



## MINUTES

### BOARD OF SUPERVISORS MEETING

October 17, 2023 7:00 PM

Location: Zoom Call 1 312 626 6799 US (Chicago)

Meeting ID: 840 1515 3097 Passcode: 568411

Town Hall 33155 Hemingway Avenue, Stacy, MN 55079

### CALL MEETING TO ORDER

#### *Pledge of Allegiance*

R. Keller called the meeting to order at 7:01 pm and the Pledge of Allegiance was recited.

**Members present:** Chairperson R. Keller, Vice Chair T. Nelson, Supervisor J. Barrett, Supervisor B. Seekon, Supervisor Carolyn Cagle

**Members absent:** None

**Others present:** Clerk T. Smolke, Former Treasurer S. Aker, Planner K. Lindquist, Planning Commission member D. Stiers, Maintenance Worker C. Griffin, and 4 members of the public signed in/attended via Zoom

### REVIEW & APPROVE THE AGENDA

**T. Nelson made a motion to approve the Board agenda. Second by B. Seekon.** R. Keller added Batteries for the Single Axel under, Roads I. T. Nelson added Plowing under Roads Ia, Cutting Edge Ib and Echo Lane under IC. **Votes via roll call, ayes 5, nays 0. Motion carried.**

### APPROVE BOARD MEETING MINUTES FROM SEPTEMBER 19, 2023

**T. Nelson made a motion to approve the Board Meeting Minutes from August 15, 2023. Second by B. Seekon. Votes via roll call, ayes 5, nays 0. Motion carried.**

### REVIEW & APPROVE CONSENT AGENDA

**B. Seekon made a motion to approve the consent agenda. Second by T. Nelson.** B. Seekon said a lot came from the fire department. C. Cagle said they had their Annual Bash. B. Seekon said he had questions while signing the checks but they were all answered. C. Cagle asked about some of the items and S. Aker said there was a reimbursement out of ARPA for the ROV. R. Keller asked about his monthly paycheck and S. Aker said it is always on the consent agenda. R. Keller said he did not receive a check for the plow he sold the Township and S. Aker told him to submit an invoice. **Votes via roll call, ayes 5, nays 0. Motion carried.**

### TREASURER COMMENTS

#### **Signers on Township Bank Accounts**

*This subject was skipped then address at a later time.*

S. Aker asked the Board to rescind all motions from the previous month because they are making changes. She would like to remain on all accounts until the annexation in case she is needed. R. Keller said he would like to make new motions without rescinding. **B. Seekon made a motion to remove S. Aker from the account ending in 3921 on December 29, 2023. Second by J. Barrett. Votes via roll call, ayes 5, nays 0. Motion carried.** **B. Seekon made a motion to remove S. Aker from the account ending in 3281 on December 29, 2023. Second by J. Barrett. Votes via roll call, ayes 5, nays 0.** **B. Seekon made a motion to remove S. Aker from the decommission escrow accounts ending in 57376, 57377, 57378, 57379, 57912. Second by T. Nelson. Votes via roll call, ayes 5, nays 0.**



B. Seekon made a motion to add M. Hayes to the decommission escrow accounts ending in 57376, 57377, 57378, 57379, 57912 as of October 17, 2023. Second by T. Nelson. Votes via roll call, ayes 5, nays 0. B. Seekon made a motion to add M. Hayes to the Sherco account ending in 3281 as of October 17, 2023. Second by T. Nelson. Votes via roll call, ayes 5, nays 0.

B. Seekon made a motion to remove S. Aker from the Fire Department account ending in 4536 as of October 17, 2023. Second by T. Nelson. Votes via roll call, ayes 5, nays 0. B. Seekon made a motion to add M. Hayes to the Fire Department account ending in 4536 as of October 17, 2023. Second by T. Nelson. Votes via roll call, ayes 5, nays 0.

