



**MINUTES
BOARD OF SUPERVISORS MEETING**

October 20, 2020 7:00 PM

Location: Zoom

Call 1 312 626 6799 US (Chicago) Meeting ID: 824 7224 7063 Passcode: 438716

CALL MEETING TO ORDER

Pledge of Allegiance

R. Keller called the meeting to order at 7:06pm and the Pledge of Allegiance was recited.

Members Present: Chairperson R. Keller, Vice Chair B. Seekon, Supervisor T. Nelson, Supervisor C. Cagle

Members Absent: None

Others Present: Treasurer S. Aker, Town Clerk K. Wood, Deputy Clerk B. Schule, Planner E. Maass, Planner K. Moen, 3 members of the public (attended virtually), 2 (signed in)

REVIEW & APPROVE THE AGENDA

B. Seekon made a motion to approve the agenda. Second by T. Nelson. R. Keller moved Appoint Supervisor Seat C to New Business A. **Votes via roll call Ayes 4, Nays 0. Motion carried.**

APPROVE BOARD MEETING MINUTES FROM SEPTEMBER 15, 2020

B. Seekon made a motion to approve the Board minutes from the September 15, 2020 meeting. Second by C. Cagle. **Votes via roll call Ayes 4, Nays 0. Motion carried.**

REVIEW & APPROVE CONSENT AGENDA

T. Nelson made a motion to approve the consent agenda. Second by B. Seekon. R. Keller said he has some questions on the Fire Department bills. **Votes via roll call Ayes 4, Nays 0. Motion carried.**

TREASURER COMMENTS

None

NEW BUSINESS

Appoint Supervisor Seat C

R. Keller thanked Bob Schule (in attendance virtually) and the other applicant, Jeff Barrett who was in attendance in-person for their letters of interest. He stated that the Board met and decided to appoint Jess Eischens.



B. Seekon made a motion to appoint Jess Eischens for Seat C. Second by T. Nelson. Votes via roll call Ayes 4, Nays 0. Motion carried.

Proposed revisions to Chapter 2, Section 4.08, Accessory Structures and Uses related to the number of structures as well as the total size of accessory structures permitted within the RRA-Tom Griffith (Ordinance 2020-05)

B. Seekon made a motion to approve Ordinance 2020-05. Second by R. Keller.

B. Seekon explained the ordinance. J. Barragry said T. Griffith is aware that he will need to become compliant. The Board discussed the two percent maximum footprint in detail. E. Maass explained that the 2000 square feet/2 percent has not changed and is not being voted on because it has been in the ordinance for quite some time. The proposed ordinance only relates to the RRA. The revision would be to adjust the cap for parcels over 10 acres. A person could have 6 buildings but would have to abide by the 2 percent/2000 square foot rule. E. Maass stated that they are voting on the text amendment. The amendment is: for lots or parcels of at least ten (10) acres or larger, no more than one (1) accessory structure per two (2) acres of land in the RRA. There was discussion regarding acreage and the percentage of accessory buildings allowed. E. Maass said while the application was received from T. Griffith, we did believe that this was a good thing for the Township to reduce some of the code enforcement issues and to get some of the *lawn art* inside.

Votes via roll call Ayes 4, Nays 0. Motion carried.

Cornillie 2 Special Work Hours Request

E. Maass said there is a 3-4-hour delivery request from the contractor on the project. The CUP said work is only to occur on weekdays and they did the right thing by contacting the Township for permission. Staff cannot make this decision. D. Waite said that they have a delivery and are not certain that it will come on the weekend of 10/31-11/1, but wanted to be prepared with the request. They would like to offload and have Electricians on site for 3-4 hours to get the truck drivers' home. C. Cagle asked if we have to notify any neighbors. E. Maass said the only home owner is the owner of the property.

B. Seekon made a motion to allow the delivery on 10/31 or 11/1. Second by T. Nelson. Off load only and no work. Votes via roll call Ayes 4, Nays 0. Motion carried.

