



Application Date:	
Fee:	<b>\$1,000.00</b>
Escrow:	<b>\$1,000.00</b>

## ZONING CODE AMENDMENT

The Planning Commission shall consider possible effects of the proposed language amendment to the Code of Ordinances. The Township Board may adopt amendments to the Zoning Ordinance language. Such amendments shall not be issued indiscriminately but shall only be used to reflect changes in the goals and policies of the community as reflected in the Comprehensive Plan or changes in conditions in the Township.

<b>PARCEL IDENTIFICATION NO (PIN):</b>		<b>ZONING DISTRICT &amp; COMP PLAN LAND USE:</b>
<b>LEGAL DESCRIPTION:</b>		<b>LOT SIZE:</b>
<b>PROJECT ADDRESS:</b>	<b>OWNER:</b> Name: Address: City, State: Phone: Email:	<b>APPLICANT (IF DIFFERENT THAN OWNER):</b>
<b>BRIEF DESCRIPTION OF REQUEST:</b>		
<b>EXISTING SITE CONDITIONS:</b>		
<b>APPLICABLE ZONING CODE SECTION(S):</b> <i>Please review the referenced code section for a detailed description of required submittal documents, and subsequent process.</i> 1. Chapter 2 Lent Township Land Use Regulations, Section 8.09 Amendments		

### Submittal Materials

The following materials must be submitted with your application to be considered complete. If you have any questions or concerns regarding the necessary materials please contact the Town Planner.

AP – Applicant check list, TS – Town Staff check list

Zoning Code Amendment: All plans shall include:

AP	TS	Materials
<input type="checkbox"/>	<input type="checkbox"/>	<p><b><u>Written Narrative Describing your request:</u></b> A written description of your request for the Amendment will be required to be submitted as a part of your application. The description must include the following:</p> <ul style="list-style-type: none"> <li>• Stated reason for requested change.</li> <li>• Statement of compatibility with the Comprehensive Plan.</li> <li>• Text of portion of the existing ordinance to be amended.</li> <li>• Proposed amended text and Statements outlining any other effects that the amendment may have on other areas of this Ordinance.</li> <li>• The amendment is consistent with the intent and purposes of the zoning ordinance.</li> <li>• Whether the amendment is sufficiently compatible so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.</li> <li>• The amendment in the opinion of the Township is reasonably related to the overall needs of the Township.</li> <li>• Whether the amendment will create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve the area.</li> <li>• The amendment will not cause traffic hazard or congestion.</li> <li>• Additional information as may be requested by the Planning Commission.</li> </ul>

Application for: **ZONING CODE AMENDMENT**  
Lent Township

<input type="checkbox"/>	<input type="checkbox"/>	Statement acknowledging that you have contacted the other governmental agencies such as Conservation Districts, County departments, State agencies, or others that may have authority over your property for approvals and necessary permits.
<input type="checkbox"/>	<input type="checkbox"/>	Paid Application Fee and Escrow

**MATERIALS THAT MAY BE REQUIRED UPON THE REQUEST OF THE TOWN PLANNER**

<input type="checkbox"/>	<input type="checkbox"/>	<b><u>Zoning Map:</u></b> All maps shall be drawn to scale and include a north arrow <ul style="list-style-type: none"><li>Color maps (8.5 x 11 or 11 x 17) showing the general location of proposed changes, the current planned land use, proposed planned land use, the current and proposed sewer staging changes</li></ul>
<input type="checkbox"/>	<input type="checkbox"/>	Electronic copy of all submittal documents
<input type="checkbox"/>	<input type="checkbox"/>	Additional information as may be requested by the Zoning Administrator.

**Review and Recommendation by the Planning & Zoning Commission (P&Z).** Requests for amendments, as provided within this Ordinance, shall be filed with the Township on an official application form. Notice of a hearing shall be published in the official newspaper of the Township at least ten (10) days prior to the date of the hearing. Written notice of public hearing for amendment shall be sent to the Chisago County Board of Commissioners. Written notice shall also be sent to all property owners of record within one-quarter (1/4) mile of the affected property or the nearest ten (10) properties, whichever would provide notice to the greatest number of owners.

The Town Board or Planning Commission may, upon its own motion, initiate a request to amend the text or the District boundaries of this Ordinance. Any person owning real estate within the Township may initiate a request to amend the District boundaries or text of this Ordinance so as to affect the said real estate. All amendment requests must first be reviewed by the Planning Commission.

Township staff have the authority to request additional information from the applicant beyond what is required for submittal materials or to retain expert testimony with the consent and at the expense of the applicant if said information is declared to be necessary by the Township to review the request or to establish performance conditions in relation to this Ordinance.

The P&Z shall consider oral or written statements from the applicant, the public, Staff, or its own members. It may question the applicant and may recommend approval, disapproval, or table by motion the application. The Commission may impose necessary conditions and safeguards in conjunction with their recommendation.

**Review and Decision by the Town Board.** The Board shall review the application after the P&Z has made its recommendation. The Board is the only body with the authority to make a final determination and either approve or deny the application.

This application must be signed by ALL owners of the subject property, or an explanation given why this not the case.

*We, the undersigned, have read and understand the above.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner (if different than applicant)

\_\_\_\_\_  
Date