#### NEW BUSINESS

**Lions LG555 – \$500 Parks and Rec (Resolution 2023-43)**

T. Nelson made a motion to approve \$500 from the Lions LG555 for Parks and Rec (Resolution 2023-43). Second by B. Seekon. Votes via roll call, ayes 5, nays 0. Motion carried.

**5260 305<sup>th</sup> St – Variance (Resolution 2023-44)**

K. Lindquist explained the variance request to the Board. T. Nelson made a motion to approve the Variance at 5260 305 Street (Resolution 2023-44). Second by R. Keller. Votes via roll call, ayes 5, nays 0. Motion carried.

**35091 Grand Ave – Preliminary Plat (Resolution 2023-45)**

T. Nelson made a motion to approve the preliminary plat at 35091 Grand Ave. Second by B. Seekon. K. Lindquist explained issues regarding wetlands and the pipeline. By a roll call vote, T. Nelson voted no, J. Barrett abstained, C. Cagle voted no, B. Seekon voted no, R. Keller voted no. **Motion failed.** K. Lindquist will request a better drawing from the applicant.

**34303 Elmcrest Ave – Preliminary Plat (Resolution 2023-46)**

T. Nelson made a motion to approve the Preliminary Plat at 34303 Elmcrest Avenue (Resolution 2023-46). Second by B. Seekon. K. Lindquist explained that the driveway and final touches will be on the final plat map. T. Nelson noted that the County will require a shared driveway. **Votes via roll call, ayes 5, nays 0. Motion carried.**

#### **C. Griffin's Position with Lent Township**

R. Keller said that C. Griffin is now Lead Maintenance at the Township and is suggesting to move him into the official Maintenance Supervisor position. He would like to raise his wage by \$1 - \$1.50 per hour. **R. Keller made a motion to pay C. Griffin a \$1.50 per hour raise. Second by B. Seekon.** T. Nelson said that the City of Stacy is hiring a Maintenance Supervisor too and questioned if this change should be done prior to the merger. B. Seekon said the raise should be done prior to the merger. He will still be a supervisor. R. Keller explained that Lent needs a Maintenance Supervisor and there is no guarantee the City will find one. T. Nelson explained the credentials the City is looking for while hiring a Maintenance Supervisor for their position. J. Barrett stated that he was in attendance at the City Council meeting and a supervisor with the licenses is good, but the person in charge does not necessarily have to have them. The City's current Maintenance Supervisor will be gone after 11/27. T. Nelson said there is a chance the raise could be taken away after the merger. **By a roll call vote, T. Nelson nay, C. Cagle nay, R. Keller yay, B. Seekon yay, J. Barrett yay. Motion passes 3-2.** S. Aker confirmed that the raise goes into effect on the 16<sup>th</sup>.





**Appoint M. Hayes as Lent Treasurer until the annexation is effective**

**B. Seekon made a motion to appoint M. Hayes as the Lent Treasurer until 12/29/2023 when the annexation is in effect. Second by T. Nelson. Votes via roll call, ayes 5, nays 0. Motion carried.**

**Appoint M. Hayes as SLFD Bookkeeper until the annexation is effective**

**B. Seekon made a motion to appoint M. Hayes as the SLFD Bookkeeper until 12/29/2023 when the annexation is in effect. Second by T. Nelson. Votes via roll call, ayes 5, nays 0. Motion carried.**

### **OLD BUSINESS**

None

### **COMMITTEE REPORTS**

#### **Planning & Zoning**

There will be a formal complaint coming from R. Keller and a letter will be sent regarding Olen Good. T. Smolke said that McBride is listed on the County website and R. Keller noted that he had a permit through the County from a long time ago. T. Smolke will let the resident know there is a complaint regarding his property.

#### **Roads**

R. Keller said he has talked to three companies regarding snow plowing, had 15 or so good candidates, interviewed 8, and have three that will meet with him Thursday at noon to see them perform in trucks. There is a special meeting on October 24<sup>th</sup>. Quotes were discussed and it was noted that Keller Excavating submitted a quote. T. Nelson said he will have his license at the City soon. R. Keller said T. Nelson will plow at the City. Plowing takes places with 3" or more at an 8-hour minimum. T. Nelson said that Lent should have hired two Maintenance Staff and R. Keller responded that the City is going to hire one and the Township hired one.