Comprehensive Plan Community Engagement & Chapter 1 Update

E. Maass presented chapter one of the comp plan. He said that the Planning Commission was supportive of the red lines. He has highlighted some items for discussion. The Planning Commission asked to remove Joint Powers and said, by it being removed it would not negate the Township from going into a Joint Powers agreement. After discussion, it was decided that the Board would like to leave it in.



E. Maass said on page 8, they eliminated #2 and added the words 'dark skies'. They are trying to combine where they can. Goal 3: they will add funding sources. They are going to include that the Township will work with the Chisago County Historical Society. The following page had a lot of definitions and they removed them. A lot of demographic data was added, including: Age brackets, populations, ethnicity, education, etc. Wages, industries, household income, persons per household based on numbers of households in Lent were also included. E. Maass went over the demographics with the Board. We received 94 survey responses which will help with the comp plan.

Lions LG555 - \$500– Reiger Field Lighting (Resolution 2020-27)

B. Seekon made a motion to accept the Lions LG555 for \$500 for the Reiger Field lighting fund. Second by T. Nelson. Votes via roll call Ayes 4, Nays 0. Motion carried.

SLFD Relief Association LG555 - \$15,000 Pole Barn Fund (Resolution 2020-28)

T. Nelson made a motion to approve the SLFD Relief Association LG555 for \$15,000 for the Pole Barn fund. Second by B. Seekon. Votes via roll call Ayes 4, Nays 0. Motion carried. *edit: the other \$10,000 is to be approved at the November meeting.

Boardable/Website Upgrades

C. Cagle said she, K. Wood and T. Nelson looked at Boardable with the website person. She likes that it keeps everything on task. If you put a task in there, it emails it out. The cost for the web person would be \$110 per month and the cost would include the upgrade of our website plus the cost of Boardable. She said they can make side notes that are private. She said it would save on the paper alone. She said we were able to get tablets from the CARES Act money. The cost for the one year would be covered and Tony would help us work out the kinks. T. Nelson said we are not tied into a long-term deal with the web person and it is good that we get our website upgraded. C. Cagle said PZ would be able to sign in. B. Seekon said it is hard to get out of place because it is all laid out. T. Nelson said everyone can add agenda items in Boardable.

B. Seekon made a motion to purchase Boardable and TC-Networks web assistance for one year under the CARES funding. T. Nelson seconds. Votes via roll call Ayes 4, Nays 0. Motion carried.

HR Position

R. Keller said that C. Cagle resigned from the position and now he would like T. Nelson to fill the spot.

B. Seekon made a motion to appoint T. Nelson to HR. R. Keller seconds. Votes via roll call Ayes 4, Nays 0. Motion carried.



Bridging Divides

C. Cagle said she and K. Wood attended a webinar with COVID related discussions. It relates to public and employee relations. She said that you can watch the webinar and download a packet. The Board should watch it and we should have a workshop to look at and discuss the packet. It was decided to have the workshop Tuesday, November 17 at 6:00pm. J. Eischens will be included on the video link and packet.

Set Date of Board of Canvassing Meeting - November 10, 2020 at 6:00 pm

T. Nelson made a motion to set the date of the Board of Canvassing Meeting to November 10, 2020 at 6pm. Second by B. Seekon. Votes via roll call Ayes 4, Nays 0. Motion carried. Edit: the date was changed due to the ruling. The date was changed to Thursday, November 12, 2020 at 5:30pm.

Approving Employee Manual

B. Seekon made a motion as presented. Second by T. Nelson. C. Cagle said they added the virtual meetings. Votes via roll call Ayes 4, Nays 0. Motion carried.

Revised Lent Township COVID Plan

T. Nelson made a motion to approve the updated COVID plan. Second by B. Seekon. The changes made are: employees must get a test within 24-48 hours of symptoms and employees will be paid up to three weeks will be changed to 80 hours per the Families First Coronavirus Response Act from the U.S. Department of Labor.

Votes via roll call Ayes 4, Nays 0. Motion carried.

OLD BUSINESS

CARES Reporting – Tablets, outdoor seating, sound system for physical distancing, air exchange for building.

