directed C. Griffin to get the mix ready so that it is prepared for the season.

Tire Quote

R. Keller said that they need tires soon. T. Nelson said that A1 recommended Michelin. **T. Nelson made a motion to purchase four Michelin tires from A1 Tire per the provided quote. B. Seekon seconds. Votes via roll call, ayes 5, nays 0. Motion carried.**

Ball Joints

R. Keller said an alignment is needed when you get new ball joints. **B. Seekon made a motion to approve A1 Quote number 4388 for Ball Joints with an alignment for \$787.27. R. Keller seconds.** R. Keller said Dallas submitted a quote without alignment. **Votes via roll call, ayes 5, nays 0. Motion carried.**

R. Keller said for Maintenance to keep brushing.

Old Kitchen Fridge

The fridge is being stored at the shop and C. Griffin would like to know what to do with it. B. Seekon said the Township has spent a lot of money on trying to repair it. The Board agreed to have Maintenance dispose of it.

Parks

R. Keller said the outdoor toilets have been removed. T. Nelson asked who pays for the one at Lions Park. M. Hayes said the City does. T. Nelson was asked why there is not a dog park in Stacy by a resident. He told C. Cagle to contact LARA regarding a soccer field in the lower bowl of the Stacy field. C. Cagle thanked T. Nelson for putting up the decorative candy canes. She said that the tree lighting is December 3rd at 6:00 pm and they are adding more each year.

Building

Hallway Flooring Update

J. Barrett said that he called Giese Carpet and they feel that it will move forward in the Township's favor, but they do not have the official letter from the manufacturer yet. They suggested getting together to choose the next flooring, but he would like to wait until the letter from the manufacturer is received. C. Cagle said she would like to be the person to choose the new flooring. She would also like to put new flooring in the kitchen so that it can be properly cleaned and asked if it would be covered under ARPA. It can. R. Keller and B. Seekon said they would rather use a different company due to the issues they have had with Giese Carpet. C. Cagle said that she contacted D. Benson because there have been some people falling during Pickleball due to the dust on the floor and he is going to clean it. A dust mat sheet flooring product was discussed.

Broadband/ County Report

J. Barrett said that Hometown Fiber came in again and are working with Franconia Township by using towers and dishes on homes. They are also working with Amador Township and helping them fund their Broadband project while the Township is picking up \$149k of the cost. J. Barrett explained how line of sight can have some difficulties due to trees, but the Internet services fees are low. He talked to Midco and they are trying to use ARPA funds and there are also boarder grants. MN is investing in boarder-to-



boarder grants. He said that it is possible that former Lent residents after the merger could get an assessment to see if towers may work for them. Overall, things are moving along in the County with Broadband.

The County has 400 employees. County Road 17 will start being surveyed this fall and improvements will start in 2025. County Road 19 roadwork with the roundabout is planned to start in 2026. County worker, M. Anderson went to the national Road-eo and won! There have been five new home permits in Lent Township. The Highway 8 project is delayed up to 8 months (spring of 2026) due to long eared bats. Ki Chi Saga Park has an updated septic system because of a concession stand. Sunrise Township applied for a CUP for a new Town Hall building

PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Stiers said that the bad stretch of Erie needs repair. He does not want more damage to happen when it comes time for plowing. He noted that the base is sandy and that the double chip was dug out and thrown into the ditch. T. Nelson said they could put some regular road mix down and he noted that they patched Floral Avenue.

MERGER QUESTIONS & COMMENTS

Update from November City Council Meeting

M. Hayes said that all is good. The City and Township have been working together and the new Accounting Clerk, Amber starts on Monday.

CLERK COMMENTS

The office is closed tomorrow due to Covid-19.

SUPERVISOR COMMENTS

J. Barrett said that he was impressed that the city hired a Maintenance Supervisor so quickly. T. Nelson said he already had to quit due to personal issues. They are going to move forward with hiring someone. M. Hayes added that there were three qualified applicants. B. Seekon said that the last CCATO meeting Lent will attend will be at the Lent Town Hall. T. Nelson and R. Keller will not able to attend.

UPCOMING MEETINGS

- CCATO – Thursday, December 7, 2023 at 7pm @Lent Town Hall

ADJOURN

R. Keller made a motion to adjourn the meeting at 8:41 pm. Second by B. Seekon. Votes via roll call, ayes 5, nays 0. Motion carried.

Board Chair Signature

Deputy Clerk Signature