#### **Cutting Edge**

R. Keller said that he would like an extra cutting edge in stock and said they need to order one.

#### **Echo Lane**

R. Keller said the road has been ruined by the same person for the second time. The Township will repair the damage and bill them. C. Cagle said she will file a complaint because they need a letter.

#### **Parks**

People are making a lot of use of the Pickleball courts.

#### **Pickleball Fence**

Midwest quoted the same fence as the one in front of the Town Hall. C. Cagle said that she is going to submit a letter to be on the Stacy Parks Board. R. Keller said they should wait on the fence to leave the decision to the new Council. C. Cagle will get a print out on 12/28 and ask where the Township's money is down the road. We can take out of Park Funds instead of Roads for Pickleball since we used millings for the Pickleball area, she said.

#### **Building**

##### ***Hallway Flooring Update***

J. Barrett said that Geise received the report, sent it to the manufacturing rep, and the manufacturer will get back to him because it could go either way. T. Nelson said that Geise Flooring should be responsible for the cost of labor.



### **Aquarius & Membership Agreement**

C. Cagle said that she talked to B. Seekon and agreed to sign up for a membership for the Aquarius water system in the maintenance closet. She fears that after the merger, items at the Hall may fall behind. The membership would allow the company to check and maintain the system once per year. B. Seekon said the cost is for re-vetting and is approximately \$14 per month. B. Seekon explained what he has done at the Town Hall and has asked C. Griffin to change the filters. C. Cagle said she will contact D. Benson to clean the hall and kitchen floor. She has asked C. Griffin to add trim to the bathrooms, add the seal to the kitchen door and thoroughly clean the ice machine. R. Keller added that the middle slider door for the Birdie Woods Room needs to be fixed.

### **Broadband/ County Report**

J. Barrett said that there are no further updates on Broadband and they are going to let the County know about the merger. He discussed the HRA meeting and N. Hoffman said there is a \$700k budget for 2024. There is a meeting tomorrow where they may decrease the budget. HHS is seeing some frustration and he reported on APRA updates.

### **PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)**

D. Stiers asked about Station on 17. C. Cagle said that they were sent a letter and R. Keller said the IUP stays with the owner. K. Lindquist said the IUP has a sunset date and the new owner or Board could give a new date. D. Stiers said he wants to ensure this does not get overlooked.

### **MERGER QUESTIONS & COMMENTS**

#### *Update from October City Council Meeting*

J. Barrett said the concrete has been fixed at Lions Park and the Mayor would like the City to be informed prior to a project in the future. **Elections for all will be at Lent Town Hall.** He said the Clerk did not have any issues with WIFI. There have been discussions with the City Engineer for as-builds and there are some outstanding water bills that will be added to the tax bill. They intend on hiring a Maintenance Supervisor as opposed to a Maintenance 2 position. The Frisbee Course was approved. The storm fees failed. J. Willeck was approved to be on the City's Planning Commission.

### **CLERK COMMENTS**

None

### **SUPERVISOR COMMENTS**

B. Seekon said the next CCATO meeting will be on December 7<sup>th</sup>, Pearl Harbor Day, at Lent Town Hall.

### **UPCOMING MEETINGS**

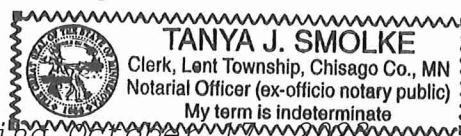
- CCATO – Wednesday, October 25, 2023 at 7pm @Fish Lake Township

### **ADJOURN**

**T. Nelson made a motion to adjourn the meeting at 9:05 pm. Second by B. Seekon. Votes via roll call, ayes 5, nays 0. Motion carried.**

  
Board Chair Signature

  
Clerk Signature



Board Meeting October 17, 2023