C. Cagle made a motion to purchase tablets, outdoor seating, a sound system for physical distancing and an air exchange under the Cares Funding. R. Keller seconds. Votes via roll call Ayes 4, Nays 0. Motion carried.

COMMITTEE REPORTS

Planning & Zoning

B. Seekon said we have had some issues with some complaints we had and they were making progress and now they are not. R. Keller said the Elk Lane Complaints are getting worse. Many of the Countryview boat trailers are gone and the A1 Tire building is coming along.

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Roads

Road Maintenance (Report)

R. Keller said Maintenance is working on grading and brushing. 317th Street was damaged. Maintenance has been working on millings on the corners. C. Cagle asked about the corners on Echo Lane. R. Keller said they need to be smoothed out. She said Enchantment is like 320th. R. Keller said he and T. Nelson talked about it. The road is breaking up. T. Nelson said it is deteriorating.

T. Nelson asked where we are at with shouldering. R. Keller said they did some of it. T. Nelson said we need to get the right equipment. He said what they did not work. T. Nelson said we should contract it out and that we should not use the salt truck. R. Keller said it will get us through the winter. T. Nelson said we are very behind on it. T. Nelson said Peterson Companies has trucks. We need to get a bid for gravel and get it done. B. Seekon agreed.

Compass Minerals Salt Quote

R. Keller said we are not going to get salt from Compass. We are going to get our own. Maintenance is going to plow the snow at 3am.

T. Nelson told M. Fehrman to get a price to rent a man lift to cut some trees. Worst case, it would be two weeks. B. Seekon said that we should have it contracted out. T. Nelson said we want a drivable lift. There was discussion regarding a lift and tree trimming.

Parks

C. Cagle said there is a small strip of land owned by the County and they only mow it. It is by the park and ride. A citizen said that we should approach the County to see if we can purchase it. It is on the NE side by the outhouses. T. Nelson said they should give it to Lent. T. Nelson said the County is not doing anything with it but spending tax payer's money by mowing it.

Building

C. Cagle said she talked to Chad at GenErik about an air exchange system. The office needs an air exchange. It is a project that needs to be bid. It was not done prior because it was expensive. She is going to do a walk through with Chad. She said air quality is number one with COVID. She said there is a lot going on at the Hall. She said the handicap door openers came today. She talked to Arvissi and she is going to run a strip of outlets in the Birdie Woods room.



PUBLIC COMMENTS (ITEMS NOT ON THE AGENDA)

D. Stiers: said the audio coming from the Board is not great. The Board said they will hook up the microphones at the next meeting for better sound quality for remote meetings.

E. Maass said it has been a fun 6 years. He had planned on coming to the Board meeting, but the snow did not allow for that. He said he gave a four-week notice to WSB and may stop in some time.

CLERK COMMENTS

None

SUPERVISOR COMMENTS

B. Seekon said he got some WIFI antennas for the shop and they have been working well.

C. Cagle said we got our audio system and it works well.

R. Keller said he was here for the Primary Election and everyone was comfortable and felt safe. We will be open for the General Election.

B. Seekon said CCATO will be at Amador Town Hall. B. Seekon said he will come tomorrow night for the Cornillie 1 workshop.

T. Nelson none.

UPCOMING MEETINGS

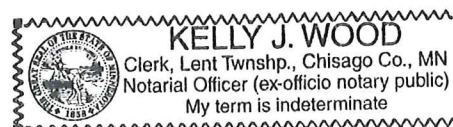
- ❖ Cornillie 1 Solar Workshop – October 21, 2020 – 6:00 pm
- ❖ Parks Meeting –TBD
- ❖ CCATO Meeting – October 28, 2020 – 7:00 pm
- ❖ General Election – November 3, 2020
- ❖ Planning Commission – **Tuesday**, November 10, 2020- 7:00 pm
- ❖ Board Meeting – November 17, 2020- 7:00 pm
- ❖ Joint Powers – December 7, 2020 – 7:00 pm

ADJOURN

B. Seekon made a motion to adjourn the meeting at 8:42pm. Second by T. Nelson. Votes via roll call Ayes 4, Nays 0. Motion carried.

Board Chair Signature

Clerk Signature



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